

BUCKLAND NEWTON PARISH COUNCIL
Minutes of Full Parish Council Meeting
Tuesday 10 September 2024 at 7.00 pm in the Parish Pavilion

Present: Vice Chair Cllr Mick Ames (MA), Cllr Mark Needham (MN), Cllr Chris Osmond (CO), Cllr Brad Perrett (BP), Cllr Lin Townsend (LT), Cllr Christina Manny (CM)

Five members of the public

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
	Cllr Ames welcomed everyone to the meeting.	
1	<p>Period of Public Questions.</p> <p>Parishioners raised concerns and asked questions in relation to Planning application P/FUL/2024/03046</p> <ul style="list-style-type: none"> • What crop has been planted in field? • What is the PH level of the soil? • Concerns about leaking into water course • What testing will be done? • Storing for agricultural use – does it stay where it is or does it go elsewhere? • Would relevant Councillors declare an interest? <p>Councillors noted comments and confirmed that proper practise would be followed when discussing application.</p>	
2	<p>Environment Group – an update was given.</p> <ul style="list-style-type: none"> • Two meetings have been held recently; one was a demonstration on the river fly monitoring and the other was planting of some wildflower seed and plugs on the unmown section of parish field • Mowings were raked up on parish field • Parish Paddock has been cut and arisings will be used to mulch around the hedge <p><u>Action:</u> Clerk to remind contractor that part of the parish field is being left unmown for the moment.</p>	SM
3	<p>Parish Paddock – is there a management plan and when will the work be completed?</p> <p>Clerk advised that the Parish Council has requested a management plan and that work is on hold until FWAG have cleared up a query with Wessex Water – see 2024/9-9</p>	
4	<p>River Lydden – concerns that the river was very low.</p> <p>Councillors noted comment.</p>	
5	<p>Planning procedure and role of parish council – Councillors explained that the Parish Council represent the whole of the community. If an issue is outside the remit of the Council, they can signpost parishioner to the correct authority. With regard to planning – the Parish Council is a consultee, meaning that the planning authority want the decision/opinion of the Parish Council. Members of the public have the opportunity and should submit their own views and comments</p>	
6	Road in Duntish – This is not improving.	

7	<p>Councillors advised that this was on the agenda to be discussed</p> <p>Plastic Green grit bin by Church – can this be a different colour and be moved somewhere else?</p> <p>Councillors explained that at the time of purchase the choice of colour was yellow or green; Cllrs felt that green would be a more sympathetic colour. Highways advised that the bin would be best placed on the triangle as permission to site it on the verge was not granted by the landowner. Councillors also explained that planting had been carried out around the bin, to disguise/hide it, but unfortunately the triangle was strimmed by a member of the public without the knowledge of the Parish Council and the plants were destroyed.</p> <p>Councillors agreed to consider replanting.</p>	
8	<p>B3146 junction Springrove – Parishioner expressed concern about the lack of signage/markings and has copied Parish Council into recent correspondence with Dorset Council Collision Reduction Officer.</p> <p>Councillors advised that any accident or near miss can be reported on Dorset Council website – report a non-injury collision or near miss. This will help to build a picture of all incidents that occur.</p>	
2024/9-1	<p>To Receive Apologies for Absence/Non Attendance and to consider/approve the reason given Cllr Andy Foot (AF) Cllr Nick Baker (NB) Cllr Jill Haynes (JH) <i>Reasons for absence given from Cllr Foot and Cllr Baker were accepted by Cllrs</i></p>	
2024/9-2	<p>To Receive Declarations of Personal or Pecuniary Interests or Grants of Dispensation Cllr Brad Perrett – 2024/9-7 – P/FUL/2024/03046</p>	
2024/9-3	<p>To approve and sign as a correct record the Minutes of the Full Council Meeting held on Tuesday 9 July 2024. Approved – <i>Proposed Cllr Needham, Seconded Cllr Osmond, AIF</i></p>	
2024/9-4 1	<p>Clerk’s Report/Update on actions</p> <p>Correspondence</p> <ul style="list-style-type: none"> • FBNS thanked the Parish Council for the use of the Parish Field and Pavilion for their summer event, it was a very successful evening. • Holy Rood thanked the Parish Council for the free loan of the Parish Pavilion for the Fun and Games afternoon. Seventeen children and thirteen adults attended and it seemed to have been enjoyed by all. <p>Highways, Rights of Way and Transport</p> <ul style="list-style-type: none"> • SID team have advised of battery thefts and suggested that they are marked with the PC name. Information forwarded to Cllr Ames for action. • Duntish road improvements – Letter sent to residents from Dorset Council updating them on progress (26 July 2024) • Repair to verge on B3143 adjacent to Parish Field - Senior Ranger advised that he will visit site and see how much top soil will be required (25.7.24) • Potholes – Highways Liaison officer has advised, that roads were inspected 18th June and any defects found at the time would have been logged for repair. Please continue to log on the portal. She has asked for the section from church to crossroads to have some large patches, also section outside gaggle geese either large patching or resurfacing and Locketts Lane to be looked at for a surfacing scheme. 	
2		

3	<ul style="list-style-type: none"> • Flooding – preventative measures – Clerk chased FWAG and Highways for update – FWAG advised that a meeting has been arranged with Dorset Council NET regarding the Council Farms next Wednesday. One of the aims is to investigate options to allow water to spread in the floodplain on the farms. This will not help flows and road sources upstream of the village but could help with flow of the river downstream, giving water more space. This should help improve drainage in the village itself. • FWAG also advised, <i>“we have funding to continue the investigation of priority sites and the plan is for the Local Authority Flood Risk team to make an application to the Local Levy to fund more capital works in the various catchments. With a small amount of funding to encourage interventions on land we can start to make a difference, but experience tells us that it can take time to get people engaged. This is a busy time of year for farmers as I am sure you are aware, so we will resume our conversations in the autumn.”</i> • Highways have consulted with Road Safety and have advised that installing a Virtual Footway in Duntish is not something they would be able to consider as it does not meet criteria. • Road Safety Team advised that a speed survey would cost £295 +VAT for the first site and then £200 +VAT for each additional site monitored at the same time in the same area. • Electric Charging Point – The village hall committee has had a meeting and will be going ahead with having a charging point installed in the car park. This will be available to anyone to use. As yet unsure of timescale. <p>Parish Assets</p> <ul style="list-style-type: none"> • Parish Paddock –FWAG will advise when they have a date from the contractor to complete works to wet area on paddock. • Parish Paddock – Clerk has been in contact with contractor to see whether he would be able/interested in doing cut and collect mowing on the Paddock when he is in the village carrying out the service elsewhere – awaiting prices. • Parish Paddock – Clerk has contact Wessex Water over a possible sewage leak. Map and information provided to Wessex. Job number 062657137001. • Coppice parish field - FWAG are not aware of any grants available for improving area, Woodland Trust could be a possibility. • Parish Field – Leaving uncut section – Cllr Ames put out posts and a section has been left uncut. Clerk spoke to Senior Landscape and Grounds Officer to see what costs would be involved for different management. The costs to carry out a cut and collect once a year to the uncut area of grass will be £675.00 annually. This allows for the grass cuttings to be removed from site and disposed of at our approved waste recycling centre. If you can identify a suitable tipping area on site where we can leave the grass cuttings to compost the cost will be reduced to £370.00. Alternatively we could cut the area and leave the cuttings uncollected for a cost of £280.00. If the uncut area was left and not cut at all, there would of course be no extra costs. The ground would have to be monitored though as bramble and scrub would take over in time. Unfortunately we will not be able to reduce the annual cost for grass cutting to the main area of the playing field. A large part of this cost are machinery and travel costs and leaving the uncut area makes negligible difference to the cost per visit. • Gate between Paddock and Field – Cllr Foot met with Perrett Fencing. Agreed that two gates would be put in, a self-closing footpath gate and a bigger one for access. Footpath gate has been ordered from Dorset Council (£ 240.00) 	
4	<p>Financial</p> <ul style="list-style-type: none"> • External Audit has been completed with no issues raised. 	

5	<ul style="list-style-type: none"> Banking – Clerk spoke to Business Manager at NatWest Bank who confirmed that the two step process for payments is not currently available to existing businesses. DAPTC confirmed they use Unity bank, but there were pros and cons. It appears as though Lloyds is the best option at the moment. Banking – Clerk has contacted Lloyds bank who have confirmed that the Parish Council can open an account with them. <p>Other</p> <ul style="list-style-type: none"> Wessex Internet Update - Based on their current planning progress for Buckland Newton, Wessex are now expecting to offer a connection in Late Summer of this year. If that changes due to specific challenges with your property or the whole project, they will let us know. Clerk has been in contact with Christine O’Grady (Community Engagement Officer) regarding connection of Pavilion and how to apply for voucher. Clerk chased response 19.8.24. Youth Club Pop-up museum – Parish Council supplied a few items, including old maps of the parish, which generated a lot of interest. Really Useful Directory – previous co-coordinator is unable to continue with updates. 																
6	<p>Outstanding Actions</p> <ul style="list-style-type: none"> Archiving of minutes – (Clerk) Drainage of play area – obtain quotes (AF) Portrait of King – Cllr Baker has hung the Kings portrait in the Parish Pavilion. Goal posts – Cllr Perrett has purchased goal posts (which he is donating to the parish) Once the pitches have been marked out on the Parish Field the goal posts will be erected. Nets for the goals have also purchased and these will be donated to the school. 																
2024/9-5	<p>To receive reports from:</p> <p>Cllr Jill Haynes – Chalk Valley Ward, Dorset Council</p> <ul style="list-style-type: none"> Cllr Haynes provided a report which was circulated prior to the meeting. This will be available on the website. 																
1																	
2	<p>PCSO Alison Donnison 6500</p> <ul style="list-style-type: none"> July - 24/07/2024 Duntish – theft from outbuilding – Ifor William Tri-axel 20’ x 7’6” stolen. August - It has been a very busy month on the roads, this is mainly due to the increased traffic over the summer period. 																
2024/9-6	<p>To approve the Financial Statement and agree any actions in relation to Financial Matters</p>																
1	<p><u>Invoices Paid</u></p> <table border="0"> <tr> <td>Clerks Wages + WFH (June)</td> <td>£ 474.56</td> <td>E19 – 31.7.24</td> </tr> <tr> <td>Clerks Wages + WFH (July)</td> <td>£ 474.56</td> <td>E23 – 21.8.24</td> </tr> <tr> <td>Clerks Exps (Mileage + Office exps)</td> <td>£ 36.80</td> <td>E19 – 31.7.24</td> </tr> <tr> <td>Clerks Overtime (Mar-Jun)</td> <td>£ 252.32</td> <td>E23 – 21.8.24</td> </tr> <tr> <td>Perrett Fencing – Improvement Footpath Scheme</td> <td>£ 3754.80</td> <td>R-E1 – 31.7.24</td> </tr> </table>	Clerks Wages + WFH (June)	£ 474.56	E19 – 31.7.24	Clerks Wages + WFH (July)	£ 474.56	E23 – 21.8.24	Clerks Exps (Mileage + Office exps)	£ 36.80	E19 – 31.7.24	Clerks Overtime (Mar-Jun)	£ 252.32	E23 – 21.8.24	Perrett Fencing – Improvement Footpath Scheme	£ 3754.80	R-E1 – 31.7.24	
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2	<p><u>Paid under delegated powers</u></p> <table border="0"> <tr> <td>BDO LLP – External Audit</td> <td>£ 252.00</td> <td>E22 – 21.8.24</td> </tr> </table>	BDO LLP – External Audit	£ 252.00	E22 – 21.8.24													
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	Clerks Exps (Mileage + Office) 10 (1)	96.08	LGA 1972 sch 12 para	
	Pavilion Cleaning 10 (1)	76.20	LGA 1972 sch 12 para	
	<i>Invoices were approved for payment – Proposed Cllr Needham, Seconded Cllr Townsend, AIF</i>			
4	<u>Monies Received</u>			
	Thornton – use of pavilion	£ 20.00	R3 – 12.7.24	
	VAT refund	£ 2946.09	R4 – 19.7.24	
	Interest July	£ 13.38		
	<i>Agreed that VAT refund should be allocated to relevant accounts – AIF</i>			
5	<u>Reconciled Accounts to 31 August 2024</u>			
	Number 1 Account – Precept Funds		£ 6873.66	
	Number 2 Account - The Aykroyd Legacy and Project Support Fund.		£ 6473.28	
	Number 3 Account - Project and Maintenance Fund		£ 7215.61	
	<i>Financial statements were circulated prior to the meeting – no issues or questions were raised by Cllrs – Statements approved – proposed Cllr Manny, Seconded Cllr Perrett, AIF</i>			
6	To consider adoption of new Financial Regulations – Clerk reviewed document and circulated to Cllrs prior to meeting. <i>It was agreed to adopt the new version of the regulations – Proposed Cllr Manny, Seconded Cllr Townsend, AIF</i>			
7	To consider banking options – NatWest bank cannot facilitate the two step process for online payments, which is required to meet financial regulations. Clerk has investigated other options – Unity Bank, does offer the service at a charge; Lloyds Bank offers service without charge. Clerk also consulted with DAPTC and other Parish Councils and Lloyds had the best feedback. If the Council remain with NatWest, then they would have to revert to using cheques which require two signatures. <i>After discussion it was agreed to move the banking to Lloyds, with Clerk, Cllr Foot, Cllr Ames and Cllr Manny as signatories. Proposed Cllr Osmond, Seconded Cllr Townsend, AIF</i> <u>Action:</u> Clerk to set up			
8	External Audit – notice of conclusion – Cllrs agreed that the notice should be displayed for one month and that the copying costs would be 25p per page. <u>Action:</u> Clerk to post notice			
9	Cllr Osmond asked the Council to consider purchasing a new laptop for the Clerk as the current one was over 10 years old. It has become very slow and struggling to run programmes. <u>Action:</u> Clerk to look into prices and put as an agenda item for the next meeting.			
2024/9-7	Planning Matters			
1	P/FUL/2024/03046 – BLADELEY HILL, COURT FARM, BUCKLAND NEWTON, DORSET Retrospective application for construction of lagoon to store waste from septic tanks to be used as fertiliser in agriculture. Cllr Perrett left the room while Cllrs discussed the application. <i>Comments by 24 September 2024 - The Parish Council has no objection to this application, subject to it being compliant with regulations and ongoing checks are carried out.</i> AIF			

	<p><u>Action:</u> Clerk to ascertain whether results and information from ongoing checks are available to the general public.</p> <p><u>Response made under delegated powers</u> P/HOU/2024/03974 – GLENAFON, REVELS HILL, COSMORE, DT2 7TW Erect single storey rear extension with roof light <i>Comments by 7 August – Parish Council supports this application as you cannot see it from the road and it does not appear to cause any issues with the neighbours.</i></p> <p>P/FUL/2024/03302 – COURT FARM BUSINESS PARK ROAD TO COURT FARM BUCKLAND NEWTON Erect lean-to extension to existing industrial building. <i>Comments by 8 August - Parish Council does not have any objection to the application as it does not affect neighbours and will reduce unnecessary journeys, which will decrease negative environmental impact.</i></p> <p>P/FUL/2024/03951 – SHORTWOOD FARM, HAMMOND STREET, MAPPOWDER, DT10 2EW Construction of a slurry lagoon with 1.3m high fence. <i>Comments by 3 September 2024 - The Parish Council has no objection to this planning application. A landscape impact assessment has been carried out and mitigation measures proposed. It is an ADAS-recommended proposal which appears to have considered all the necessary environmental compliance, bringing the farm up to date for the management of slurry. There will be no impact on neighbours.</i></p> <p><u>Notification from Dorset Council for information purposes only</u> P/PABA/2024/03879 – HENELY FARM, B3143 FROM HENLY FARM HENLEY TO HOLCOMBE DAIRY LANE, HENLEY DT2 7BL Erect agricultural storage building</p> <p>P/PABA/2024/04012 – CROSS FARM, BROCKHAMPTON, BUCKLAND NEWTON, DT2 7DJ Erect agricultural steel portal framed building</p> <p>P/PABA/2024/04456 – LAND AND BUILDINGS BOOKHAM FARM, BOOKHAM LANE, ALTON PANCRAS Erect extension to agricultural building for use as storage</p> <p>P/PABA/2024/04661 – SHARNHILL GREEN, BOOKHAM LANE, BUCKLAND NEWTON, DT2 7DJ Erection of steel portal framed agricultural building</p> <p>P/TRC/2024/04086 – FIR TRESS STICKY WICKET, JUNCTION TO HILLING LANE, BUCKLAND NEWTON, DT2 7BY T1, T2 & T3 ASH – Fell T4 Oak – Reduce the lowest weighted extended lateral over the road by up to 3m, remove deadwood and epic growth.</p>	SM
2024/9-8 1	<p>To consider and agree any actions in relation to Highways and Rights of Way Speeding traffic safety concerns raised by parishioners:</p> <ul style="list-style-type: none"> Request for Footpath in Duntish - Highways have advised that they have consulted with road safety team about a request to put a footpath line in Duntish, but it does not meet the criteria required. 	

	<ul style="list-style-type: none"> Road Safety Team advised that further speed surveys would cost £ 695 + VAT. Councillors decided to postpone any further speed surveys until after the road at Duntish has been put right. 	
2	<p>Lorries travelling through Duntish and Buckland Newton – a parishioner has complained about the amount of lorries passing through Duntish and has requested that the Parish Council makes a formal request for a prohibition of certain types of vehicle through Duntish and Buckland Newton.</p> <p><u>Action:</u> Clerk to consult with Community Highways Officer.</p>	SM
3	<p>Duntish re-surfacing – Parish Council still receiving concerns over the road surface through Duntish.</p> <p><u>Action:</u> Clerk to write to Highways and copy in Community Highways Officer and Cllr Haynes</p>	SM
4	<p>Rights of Way – Ford Down lane – water has washed out a channel in the middle of the lane, making it difficult to use by walkers and riders. Cllr Perrett offered to fill the channel, but Dorset Council Senior Ranger, advised that he did not want that to be done.</p> <p><u>Action:</u> Clerk to follow up with Senior Ranger and Rights of Way Liaison Officer.</p>	SM
5	<p>Verge on B3143 alongside parish field needs to be cut and cleared again.</p> <p><u>Action:</u> Clerk to obtain quote and circulate to Cllrs for approval.</p>	SM
2024/9-9	Parish Matters	
1	<p>Parishioner correspondence - Issues/concerns/questions/requests</p> <ul style="list-style-type: none"> Parishioner raised concerns over the village open spaces becoming overgrown, asking why a section of the parish field was no longer being mown? <p><u>Action:</u> Clerk to respond that Paddock has now been cut and that the section at the bottom of the field is being trialed, but will still be managed.</p> <p><u>Action:</u> Cllr Needham will tidy up area at junction on Factory Lane</p>	SM
2	<p>Parish Paddock</p> <ul style="list-style-type: none"> Cut and collect mowing has been carried out on the Paddock. The cuttings have been left and will be used to mulch around the new hedge. Invoice approved for payment. Parishioner asked whether they could strim between their fence and new hedge. Cllrs thought this should be done by Parish Council. <p><u>Action:</u> Clerk to arrange for this to be done</p> <ul style="list-style-type: none"> Perrett Fencing is able to complete fencing of boundary fence and installation of gates between paddock and parish field. Cllrs approved. Land Registry documents have been received. <p><u>Action:</u> Clerk to register relevant assets on the Property Alert Service.</p>	SM
3	<p>Play Area</p> <ul style="list-style-type: none"> Weekly inspections continue to take place. Cllr Osmond is looking at jobs raised from annual inspection <p><u>Action:</u> Cllr Foot to obtain quotes for drainage of play area</p> <p><u>Action:</u> Clerk to arrange for hedge to be cut between play area and neighbouring house.</p>	AF SM
4	<p>Parish Pavilion</p> <ul style="list-style-type: none"> Internet connection – waiting for Wessex Internet Sales Team to contact regarding installation. 	

5	<p>Parish Field.</p> <ul style="list-style-type: none"> • Replenishment of Limestone Grit required on path in places. <u>Action:</u> Clerk to get quotes for 2 bags. • Unmown section – a quote of £ 675 has been received to manage the unmown section. This is on top of the annual payment for mowing the rest of the field. Cllrs agreed to leave the unmown section as a trail for the time being, which will be reviewed next year. • Hedge between Parish field and paddock needs to be trimmed. <u>Action:</u> Clerk to arrange for this to be done. 	SM
6	<p>Fingerposts</p> <ul style="list-style-type: none"> • <u>Action:</u> Clerk to arrange a thank you for work carried out. 	SM
7	<p>Biodiversity Plan</p> <ul style="list-style-type: none"> • Clerk has produced a draft policy. Cllrs to review ready for the next PC meeting. 	
8	<p>Risk Assessments</p> <ul style="list-style-type: none"> • Risk assessments of Parish Assets have been carried out by Cllrs. <u>Action:</u> Clerk to compile a 'to do' list. 	SM
2024/9-10	<p>To appoint trustee to the United Charities of Buckland Newton Cllr Osmond's term of office has ended. Cllr Osmond is willing to stand again, therefore the Council has appointed him for a further term. <i>Proposed Cllr Needham, Seconded Cllr Townsend, AIF</i></p>	
2024/9-11	<p>To consider all Correspondence received for decision, consultation and information</p> <ul style="list-style-type: none"> • DAPTC - The Role of the Local Authority Designated Officer (circulated 27.8.24) • Dorset Council – A big conversation, information and engagement dates (circulated 27.8.24) – <i>Clerk is attending a session</i> 	
2024/9-12	<p>Other matters for information and agenda items for Next Meeting</p> <p>1 Co-option – A notice of vacancy has been put in the last two Lydden Vale magazines. No enquiries have been received. <u>Action:</u> Clerk to put notice on community Facebook page.</p> <p>2 Councillor Training – Available courses have been circulated to Councillors.</p> <p>3 Really Useful Directory – Parishioner who set up the directory is no longer able to continue in this role. <u>Action:</u> Clerk to put notice in LVN to see if anyone will take on the role.</p>	SM
2024/9-13	<p>Date of Next meeting Tuesday 12 November 2024 – Parish Pavilion – 7.00 pm</p>	

The meeting concluded at 9.00 pm

Signed: _____

Date: _____