

Buckland Newton Parish Council

COMMUNITY EMERGENCY PLAN



1. INTRODUCTION

Dorset Council (DC) encourages parishes to consider how they would respond to an emergency situation and to document the results in the Community Emergency Plan (CEP). DC sees Parish Council responsibilities in responding to an emergency as follows:

- Undertake local risk assessments
- Prepare parish/community plan
- Document resources and key contacts in time of an emergency
- Enact plan when activation criteria are met.

The plan has been designed to enable the community to respond to a major incident/emergency while they are awaiting the assistance of the emergency services and/or County Council, or in support of them.

1.1 OBJECTIVE OF THE PLAN

The aim of the plan is to increase the short-term resilience of the community to an emergency, by the identification of community procedures.

- Identify the risks to the community and relevant response actions.
- Provide welfare to those affected by an emergency.
- Identify vulnerable people in the community.
- Identify resources in the community available to assist during an emergency.
- Provide key contact details for the Parish Council Emergency Group, key community resources, the emergency services and the Local Authority.

1.2 COMMUNITY EMERGENCY RESPONSE TEAM (CERT)

In the absence of the emergency services, the CERT will lead the community response and act as central point for information and communication for the community, emergency services, County and District Councils. The CERT will congregate in a room nominated at the time of the emergency and run operations from there.

1.3 CERT CONTACT LIST

Parish Council

See Appendix C

1.4 COMMUNITY RESOURCES GROUP (CRG)

Responsible personnel and facilities available. See Appendix C.

2. ACTIVATION OF THE PLAN

This plan will be activated whenever the Parish Council Emergency Response Team considers it necessary. This will ordinarily mean a decision taken jointly by the Coordinator of the CERT and the Chair/Vice Chair of the Parish Council or their representative.

2.1 TYPES OF EMERGENCIES

Examples of an emergency that may impact our community are:

- Flooding
- Heavy snow, freezing rain or ice
- Severe weather
- Electricity, water or utilities failures
- Major road accident
- Fire/building collapse
- Gas leak/explosion
- Terrorism
- Aircraft accident
- Hazardous vapour release, widespread airborne contaminants or poisons
- Disease and 'flu epidemic
- Fuel shortages

2.2 DESCRIPTION OF THE EMERGENCIES

(a) Flooding (See Table 1)

Flooding can occur as a result of heavy/prolonged rain which the drains cannot cope with, causing excess over-land flow, or as a result of cloudbursts.

This event may be anticipated by monitoring the weather forecasts, the duration and intensity of the rainfall particularly upstream, the level of the rivers/streams. The Environment Agency should also contact the Flood Warden

(b) Heavy Snow (See Table 2)

A heavy fall of snow, or freezing rain and ice, is probably the only event that is likely to completely isolate Buckland Newton as it will prevent traffic movement into, out of, around and through the villages. It may be forecast or not. It will have a number of effects:

- Disruption of traffic and the cause of vehicle accidents.
- Disruption of foot movement and cause of physical injury.
- Isolation of vulnerable individuals.

It is only likely to last for a short time until the snow ploughs can clear the B3143 and 'top' C road serving Buckland Newton. However, there may be an issue if side roads cannot be cleared promptly.

(c) Severe Weather (e.g. high winds). (See Table 3)

(d) Electricity, Water or Utilities Failure (See Table 4)

The loss of electricity or water to homes could result in the requirement to provide shelter and facilities to those affected, particularly during inclement weather. Water bowsers may be required in the event that the mains supply is disrupted.

If reconnection is likely to be delayed the supplier(s) should institute emergency measures to assist the community in dealing with the situation until normal service is resumed. The District Council should be informed of the situation.

(e) Road Accident

Two events could require the activation of the plan: **(See Table 5)**

- An accident involving a vehicle laden with hazardous substance resulting in a major spillage and therefore an evacuation of premises.
- An accident involving a coach or bus resulting in the need to provide immediate shelter for casualties and survivors.

(f) Fire/Building Collapse (See Table 6)

A major fire in a public or private building could produce a requirement to provide shelter to those evacuated.

(g) Gas Leak/Explosion (See Table 7)

As above for Fire/Building Collapse.

(h) Terrorism/Violence (See Table 8)

An incident, possibility related to terrorism, violence or armed criminality could require an area of Buckland Newton civil parish to be evacuated and the evacuees requiring shelter. The incident may require notification to residents to stay indoors and out of sight; this will be carried out by the emergency services.

(i) Aircraft Accident (See Table 9)

(j) Hazardous Vapour Release (See Table 10)

An accident involving a vehicle laden with a hazardous substance in the village could place residents and/or visitors in the downwind hazard area of dangerous fumes or widespread airborne contaminants or poisons. Emergency services could require the evacuation of a large area of the village for some considerable period of time.

(k) Disease (e.g. Foot & Mouth, Influenza) (See Table 11)

The community must be prepared to react to the outbreak of a pandemic disease; however this reaction would be under the guidance of the local Health Authority or DEFRA. In the event of an outbreak, the CERT will meet and decide how to implement this guidance.

2.3 ACTIONS IN THE EVENT OF AN EMERGENCY

Details of actions to be taken in the event of one or more of the above events occurring are contained in Appendix A, Tables 1-11.

Liaising with other parishes in case total evacuation is necessary.

The Parish shelters are:

- Parish Pavilion
- Buckland Newton Village Hall
- Church of the Holy Rood
- Buckland Newton Primary School

Once it has been established with the emergency services that evacuations is necessary the appropriate Parish Shelter will be activated and the evacuees will be advised to collect together:

- Home and car keys
- Prescribed medicine
- Cash and credit cards

And if possible:

- Spare clothes and blankets

Additionally, if there is time, to do the following:

- Lock all doors and windows
- Unplug appliances
- Turn off electricity, LPG gas and water supplies.

2.4 CATERING REQUIREMENTS

The CERT will activate the Community Resources Group to:

- Organise donations of supplies for initial provision.
- Organise volunteers for kitchen duty.
- If further supplies are required, find a volunteer to acquire these.
- Monitor supplies and identify any shortages and react accordingly.
- Decide best approach to cooking or the provision of readymade food.
- Ensure the incident log is updated with decisions.

2.5 EQUIPMENT REQUIREMENTS

- Flip chart – for latest news
- Wind-up or battery-powered radio receivers
- Generators
- Camping stoves and utensils
- Portable BBQ
- Lanterns
- Water carriers and water
- Calor gas bottles
- Handwipes
- Candles and matches
- Incident Log

2.6 HELICOPTER LANDING SITES

There are various possible landing sites around the village, which will be identified as and when needed by the emergency services.

3. DISTRIBUTION OF THE PLAN

The master copy of the plan is held by the Parish Clerk. Formal copies of the plan are held by the following:

- Each member of the CERT (paper and electronic).
- Parish Clerk (paper and electronic).
- Police Station, Dorchester www.dorset.police.uk
- Fire Station, Sherborne, Poundbury (electronic only) www.dorsetfire.gov.uk
- Dorset Constabulary, Force Incident Manager (electronic only).
- Dorset Fire and Rescue Service (electronic only).
- Dorset Council (electronic only).
- Informal electronic copies may be provided to the neighbouring parishes.
- A copy of the Plan, excluding individuals' contact details, is available on the Buckland Newton Community Website at www.bucklandnewton.com

Appendix A

Flooding

TABLE 1

Action in the Event of Flooding

Description	Action	Responsible
Heavy and/or prolonged rain is forecast, or a sudden cloudburst	<ul style="list-style-type: none"> Flood Warden monitors Met Office forecasts and Environment Agency website for flood warnings and/or texts 	As arranged within the CERT
Properties flooded and occupants evacuated	<ul style="list-style-type: none"> Village Hall activated Register kept 	CERT and CRG
Water levels start to fall	<ul style="list-style-type: none"> Call for volunteers to assist in clear-up Organise skips 	CERT and CRG

Snow

TABLE 2

Action in the Event of Heavy Snow, Freezing Rain or Ice

Description	Action	Responsible
Met Office forecasts heavy snow, freezing rain or ice	<ul style="list-style-type: none"> CERT cascade system activated CERT meet to consider situation Consider advising villages to obtain salt 	As arranged within the CERT
Snowfall impedes movement in the villages	<ul style="list-style-type: none"> CERT establish telephone contact with each other and attempt to get to agreed meeting venue Coordinator contacts Andy Foot for salt bags Confirm with Care Providers that they have the ability to meet their commitments Consider contacting key individuals to check on vulnerable people in their area 	CERT activates CRG
Some care providers cannot meet their commitments	<ul style="list-style-type: none"> Contact owners of 4x4s to request assistance to get carers to their charges 	CERT activates CRG
Disruption is prolonged and some residents are without power	<ul style="list-style-type: none"> Consider activating Parish Shelter Register kept 	CERT activates CRG

TABLE 3**Action in the Event of Severe Weather****Severe Weather**

Description	Action	Responsible
Unexpected winds cause damage and disruption	<ul style="list-style-type: none"> • Activate CERT • CERT meeting • Identify blocked roads • Identify areas and extent of damage • Identify if any occupants require shelter 	CERT
DCC unable to assist in clearing roads	<ul style="list-style-type: none"> • CERT approach volunteers who own chain saws and other necessary equipment • Identify roads that need immediate clearance • Tell Highways DCC 	CERT
Some occupants require shelter	<ul style="list-style-type: none"> • Activate Parish Shelter • Register kept 	CERT and CRG
Weather abates	<ul style="list-style-type: none"> • Prepare to request assistance from volunteers to clear up 	CERT and CRG

TABLE 4**Utilities****Action in the Event of Electricity, Water, Sewerage, Telecommunications or other Utilities Failure**

Description	Action	Responsible
Electricity or Water supply fails in areas of the village and no immediate restoration is available	<ul style="list-style-type: none"> • Activate cascade system to include Village Hall personnel • CERT meeting • Identify affected areas • Identify if temporary shelter is required 	CERT and CRG
Temporary Shelter required	<ul style="list-style-type: none"> • Activate Parish Shelter • Register kept 	CRG

TABLE 5**Action in the Event of Road Accident****Road Accident**

Description	Action	Responsible
Major road accident occurs in village. Many injured	<ul style="list-style-type: none"> CERT Cascade system activated Parish shelter activated Register kept Casualty Collecting Centre activated Contact First Aiders, Vicars, St John Ambulance and Social Services to provide assistance to injured/traumatised 	CERT CERT CRG
Emergency Services request assistance	<ul style="list-style-type: none"> Assist in manning Emergency Services vehicle rendezvous area 	CERT and CRG
Aftermath	<ul style="list-style-type: none"> Prepare to request assistance in clear up 	CERT and CRG

TABLE 6**Action in the Event of Fire/Building Collapse****Fire**

Description	Action	Responsible
Major fire occurs requiring evacuation of areas of the village	<ul style="list-style-type: none"> Parish shelter activated if safe Register kept 	CERT and CRG

TABLE 7**Action in the Event of Gas Leak/Explosion****Gas Leak**

Description	Action	Responsible
Gas leak is identified which requires evacuation of an area of the village	<ul style="list-style-type: none"> CERT activated Parish shelter activated Register kept 	CERT and CRG
Gas explosion occurs which causes major damage and requires evacuation of areas of the village	<ul style="list-style-type: none"> CERT activated Parish shelter activated Register kept 	CERT and CRG
Gas explosion occurs which causes mass casualties and requires evacuation of areas of the village	<ul style="list-style-type: none"> CERT activated Casualty collection centre activated Parish shelter activated Register kept 	CERT and CRG
In the event that Parish Shelter is in the evacuation zone	<ul style="list-style-type: none"> Instigate other Parish Shelter locations Register kept 	CERT and CRG

TABLE 8

Action in the Event of Terrorism/Violence

Terrorism

Description	Action	Responsible
Event occurs which requires an area of village to be evacuated	<ul style="list-style-type: none"> CERT activated Parish shelter activated Register kept 	CERT and CRG

TABLE 9

Action in the Event of Aircraft Accident

Air Crash

Description	Action	Responsible
Aircraft crashes into houses in village. Many casualties requiring first aid and building damage requiring evacuation	<ul style="list-style-type: none"> CERT activated BNPC activated Parish shelter activated Register kept Casualty collection centre activated 	CERT and CRG

TABLE 10

Action in the Event of Hazardous Vapour Release

Toxic Vapour

Description	Action	Responsible
Accidental or deliberate airborne contamination or dangerous fumes	<ul style="list-style-type: none"> Stay clear upwind Contaminated individuals to stay upwind near incident Advise emergency services and local authority Parish shelter activated <u>away from contamination</u> Register kept First Aid administered if necessary 	CERT and CRG

TABLE 11**Disease and/or Influenza Epidemic** **Disease/Health Crisis**

Description	Action	Responsible
Epidemic and pandemic plans are government-led	<ul style="list-style-type: none">• CERT activated• BNPC activated• Parish shelters used as neutral medical centres• Register kept• Basic emergency pack should be kept in each home (see emergency pamphlet)• Note anyone with special needs (aged / young / infirm)	CERT and CRG

Appendix B

Parish Shelters

- | | |
|----------------------------------|-------------------------------|
| • Parish Pavilion | Chair/Clerk of Parish Council |
| • Buckland Newton Village Hall | Village Hall Committee Chair |
| • Church of the Holy Rood | Churchwarden |
| • Buckland Newton Primary School | Headteacher |

Local Care Providers

- | | |
|-------------|---------------------------------|
| • Apex Care | 0845-603 4743 |
| • Bluebird | 01305 230770 / 01305 236655 |
| • Agincare | 01305 769418 |
| • Vicar | Rev Jonathan Still 01300 341251 |

Housing Associations

- | | |
|-------------------------------|--------------|
| • Magna Housing | 01305 216000 |
| • Hastoes | 01305 250103 |
| • BN Community Property Trust | 01300 345425 |

Emergency Services

- | | |
|----------------------------------|----------------------------------|
| • Police/Fire/Ambulance | 999 |
| • Dorset Police | 101 Twitter @dorsetpolice |
| • Dorset Fire & Rescue | 01305 252600 Twitter @DorsetFire |
| • Cerne Abbas Surgery | 01300 341666 |
| • Environmental Agency Floodline | 0345 988 1188 |
| • Met Office | 0870 900 0100 |
| • NHS Choices | 111 |
| • Anti-Terrorism Hotline | 0800 789321 |

Utilities and Local Authorities

- | | |
|-----------------------|---------------|
| • British Telecom | 0800 800 151 |
| • Gas leaks – Transco | 0800 111 999 |
| • Wessex Water | 0845 600 4600 |

- SSE 0845 770 8090
- Western Power Distribution 0800 365 900
- Dorset Council 01305 251000

Local Media

- Wessex FM 96 and 97.2 FM
- BBC Radio Solent 96.1 and 103.8 FM
- Heart FM 102.3 FM
- Buckland Newton Community Website www.bucklandnewton.com
e-mail: bucklandnewtonwebmaster@gmail.com
- Facebook

Appendix C

Community Resources Group

Buckland Newton Parish Councillors

Chair	Nicki Barker
Vice Chairs	Jane Collins Mark Needham
Councillors:	Andy Foot (Snow Warden) Mark Needham Chris Osmond Lin Townsend John Baker Sam Sowerby Roy Godwin
Flood Warden	Doug Morse
Rights of Way Liaison	Stephen White
Parish Clerk	Sarah Mitchell
	e-mail: bucklandnewton@dorset-aptc.gov.uk

Medical and First Aid

<i>Individual</i>	<i>Qualification</i>	<i>Contact No.</i>
Annie Lock	First Aider	
Chris Mason	First Aider & Emergency M'gment	
Carol Mason	Optician	

Defibrillator runners:

Suzy Murphy
Lisa Peart
Gill Nell
Sandie Stout
David Morris
Isobel Mace

Other Groups:

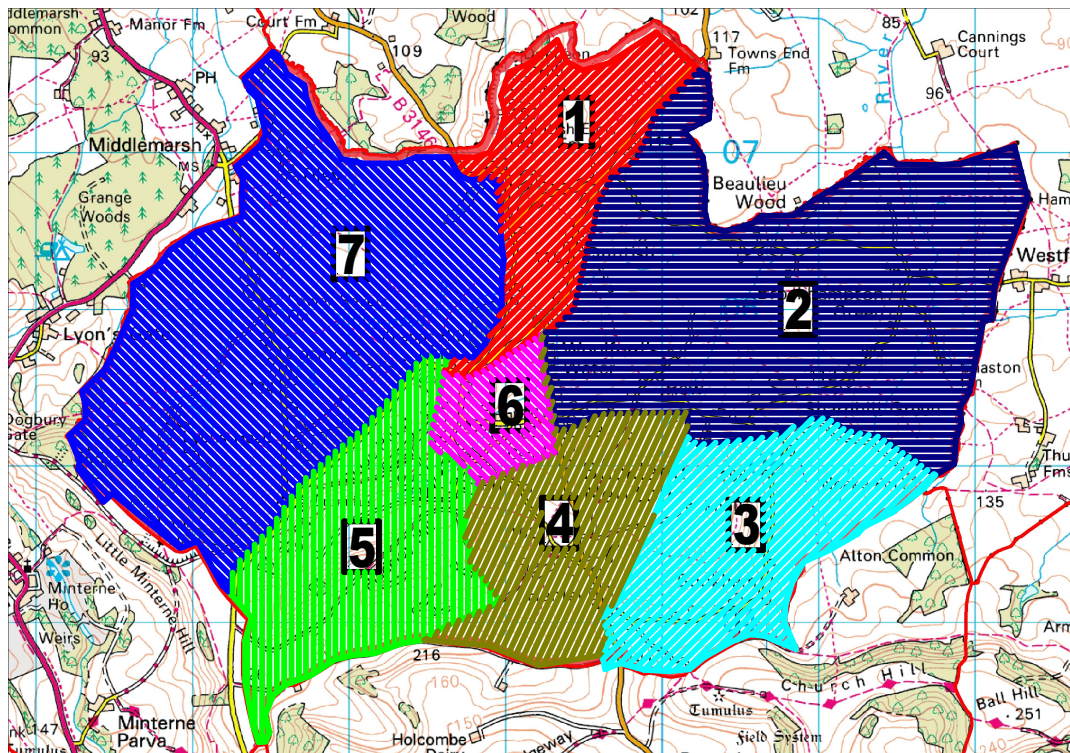
Community Connections (volunteer group)
Buckland Newton Neighbourhood Car Scheme

Local Resources

Description	Contact person	Contact No.
4-wheel drive vehicles	Andy Foot Chris Osmond (3.5 tonnes – 6 seat)	
Tractors	Norman Edwards Andy Foot	
Snowploughs	Andy Foot	
Earthmoving Equipment	Martin Perrett Norman Edwards (mini-digger)	
Boats	Chris Mason (4-person inflatable + 7-seat boat when not on mooring)	
Helicopter	Martin Perrett	
Portable Generators	Chris Osmond Chris Hildred (Pramac ES2000 petrol) Keith Wright (1 KW 4-stroke petrol) John Baker	

Appendix D

Sector Responsibilities



© Crown copyright and database right (2015). Ordnance Survey Licence No. 100051694

Sector 1 (Duntish)

Sam Sowerby + Roy Godwin

Pulham-Dorchester road junction to Duntish Cross

Duntish Cross to Mappowder road junction (Beaulieu Wood)

Knaps Hill Farm, Spring Grove, Castle Hill, Duntish Court, Glanvilles Wootton road as far as Mitchells Farm cottages

Sector 2 (B3143)

Chris Osmond

Houses south of Old Chapel Stores to Pulham Road junction

Cross roads at School to Rew Lane, Castle Lane, Sharnhill Green to Mappowder road junction (Beaulieu Wood)

Sector 3 (Bookham)

Andy Foot

Bookham Lane and Alton Pancras road back to Henley junction

Sector 4 (Henley)

Mark Needham

Henley, including Hilling Lane

Sector 5 (Locketts Lane, Ridge Hill)

John Baker

Locketts Lane, Court Farm and industrial estate, houses towards Buckland Bottom, Hylands, Gaggles of Geese, Purbeck House, houses to Cat's Cross

Sector 6 (Central Buckland Newton)

Jane Collins

Church Farm bungalow, Manor, Manor Cottage, Providence Way, Elkins, BN Place,
Garden Cottage, Church Farm, Sunnyside, Old Rectory, Cranes Meadow, Brookside,
Bels Court

Sector 7 (Cosmore)

Lin Townsend

Control Room (Parish Pavilion)

Roy Godwin
Nicki Barker
Sarah Mitchell

Flood Warden

Doug Morse