

BUCKLAND NEWTON PARISH COUNCIL
Minutes of Full Parish Council Meeting
Tuesday 9 January 2024 at 7.00 pm in the Parish Pavilion

Present: Chair Cllr Andy Foot (AF), Cllr John Baker (JB), Cllr Sheila Crouch (SC), Cllr John Simpson (JS), Cllr Chris Osmond (CO), Cllr Mark Needham (MN), Cllr Christina Manny (CM)

Ten members of the public

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
	<p>Cllr Foot welcomed everyone to the meeting. Housekeeping - Fire Exits were indicated and a request for mobile phones to be switched off or turned to silent.</p>	
	<p>Period of Public Questions</p> <ul style="list-style-type: none"> A representative from Dorset Council spoke about Charging Ahead: Public Electric Vehicle Charging Infrastructure. He explained that Dorset Council are looking to install an electric vehicle chargepoint in Buckland Newton. The Charging Ahead scheme aims to encourage the uptake of electric vehicles particularly for households without access to off-street parking. He said this is a fantastic opportunity to get a public electric vehicle chargepoint for the community, with the costs of installation, operation and maintenance being met by Dorset Council using Office for Zero Emission (OZEV) Local Electric Vehicle Charging Infrastructure (LEVI) funding and private sector investment. <u>Action:</u> Clerk to put an article in the Lydden Vale News asking for ideas of where the charging point could go. Parish Council will review responses and forward suitable locations to Dorset Council. The representative of the LibDem party for the area introduced himself. <p>Items raised by members of the public:</p> <ul style="list-style-type: none"> Concerns over on going silt and pollution happening from the stream. Silt and litter from the stream continues to end up on neighbouring properties. The meeting was made aware that the stream has recently been tested by the Environment Agency Concerns about the potential risk of a dam bursting. Meeting was advised that an independent survey of the dam would be carried out when conditions allowed. <u>Action:</u> Clerk to provide a copy of the survey/report once it has been made available to the Parish Council Why does the Parish Council respond to planning applications before the public consultation period has ended? Clerk explained that the Planning Department issues the date that the Parish Council has to respond by, as a consultee. Individuals can comment on any planning applications up until the closing date. Update on the actions regarding dragon's teeth and area by the school. 	<p>SM</p> <p>SM</p>

	<ul style="list-style-type: none"> • Clerk reported responses (see Clerk’s report) • A request was made to remove a line from the minutes of the full council meeting held on 14 November 2023. Cllrs agreed that the line could be removed. <u>Action:</u> To be an agenda item at the next meeting • Competency of the Parish Clerk when writing up the minutes of the public meeting. 	SM
2024/1-1	<p>To Receive Apologies for Absence and to approve the reason given Vice Chair Cllr Mick Ames (MA) Cllr Lin Townsend (LT) Cllr Jill Haynes (JH)</p> <p><i>Reason for absence given by Cllr Ames and Cllr Townsend was accepted by Cllrs</i></p>	
2024/1-2	<p>To Receive Declarations of Personal or Pecuniary Interests or Grants of Dispensation Cllr Baker – 2024/1-7 - Lydden Cottage Cllr Osmond – 2024/1-7 - Newlyn</p>	
2024/1-3	<p>To approve and sign as a correct record the Minutes of the Full Council Meeting held on Tuesday 14 November 2023. The minutes were not signed, this will be deferred to the next full council meeting.</p> <p>Clerk explained that the Parish Council only needs to record decisions made and capture any actions agreed in the minutes. Cllrs stated they wanted the minutes to be continued in the same format and that the Clerk was doing an excellent job in often very difficult circumstances.</p>	
2024/1-4 1	<p>Clerk’s Report/Update on actions Highways, Rights of Way and Transport</p> <ul style="list-style-type: none"> • Dragon’s Teeth – Community Highways Officer stated “<i>I do not see that the dragon teeth are dangerous. I advised the Parish to install them to protect the verges as we had no funding available, and our Countryside team cannot keep coming out and reinstating the damaged verges. Cars should not be parking, chewing up the verges and leaving a muddy mess. Now the cars can park on the carriageway, leaving the verge free for the children to walk on</i>” • Dorset Council does not have any budgets for 'please do not park on the verge' - now the bollards are installed parking should be on the carriageway. • Double yellow – Community Highways Officer advised that double yellow lines would require a Traffic Regulation Order. To start the process you would need full Parish backing, as well as the backing of Cllr Jill Haynes. If everybody supports this request you would then need to put this in writing (confirming that you all support this request) with a map showing where you would like the yellow lines. Highways would then take a look and score this request and if it meets criteria would pass to the TRO team to process. Due to workloads/budget and a list of existing scored TRO’s this can take a long time to go through (can take years). • Community Highways Officer will look at the cottage on the corner with the wisteria and ask them politely if they can cut it back on the junction side. • Parking solutions for the school – Cllr Ames is in contact with Road Safety Officer (Dorset Council) who is supporting an experiment. Community Highways Officer will look at the school keep clears. Unfortunately they are not maintained on Highways routine maintenance budget and the small budget that they do have for this year has already been spent. • Extended 30 mph on Factory Lane – this does not meet the 30 mph criteria. 	

- The Buckland Newton Footpath Improvement Scheme has been successful in its bid to the FiPL to replace old wooden stiles with self-closing gates. FiPL has agreed that the grant can be paid in instalments, ie - for the purchase of the gates, the purchase of the materials and finally the labour, but the money has to be paid to the Parish Council's Bank account. Therefore the PC will pay for each instalment and then the money can be claimed once each has been completed.
- Replacement Trees on verge by B3143 – Senior Ranger, Dorset Council (21.11.23) has advised that replacement whips have been organized and once they are in, they will fill the gaps up.
- Road Closure – The Cross, Buckland Newton between B3143 and Rew Lane (in both directions), a distance of approximately 520 metres. This Notice will enable Wessex Internet safe access to carry out remedial works to rectify a carriageway defect. It will come into operation on 23rd January 2024 and remain in force for five days, however it is anticipated that the works will be completed by 24th January 2024. The alternative route, which will be sign posted is as follows: B3143, Crawthorne Lane, Bookham Lane, Castle Lane and vice versa.

Parish Matters

- Village Hall – The Village Hall is currently connected via BT but Wessex Internet say they can provide Wi-Fi much cheaper (and faster) at £1 a month. The cost of the change-over can be met by a grant from Wessex/the Government, but the Village Hall will have to pay the VAT which cannot be met by the grant. The Village Hall is no longer VAT registered so cannot claim back its VAT. The Committee has asked whether there is a way that they could work with the Parish Council in order to ensure no VAT is paid by the Hall if the Committee agree to change over to Wessex. Clerk responded that there are strict VAT rules for Parish Councils; the Parish Council can only legally claim back VAT if it has purchased the goods/item (the invoice has to be made out to the Parish Council) and said item has to be used by the PC or be under the control of the PC.
- Telephone Analogue switch off – Cllr Crouch attended webinar. Southwest (BT) launch will likely be late summer 2024 (possibly Sept). All rollout has to be completed by 2025. Letters will be sent out and there will be 2 big roadshows likely in north and south of county as well as pop up events in libraries etc. Also digital voice van that will go into areas. Benefits of new service - Use same number, no additional cost to user, enhanced scam protect features – notify if think possible scam and reduces telemarketing calls, better voice quality, 3 way calling – connecting friends and family. Five key groups for concern - areas with no mobile signal, vulnerable individuals, those with health alarms, elderly customers who are aged 75 years plus, landline only customers. Anyone who is in the above groups must let their network provider know and their roll out will be delayed. It is down to individuals to notify their network provider. In the event of a power cut most vulnerable will have battery back-up unit that will last an hr, a hybrid phone that has an 8 hr life when network goes down can be purchased, home phone connect – feel of landline phone for those that don't want broadband.
- Memorial Tree – Family asked whether tree could be planted at Christmas. Clerk explained that Parish Paddock project was being done in conjunction with FWAG, who were currently securing funding and contactors. Clerk explained that the tree could not be planted until after the works had been completed, so that a suitable position could be identified and it was damaged during the enhancement. Family then asked if the tree could be planted at the Churchyard; Clerk passed Church warden details onto family.
- Rotary Club may support reusable sandbags – Cllr Crouch investigated and was told *'The sandbags come as part of a flood defence system that is provided to individual households on a case by case basis which is assessed individually and based on those households that are at most risk of flooding'*

<p>3</p> <p>4</p>	<ul style="list-style-type: none"> • Tree on the Pound – Works following tree risk assessment has been raised as a job with Dorset County tree team, who will be in touch soon with a date when the work can be completed. • Play Area – County Town has quoted £ 220.00 + delivery charge of £ 15.00 for 2 x dumpy bags of play bark. Sturminster Newton building supplies have suggested that we would need to look at samples to make an informed decision as to the most suitable bark. – This will be an agenda item. <p>Financial</p> <ul style="list-style-type: none"> • Asset List has been updated and a copy sent to Insurance Company (Clear Councils) they confirmed that the Dragon’s Teeth are covered under Street Furniture. • Cllr Townsend has carried out an internal audit of the accounts – all in order. <p>Correspondence</p> <ul style="list-style-type: none"> • Clerk from Manston and Hammoon PC, wanted information on how we got the Virtual Pavement – Clerk has responded. 																																																										
<p>2024/1-5</p> <p>1</p> <p>2</p>	<p>To receive reports from: Cllr Jill Haynes – Chalk Valley Ward, Dorset Council</p> <ul style="list-style-type: none"> • Cllr Haynes supplied a report prior to the meeting which was circulated to Councillors and a copy is available on the website. <p>PCSO Alison Donnison 6500</p> <ul style="list-style-type: none"> • November – No reports made. • December – No reports made. 																																																										
<p>2024/1-6</p> <p>1</p> <p>2</p> <p>3</p> <p>4</p>	<p>To approve the Financial Statement and agree any actions in relation to Financial Matters</p> <p><u>Invoices Paid</u></p> <table border="0"> <tr> <td>Perrett Fencing – dragons teeth balance payment</td> <td>£ 615.00</td> <td>BACS 1.11.23</td> </tr> <tr> <td>DAPTC Clerks Seminar ½ cost</td> <td>£ 22.50</td> <td>BACS 1.12.23</td> </tr> <tr> <td>Clerks Wage + WFH + Exps (Oct)</td> <td>£ 506.80</td> <td>BACS 1.12.23</td> </tr> <tr> <td>SSE</td> <td>£ 12.61</td> <td>BACS 1.12.23</td> </tr> <tr> <td>Gary Holley (Pavilion repairs)</td> <td>£ 90.00</td> <td>BACS 8.12.23</td> </tr> <tr> <td>Transfer to Project Fund for Play Area</td> <td>£ 50.00</td> <td>BACS 27.12.23</td> </tr> <tr> <td>Clerks Wage + WFH + Exps + Overtime (Nov)</td> <td>£ 1001.52</td> <td>BACS 2.1.24</td> </tr> <tr> <td>HMRC Employer National Insurance</td> <td>£ 28.72</td> <td>BACS 2.1.24</td> </tr> <tr> <td>J H Ralph – play area hedge trimming</td> <td>£ 195.00</td> <td>BACS 4.1.24</td> </tr> </table> <p><u>Paid under delegated powers</u></p> <table border="0"> <tr> <td>Reimbursement Cllr Baker</td> <td>£ 83.34</td> <td>BACS 1.11.23</td> </tr> <tr> <td>McVeigh Parker – Footpath gates</td> <td>£ 2049.60</td> <td>BACS 4.1.24</td> </tr> </table> <p><u>Invoices to be approved</u></p> <table border="0"> <tr> <td>DAPTC – New Councillor Training – Cllr Simpson</td> <td>£ 54.00</td> <td>LGA 1972 s175</td> </tr> <tr> <td>Josh Foot – Hedge cutting</td> <td>£ 120.00</td> <td>Open Spaces Act</td> </tr> <tr> <td>1906 S10</td> <td></td> <td></td> </tr> <tr> <td>The Fusion Workshop – fingerpost letters</td> <td>£ 25.00</td> <td>Highways Act 1980</td> </tr> <tr> <td>Clerks Wages + WFH + overtime + Exps (Dec)</td> <td>£ 854.75</td> <td>LGA 1972 S112</td> </tr> <tr> <td>Dorset Council – Tree Works, The Pound</td> <td>£ 570.00</td> <td>Open Spaces Act</td> </tr> </table> <p><u>Monies Received</u></p> <table border="0"> <tr> <td>Interest (Nov)</td> <td>£ 12.06</td> <td></td> </tr> <tr> <td>Interest (Dec)</td> <td>£ 11.67</td> <td></td> </tr> </table>	Perrett Fencing – dragons teeth balance payment	£ 615.00	BACS 1.11.23	DAPTC Clerks Seminar ½ cost	£ 22.50	BACS 1.12.23	Clerks Wage + WFH + Exps (Oct)	£ 506.80	BACS 1.12.23	SSE	£ 12.61	BACS 1.12.23	Gary Holley (Pavilion repairs)	£ 90.00	BACS 8.12.23	Transfer to Project Fund for Play Area	£ 50.00	BACS 27.12.23	Clerks Wage + WFH + Exps + Overtime (Nov)	£ 1001.52	BACS 2.1.24	HMRC Employer National Insurance	£ 28.72	BACS 2.1.24	J H Ralph – play area hedge trimming	£ 195.00	BACS 4.1.24	Reimbursement Cllr Baker	£ 83.34	BACS 1.11.23	McVeigh Parker – Footpath gates	£ 2049.60	BACS 4.1.24	DAPTC – New Councillor Training – Cllr Simpson	£ 54.00	LGA 1972 s175	Josh Foot – Hedge cutting	£ 120.00	Open Spaces Act	1906 S10			The Fusion Workshop – fingerpost letters	£ 25.00	Highways Act 1980	Clerks Wages + WFH + overtime + Exps (Dec)	£ 854.75	LGA 1972 S112	Dorset Council – Tree Works, The Pound	£ 570.00	Open Spaces Act	Interest (Nov)	£ 12.06		Interest (Dec)	£ 11.67		
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5	<p>SSE Credit £ 12.61</p> <p><u>Reconciled Accounts to 30 November 2023</u></p> <p>Number 1 Account – Precept Funds £ 11895.00</p> <p>Number 2 Account - The Aykroyd Legacy and Project Support Fund. £ 10132.44</p> <p>Number 3 Account - Project and Maintenance Fund £ 7866.81</p> <p><u>Reconciled Accounts to 31 December 2023</u></p> <p>Number 1 Account – Precept Funds £ 11225.70</p> <p>Number 2 Account - The Aykroyd Legacy and Project Support Fund. £ 10144.11</p> <p>Number 3 Account - Project and Maintenance Fund £ 7916.81</p> <p>Financial Reports for all bank accounts were circulated prior to the meeting. Clerk confirmed that all spending was within budget.</p> <p>6 <i>Financial Report approved – Proposed Cllr Osmond, Seconded Cllr Simpson, AIF</i></p> <p>To consider Budget and Precept for 2024/25 – As requested at the last meeting Clerk combined some of the budget headings and updated figures, which was circulated prior to the meeting. A detailed discussion took place as Councillors want to control costs and keep the precept to a minimum. CIL money has been received, but this cannot be used for the running of the Council. Cllrs noted that if there was an election the cost would have to be covered by the Parish Council, Clerks hours are increasing with extra admin work due to more parishioner correspondence and the Council wishes to continue building a reserve to be used on the Play Area. Therefore, it was agreed to raise the precept by 5% to £ 12679.00, with a note that next year the Council would try to keep any raise minimal. The budget for 2024/25 was agreed.</p> <p><i>Proposed Cllr Manny, Seconded Cllr Needham, AIF</i></p> <p>The precept request form was signed by the Chair <u>Action:</u> Clerk to submit form by 31 January 2024</p>	SM
2024/1-7	<p>Planning Matters</p> <p>1 P/PIP/2023/07330 – NEWLYN, MAJORS COMMON, BUCKLAND NEWTON, DORCHESTER, DT2 7BZ Erection of 3no. dwellings – Permission in Principle <i>Comments by 10 January 2024</i></p> <p>The Council has consulted with Dorset Council regarding the housing register and there are 22 local people on the list with 12 of them preferring a one bedroom property. Councillors felt that the application did not completely comply with the Buckland Newton Neighbourhood Plan policies. Therefore the Council agreed the following response - <i>In principle this site is suitable for housing as it is within the defined development boundary. However, the Parish Council is concerned that future development needs to comply with policies H2: Type and Size of Housing and Policy H3: The delivery of Affordable Housing of the Buckland Newton Neighbourhood Plan</i></p> <p>2 P/FUL/2023/06557 – LYDDEN COTTAGE, LOCKETTS LANE, BUCKLAND NEWTON, DORSET, DT2 7BS Erection of 1 no. dwelling and 1 no. carport/store, create new vehicular/pedestrian access and form 3 no. parking spaces. <i>Comments by 9 January 2024 (extension granted).</i></p> <p>As the only change to the previous approved application is to move the location of the carport and store, the Council had no objection. The Council agreed the following response - <i>The Parish Council has no issues with this application</i></p>	

3	<p>Response made under delegated powers P/MPO/2023/06954 – LAND AT BROOKFIELD, CRANES MEADOW, BUCKLAND NEWTON, DORCHESTER, DT2 7BY Modify S106 Agreement dated 19 March 2020 associated with planning permission no. P/FUL/2021/02135 to insert a provision allowing the rent on affordable rented units to be increased by CPI + 1% annually. To insert an exclusion clause providing that the affordable housing obligations will not be binding on: tenants who have exercised the right to buy, right to acquire, preserved right to buy, 100% staircases. <i>Comments by 20 December 2023. – The Parish Council supports this application after having taken advice on this technical/legal matter. It appears that this would help ensure the registered provider will be able to maintain these affordable homes over the long term.</i></p>	
<p>2024/1-8 1</p> <p>2</p> <p>3</p>	<p>To consider and agree any actions in relation to Highways and Rights of Way Public Electric Vehicle Charging Infrastructure – The village hall, pub and Cranes Meadow were suggested as potential locations. <u>Action:</u> Clerk to put a notice in the Lydden Vales Magazine asking for location ideas.</p> <p>Buckland Newton Footpath Improvement – The grant application was successful. Parish Council to facilitate the grant and ring fence the money for the scheme. It has been agreed that the grant can be paid in instalments. The Parish Council will pay for each section and then be reimbursed via the grant.</p> <p>Parishioner request of 30 mph speed restriction on Factory Lane – Parish Council forwarded the request to Highways who have advised that it does not meet the criteria. <u>Action:</u> Clerk to inform parishioner.</p>	<p>SM</p> <p>SM</p>
<p>2024/1-9 1</p> <p>2</p> <p>3</p> <p>4</p> <p>5</p> <p>6</p>	<p>Parish Matters</p> <p>Parish Paddock</p> <ul style="list-style-type: none"> Clerk had requested an update from FWAG. Unfortunately a response was received but it was outlining work at Bishops Caundle. <u>Action:</u> Clerk to chase again. <p>Play Area</p> <ul style="list-style-type: none"> Councillors considered quote for bark. It was agreed to order from County Town, as they are a local company, the Council has dealt with them before and were happy with the bark supplied. A parishioner offered for the bark to be delivered to their yard and they would liaise with Cllr Osmond and help spread the bark in the play area. <u>Action:</u> Clerk to order bark asap. Piers Closier have confirmed that they hope to fence around the play area at the end of January. <u>Action:</u> Clerk to order self-closing metal footpath gate. <p>Parish Pavilion</p> <ul style="list-style-type: none"> Flood Wardens have requested a light at the sand store. <u>Action:</u> Cllr Baker to obtain quotes <p>Parish Field</p> <ul style="list-style-type: none"> No actions required <p>Parish Pound</p> <ul style="list-style-type: none"> Works on the tree have been carried out by Dorset Council. <p>Fingerposts</p>	<p>SM</p> <p>SM</p> <p>SM</p> <p>JB</p>

<p>7</p> <p>8</p>	<ul style="list-style-type: none"> • Cllr Baker is refurbishing one of the fingers from the signpost at the crossroads by the school. • Councillors discussed options regarding letters for fingerposts. To refurbish existing letters it will cost £ 1.00 - £ 1.50 to sandblast each letter. To blast and paint it would be £ 2.00 - £ 2.50 per letter. New letters cost £ 3.00 each for a rough cast, £ 5.00 each ready to be painted and £ 9.00 each fully painted. 3D printed letters cost £ 2.90 per letter finished. Further contacts were given to obtain more prices. <u>Action:</u> Cllr Baker to investigate further. <p>Biodiversity Plan</p> <ul style="list-style-type: none"> • Deferred to next meeting. <p>Village Planters</p> <ul style="list-style-type: none"> • It was noted that these were planted and decorated during the festive period. <u>Action:</u> Clerk to find out who has kindly done this, so that a thank you can be sent. 	<p>JB</p> <p>SM</p>
<p>2024/1-10</p>	<p>To consider all Correspondence received for decision, consultation and information</p> <ul style="list-style-type: none"> • Free Real Time Bus information for your area – Posters that can be put up in buildings such as schools, libraries, and doctor’s surgeries detailing what bus services are available close by. There is a QR code that can be used to give real-time information. • Dorset Community Tree Project – details of Dorset Community Tree Fund and volunteer tree wardens for Parish (circulated 14/12/23) • DAPTC - Short e-newsletter for towns and parishes - including survey for you to give your views on improving routes for walking, cycling and wheeling (circulated 27.12.23) • Dorset Highways – Proposed road closure - Unnamed Road, Buckland Newton between Garden Cottage, Buckland Newton and The Rectory, Buckland Newton (in both directions), a distance of approximately 160 metres. The closure has been requested to allow Amberon Ltd to undertake tree cutting. These works are programmed to commence from 09:30, 21st February 2024 until 15:30, 21st February 2024. This document is for information only, however if you have any concerns about this proposal, please contact Tom Faulkner(trafficteam@dorsetcouncil.gov.uk) by 25th January 2024 (circulated 4.1.24) • Chris Loder MP - Voluntary, Community and Social Enterprise Energy Efficiency Scheme (circulated 4.1.24) –forwarded to Village Hall Committee 	
<p>2024/1-11 1</p>	<p>Other matters for information and agenda items for Next Meeting</p> <p>Elections May 2024</p> <ul style="list-style-type: none"> • DAPTC continues to send updated information relating to upcoming elections in May. <u>Action:</u> Notices and information to be put in the Lydden Vales News (Jan, Feb & Mar), the PC website and on community Facebook page directing to website. 	<p>SM</p>
<p>2024/1-12</p>	<p>Date of next meeting</p> <p>Tuesday 12 March 2024 – Parish Pavilion – 7.00 pm</p>	

The meeting concluded at 9.05 pm

Signed: _____

Date: _____