

BUCKLAND NEWTON PARISH COUNCIL
Minutes of Annual Parish Council Meeting
Tuesday 9 May 2023 at 7.00 pm – Parish Pavilion

Present: Cllr Mark Needham (MN), Cllr John Baker (JB), Cllr Andy Foot, (AF), Cllr Lin Townsend (LT), Cllr Mick Ames (MA), Cllr Sheila Crouch (SC), Cllr Christina Manny (CM), Cllr John Simpson (JS)

Clerk - Sarah Mitchell (SM)

Item	Detail	Action
	Cllr Needham welcomed everyone to the meeting. Housekeeping – Cllr Needham indicated fire exits and asked for all telephones to be switched to silent.	
2023/5-1	To Elect Chairman and signing of Declaration of Acceptance Cllr Andrew Foot was elected as Chairman and the Declaration of Acceptance was signed. <i>Proposed Cllr Manny, Seconded Cllr Ames, AIF</i>	
	Questions and comments from members of the public Two Parishioners present Parishioner stated that: <ol style="list-style-type: none"> 1. They would like actual figures of how many people said they wanted a multi-games area 2. They would like the newly purchased land to be a wildlife area 3. They would like exact numbers of people using the all-weather track. They would also like the track to be made of something environmental. The above points were noted by Councillors.	
2023/5-2	To receive Apologies for Absence and to approve the reason given Cllr Chris Osmond (CO) Dorset Councillor – Chalk Valley – Jill Haynes <i>The reason for absence was approved</i>	
2023/5-3	To receive Declarations of Personal or Pecuniary Interests or Grants of Dispensation None	
2023/5-4	To approve and sign as a correct record the Minutes of the Last Full Council Meeting held on Tuesday 14 March 2023. The minutes were approved and signed. <i>Proposed Cllr Crouch, Seconded Cllr Baker, AIF</i>	
2023/5-5	To Elect Officers Vice Chairman - Cllr Mick Ames - Declaration of acceptance was signed. <i>Proposed Cllr Needham, Seconded Cllr Foot, AIF</i> Recreation Officer – Cllr Chris Osmond <i>Proposed Cllr Baker, Seconded Cllr Townsend, AIF</i> Rights of Way Liaison Officer - Stephen White <i>Proposed Cllr Ames, Seconded Cllr Crouch, AIF</i> Flood Warden - Doug Morse & Kevin Morse <i>Proposed Cllr Baker, Seconded Cllr Osmond, AIF</i> DAPTC representative – Cllr Sheila Crouch <i>Proposed Cllr Needham, Seconded Cllr Townsend, AIF</i>	

2023/5-6

**Clerks Report and update on actions
Highways & Rights of Way**

- Oak Trees at Duntish requiring attention – Clerk originally raised with Community Highways Officer in January 2022, after a parishioner raised at PC meeting. On 28.1.22, Arboricultural Officer confirmed that he would take a look when he was next in the area. Clerk chased on 23.6.22 – Officer apologised that he had not had a chance to look yet, but would do it as soon as possible. 11.1.23 Clerk chased again – Officer responded that he would try and do this in the next couple of weeks and report back once done. 3.5.23 – Officer has advised ‘*Just letting you know that I inspected the trees in question yesterday and I have issued a works order to our tree works team to bring the trees up to an acceptable standard in terms of their safety. In the main the works to the Oak trees will involve the removal of lower branches and removal of major dead wood. There is one Ash tree to be removed that is growing up into the canopy of one of the Oaks and will hamper the future development of the Oak if left and there is a multi-stemmed willow is to be re-coppiced as it is starting to split out.*’
- Between 4th and 11th July 2023, two roads at Brockhampton are scheduled for surface dressing. These sites will form a rolling programme that is weather dependent and liable to change. – Information on website.
- Salting in front of school – Request has been put in to add carriageway in front of the school to Community Links salting programme (not strategic). 27.4.23 - Stephen Mepham, Sen Tech Officer, Highways has advised that the road outside the school is on the community link network which means it does get gritted prior to severe weather (forecast of snow) and at times when the road surface temperatures have remained below freezing (or are forecast to remain below freezing) for a period of 48 hours or more.
- Continuation of virtual footpath past school – Highways have advised that the virtual pavement ends by the school as there are yellow zig zags keep clear. Therefore, the virtual pavement would not extend any further over the zig zags markings as they are enforceable and should not be parked on.
- Verge B3143 by Parish Field – Highways will not supply dragon teeth, but are happy for Parish Council to install them, providing they are 450mm away from the edge of the carriageway. The countryside team look after verges and have advised that they will be able to provide top soil, once dragon teeth are in place. Countryside team are unable to supply dragon teeth, but are happy for the PC to put some on the verge. Community Highways Officer has advised that she will enquire about a price, we would need to send a map of roughly where and how many/distance apart etc. Their view is that quite a few would be needed to stop the parking as cars might squeeze in between them. Any future maintenance would fall on the Parish, if they got hit or rot away in years to come.
- Virtual Pavement (Legal Status) – Community Highways Officer has asked colleagues about legal status of virtual pavement, response as follows: A virtual footway is not recommended as it is not contained within the TSRGD or authorised by the DfT and so cannot be implemented on the county council’s roads, if there is another alternative. Virtual footways give the impression to pedestrians that it is safe to walk within the white line; however, there is still a risk, particularly where there is insufficient carriageway width for two vehicles to pass, for drivers *to cross into the footway*. There is nothing that I can find in the Traffic Signs Manual Chapter 5 about virtual footways. In answer to your question I don’t believe there is any DfT or other body advising on a virtual footway, nor is there any particular law associated with parking etc. In terms of legal status, pedestrians have a right to use the road, although they are advised to use a footway if it exists (see Highway Code Rule H2 – ‘Pedestrians may use any part of the road and use cycle tracks as well as the pavement, unless there are signs prohibiting pedestrians’). Rule 206 of the HC says: ‘**Drive carefully and slowly** when ... approaching pedestrians on narrow rural roads without a footway

or footpath. Always slow down and be prepared to stop if necessary, giving them plenty of room as you drive past'

Parish Matters

- Parish Paddock – Clerk has added to asset list and informed insurance company of purchase. Insurance company advised that land does not get added to the policy. The current policy has Public Liability of 10 million, which would cover the parish paddock, provided the area is kept safe – footpaths are clear, trees are assessed and fencing in good repair. Regular risk assessments should be carried out.
- Play Area – It has been confirmed that the inspection will take place in May at a cost of £ 75.00 + VAT
- Environment Group – Permission to share emails, has been received from most of the interested parties, therefore Clerk set up a group email and messaged them so that they can arrange a meeting. Clerk advised that the Parish Pavilion would be available for them to use. Proposed meeting date is Tuesday 16 May at 7.00 pm in the Parish Pavilion.
- Relocation of bin by bus shelter – Finally got a response from Dorset Waste Partnership. *Here is the link to the litter bin we would usually look to install which is the Classic Litter Bin / 90-105 Litres*
<https://leafieldrecycle.com/product/classic-litter-bin/> the current charge is £251 exc VAT and we charge **£100** for the installation of the bin and **£100** to remove the old bin. We are happy to order and install this on your behalf and invoice you, or you are more than welcome to order and install yourself only once the location has been confirmed.
[For the empty of the litter bin the cost is £5.77 per bin per collection \(for this size\). We can offer weekly, 2 weekly or 4 weekly empties.](#) I think your bin must be historical before we became Commercial Waste Services and therefore we would also need to set Buckland Newton Parish Council as a new customer. This also means that unfortunately I am unable to check the size of the bin you currently have, but if you would like to send a photograph we should be able to help. Please can you also send me over a map with the proposed location of the bin clearly marked so we can risk assess the location for you.

Correspondence

- Dorset Wildlife Trust – Clerk responded that the Parish Council is already engaged with the Dorset Farming and Wildlife Group who will be evaluating the habitat and putting together a plan for future management of the site. Clerk enquired if there were any grants available from Dorset Wildlife Trust. They advised that they are not able to provide any direct financial support themselves but one option which would be well suited would be the Farming in Protected Landscapes (FiPL) programme administered by the Dorset AONB.
- Police Community Officer – *I have been contacted regarding concerns over the future potential development of the MUGA in Buckland Newton and the potential implications to wildlife. I understand that it has been agreed that there will be no clearance of the area until after the nesting season. I also understand that the Parish Council are planning on putting a fence around the area and concerns were raised that this may mean going through the undergrowth and there would be a concern if machinery was used to achieve this.* Information was given on the Wildlife & Countryside Act 1981. Cllr Ames has spoken to Police Community Officer, outlining where we currently are and she is aware of Cllr Ames previous qualifications. She has no concerns about the Parish Council and what it is doing.
- Chris Loder MP – Re. attending Annual Parish Meeting - Chris has advised that he does not have any Fridays free in June, but he could manage Thursday 18 May. – As majority of Cllrs are free on this date, I have emailed to see if he is still free. 21.4.23 Chris Loder has confirmed that date is pencilled in his diary and he should

	<p>be able to attend unless something unforeseen arises. Therefore, confirming Parish Meeting will be on Thursday 18 May.</p> <ul style="list-style-type: none"> TPO – Clerk responded that paperwork received was incorrect and requested a site meeting to discuss; this was refused. Clerk was advised to complete paperwork and state what was incorrect. Clerk has requested to see their reports about the trees. <p>Planning</p> <ul style="list-style-type: none"> Neighbourhood Plan update/renewal – DAPTC supplied a link (Neighbourhood plans in Dorset - Dorset Council) which lists completed plans and ones that are in progress. Cllr Haynes advised that the housing allocation is being reviewed as it is not fair and that legislation is likely to change. This is because a request has been made to stop developers being able to push plans through while the local plan is being made. She thought it might be prudent to delay an update or renewal of the neighbourhood plan. Planning enforcement submission case ref EN/2023/00055 - OS map reference is ST 36741036 Barnes Lane/Track – Enforcement have looked in to the matter and contacted the new owner. They have agreed to stop works whilst they make an application for the development on the land which they have stated is for agricultural purposes. <p>Police Report</p> <ul style="list-style-type: none"> Cllr Ames asked Community Police Officer to come to the area, which she did on 24 March. They had a meeting at the school and discussed amongst other things, parking issues. 	
2023/5-7	<p>To receive the Chairman’s Annual Report Cllr Needham read his report (attached)</p>	
2023/5-8	<p>To agree in principle meeting dates for the coming year It was agreed to keep meeting on the second Tuesday of every other month at 7.00 pm in the Pavilion.</p> <ul style="list-style-type: none"> Tuesday 11 July 2023 Tuesday 12 September 2023 Tuesday 14 November 2023 Tuesday 9 January 2024 Tuesday 12 March 2024 Tuesday 14 May 2024 – This may change due to elections 	
2023/5-9	<p>To confirm the roles and responsibilities of Councillors for the coming year</p> <ul style="list-style-type: none"> Chairman – Cllr Foot Vice Chair – Cllr Ames Recreation Officer – Cllr Osmond DAPTC Representative – Cllr Crouch Police Liaison Officer – Cllr Ames 	
2023/5-10	<p>To resolve to reaffirm Buckland Newton Parish Council Standing Orders, Financial Regulations and Code of Conduct</p> <ul style="list-style-type: none"> Standing Orders – adopted 13 March 2019 – agreed to reaffirm Financial Regulations – adopted 10 September 2019 - agreed to reaffirm Code of Conduct – adopted 22 February 2022 - agreed to reaffirm <p><i>Proposed Cllr Ames, Seconded Cllr Manny, AIF</i></p>	
2023/5-11	<p>To review and re-affirm current policies</p> <ul style="list-style-type: none"> Risk Assessment – minor changes discussed (meetings are in Parish Pavilion, Parish Paddock and Flood Barrier to be added) – agreed to reaffirm Governance internal controls – agreed to reaffirm Grievance Policy – Pt3 – 7 need to add in Buckland Newton – adopted Complaints Procedure – Amend control box and amend Chair details – adopted 	

	<ul style="list-style-type: none"> • Training and Development - Adopted <i>Proposed Cllr Crouch, Seconded Cllr Baker, AIF</i> 	
2023/5-12	<p>To review committees and their terms of reference The Council does not have any committees. It was agreed that the Chair and Vice Chair will conduct Clerks Appraisal and any issues relating to the Clerk.</p>	
2023/5-13	<p>To receive reports from Cllr Jill Haynes – Chalk Valley Ward, Dorset Council</p> <ul style="list-style-type: none"> • Received and circulated prior to the meeting. Available on the website <p>Community Police Officer</p> <ul style="list-style-type: none"> • Police report for March – No reports made. • Police report for April – No reports made. Notes for all Councils - Sadly, scams are on the increase and it is important that people remain vigilant. Scam preventions talks can be arranged if any of the parish councils can identify a group that would benefit from this type of meeting 	
2023/5-14	<p>To receive Financial Report and to approve the Annual Accounts The Parish Clerk gave the financial report. The end of year accounts show a figure of £ 23,660 to be carried forward.</p> <p>Bank Accounts Reconciled 31.3.23 Nat west Current = £ 3896.14 Nat west Deposit = £ 10045.46 (Sir William Aykroyd’s legacy and Project support fund) Nat West Project Fund = £ 9718.41</p> <p>The Annual Financial Account was approved. <i>Proposed Cllr Baker, Seconded Cllr Townsend AIF</i></p> <p>2 To approve Section 1 of the Annual Return 2022-2023 – Annual Governance Statement was approved and signed. <i>Proposed Cllr Foot, Seconded Cllr Baker, AIF</i></p> <p>3 To approve Section 2 of the Annual Return 2022-2023 – Accounting Statements were approved and signed. <i>Proposed Cllr Ames, Seconded Cllr Manny, AIF</i></p> <p>4 To approve External Audit 2022-2023 – As annual income is over £ 25,000 the accounts will be subject to an external audit carried out by appointed auditors BDO LLP. External Audit approved - <i>Proposed Cllr Foot, Seconded Cllr Townsend, AIF</i></p> <p>5 To review and approve internal audit – issues, observations and suggestions from the internal audit were discussed.</p> <ul style="list-style-type: none"> • The internal audit has been completed with no major issues to report. Regulatory requirements have been satisfied, with appropriate checks and balances in place. • SID – should the brackets and solar panels be added to asset list? – Councillors agreed that they should be added to asset list. <u>Action:</u> Clerk to add to asset list • Auditor suggested investigating whether a better interest rate could be secured. <u>Action:</u> Clerk to speak to NatWest • Auditor would like to see evidence of link between accounts records/cash book <u>Action:</u> Clerk to address this moving forward <p><i>Approved - Proposed Cllr Baker, Seconded Cllr Simpson, AIF</i> <u>Action:</u> Clerk to arrange letter of thanks and flowers for auditor</p> <p>6 To review and approve the asset register</p>	<p>SM</p> <p>SM</p> <p>SM</p> <p>SM</p>

7	<ul style="list-style-type: none"> • Remove Bike Rack • Add Solar Panels, Brackets and Posts • Add Flood Barrier • Add Planters <p><i>Approved - Proposed Cllr Manny, Seconded Cllr Crouch, AIF</i></p> <p>To review and approve signatories – current signatories are Cllr Needham, Cllr Godwin and Clerk. The Clerk is experiencing difficulties with the change of signatories. The completed paper form has been returned as the bank will only accept on-line forms. The online form timed out in the middle of the process, therefore the process has to start again from the beginning.</p> <p><u>Action:</u> Clerk to confirm that Cllr Godwin has been removed as signatory. Cllr Ames, Cllr Manny and Cllr Foot to be added as signatories.</p> <p><i>Approved - Proposed Cllr Townsend, Seconded Cllr Crouch, AIF</i></p>	SM																								
8	<p>To review and approve DD's, SO, subscriptions and donations – <i>Approved - Proposed Cllr Townsend, Seconded Cllr Ames, AIF</i></p> <ul style="list-style-type: none"> • DD – ICO subscription • SO – £50 project fund (play area) • Donations – post office village hall £150.00 • Donation – village website cost • Subscription – DAPTC • Subscription – SLCC 																									
9	<p>To approve the financial statement and agree actions – see attached schedule</p> <p><u>Invoices Paid</u></p> <table border="0"> <tr> <td>Paints 4 Trade – paint for telephone box</td> <td>£ 74.97 - BACS</td> </tr> <tr> <td>Clerks Wages + Exps (Mar)</td> <td>£ 519.22 – E59 29.3.23</td> </tr> <tr> <td>Donation for Village Hall for Post Office</td> <td>£ 150.00 – E56 – 23.3.23</td> </tr> <tr> <td>Half cost Social Media Training</td> <td>£ 15.00 - E58 – 29.3.23</td> </tr> </table> <p><u>Paid under delegated powers</u></p> <table border="0"> <tr> <td>Clerks Wages & Exps – April</td> <td>£ 446.36</td> </tr> <tr> <td>Water2business</td> <td>£ 137.17</td> </tr> </table> <p><u>Invoices to be approved</u></p> <table border="0"> <tr> <td>Clerks overtime hours</td> <td>£ 489.47</td> </tr> <tr> <td>Clerks Exps – April</td> <td>£ 16.46</td> </tr> <tr> <td>DAPTC Annual subscription & mailbox</td> <td>£ 325.27</td> </tr> <tr> <td>Namesco – Website</td> <td>£ 137.97</td> </tr> </table> <p><u>Monies Received</u></p> <table border="0"> <tr> <td>CIL Money</td> <td>£ 3981.26</td> </tr> <tr> <td>First half precept</td> <td>£ 6037.50</td> </tr> </table> <p><u>Action:</u> CIL money to be transferred to the project fund</p>	Paints 4 Trade – paint for telephone box	£ 74.97 - BACS	Clerks Wages + Exps (Mar)	£ 519.22 – E59 29.3.23	Donation for Village Hall for Post Office	£ 150.00 – E56 – 23.3.23	Half cost Social Media Training	£ 15.00 - E58 – 29.3.23	Clerks Wages & Exps – April	£ 446.36	Water2business	£ 137.17	Clerks overtime hours	£ 489.47	Clerks Exps – April	£ 16.46	DAPTC Annual subscription & mailbox	£ 325.27	Namesco – Website	£ 137.97	CIL Money	£ 3981.26	First half precept	£ 6037.50	
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10	<p><i>Financial report approved - Proposed Cllr Baker, Seconded Cllr Foot, AIF</i></p> <p>To consider quotes for renewal of Insurance – Current insurers BHIB have quoted £ 478.81. Zurich have quoted £507.00. After discussion it was agreed to remain with BHIB as they have provided a good service over the past three years and are cheaper.</p>	SM																								
11	<p><i>Proposed Cllr Townsend, Seconded Cllr Manny, AIF</i></p> <p>To approve monthly payment of Clerks Wages & Exps for year – current contracted monthly wage and working from home expenses agreed. Any overtime or other expenses will be approved at full council.</p>																									

	<i>Proposed Cllr Manny, Seconded Cllr Crouch, AIF</i>	
2023/5-15	To consider and agree any actions in relation to Planning Matters	
1	P/HOU/2023/01743 – TREMORE, WOOLFORDS WATER, BUCKLAND NEWTON, DT2 7DP Install ground therapy pool to garden <i>Comments by 15 May 2023 – Buckland Newton Parish Council support this application as it will be advantageous to the applicant's health and well-being.</i> <i>Proposed Cllr Baker, Seconded Cllr Simpson, AIF</i>	
2	P/FUL/2023/02242 – THE RECTORY, BUCKLAND NEWTON, DT2 7BY Erect lightweight timber field stable with store and feed room. Change of use for field from agricultural to equestrian. <i>Comments by 23 May 2023 – Parish Council Supports provided any internal or external lighting and its control system should be situated and of a type which does not cause light pollution. Halogen flood lighting should not be used.</i> <i>Proposed Cllr Crouch, Seconded Cllr Manny, AIF</i>	
3	P/LBC/2023/02501 – SAW MILL HOUSE, DUNTISH CROSS, FACTORY LANE, DUNTISH, DORCHESTER, DT2 7DT Demolish and rebuild garden wall <i>Comments by 30 May 2023 – Parish Council supports this application as it is an improvement and making safe a dangerous wall.</i> <i>Proposed Cllr Townsend, Seconded Cllr Baker, AIF</i>	
4	<u>Responses made under delegated powers</u> P/FUL/2023/01369 - NEW HAYES FARM Buckland Newton Parish Council support, this application as it conforms with the Buckland Newton Neighbourhood Plan Policy EB1: Employment and Business, which supports the change of use of redundant rural buildings to business use. The Parish Council note that it is recommended that bird and bat boxes are installed as well as outside lighting that won't affect the environment and that DC environment protection services also have no comments	
5	Neighbourhood Plan – The current Neighbourhood plan is considered out of date. There are three choices available, either to do (1) Full blown revision of plan, (2) Light touch to plan, (3) do nothing. Cllr Baker has consulted with Dorset Planning Consultant and Cllr Haynes. Both have advised to wait until the new local plan has been completed. Councillors discussed the options and weighed up the pros and cons. It was agreed that at the moment it was a low risk to have an out of date plan. To be reviewed in a years time.	
2023/5-16	To consider and agree any actions in relation to Highways and Rights of Way	
1	Verge on B3143 alongside Parish Field – Highways and the Countryside team are happy for dragons teeth to be put on the verge, but it will be a cost for the Parish Council. <u>Action:</u> Clerk to ascertain specification of posts <u>Action:</u> Ask fencing contractors for prices	SM JB
2	Flooding update – FWAG advised that they are in the process of consulting with EA and Dorset Council to make a plan.	
2023/5-17	To consider and agree any actions in relation to Parish Matters	
1	<u>Parish Pavilion</u> <ul style="list-style-type: none"> • Risk assessment has been reviewed and updated • Over the past year the pavilion has been used for BNCPT meetings, family gatherings and parties, Jubilee and Coronation Celebrations, Plant Sale, FBNS events and for serving refreshments. 	
2	<u>Parish Field</u>	

3	<ul style="list-style-type: none"> Relocation of rubbish bin – Dorset Waste Partnership has quoted £ 251 for a new bin, plus £ 100 installation fee. The bin is not much bigger than the existing bin, therefore Cllrs agreed not to go ahead with a new bin. <u>Action:</u> Bin to be relocated further away from the bus shelter Resurfacing of all-weather track – Cllr Needham has obtained one quote. One company has declined to quote. Cllrs agreed that more quotes were required. The foundation of the track is very good. Sweepings from track should be kept. <u>Action:</u> Clerk to obtain more quotes – specification: Stones swept/removed off track, 25 mm 0-4 washed limestone sand to be laid. Track to be rolled (not using a vibrating roller) 500m of track x 2m wide. Sweepings to be kept by PC. <u>Action:</u> Cllr Crouch and Clerk to review risk assessment 	ALL SM
4	<p><u>Parish Paddock</u></p> <ul style="list-style-type: none"> Parish Paddock has been added to asset list Insurance company advised that a risk assessment needs be conducted, ensuring that all trees, fencing and footpaths are safe. <u>Action:</u> Clerk to ask Tree Officer for copy of risk assessment as one should have been carried out when they issued a TPO. <u>Action:</u> Cllr Crouch and Clerk to complete risk assessment Fencing quotes (three) have been received and circulated prior to the meeting. It was agreed to go with Tony Perrett, as he is a local business, has carried out work for the parish council previously to a high standard and is the cheapest. <i>AIF</i> <u>Action:</u> Cllr Baker to contact Burlton’s to see if the boundary fencing can be delayed until September, so that all the fencing can be done at the same time. Parishioner correspondence received requesting that the paddock should be left as a wildlife area has been noted. Councillors discussed and agreed that any approach made to the Burlton’s regarding other land should be done as an individual/parishioner, not as a Councillor or a representative of the Parish Council. 	SM SM/SC JB
5	<p><u>Parish Pound</u></p> <ul style="list-style-type: none"> The tree was risk assessed and work carried out in November 2019. Cllrs thought that it should be assessed every 5 years. <u>Action:</u> Clerk to chase Countryside services about strimming the pound <u>Action:</u> Clerk and Cllr Crouch to review risk assessment 	SM SM/SC
6	<p><u>Play Area</u></p> <ul style="list-style-type: none"> Date to look at roundabout, either Saturday 27 May or 4 June (weather dependant) 	SM/SC
7	<p><u>Hountwell Pump</u></p> <ul style="list-style-type: none"> Cllr Simpson checked the area and all is safe and in order. <u>Action:</u> Clerk and Cllr Crouch to review risk assessment 	SM/SC
8	<p><u>Telephone Boxes</u></p> <ul style="list-style-type: none"> Cllr Manny and Cllr Ames to repaint telephone kiosk on 25 May. <u>Action:</u> Clerk and Cllr Crouch to review risk assessment 	SM/SC
9	<p><u>Parish Plan</u></p> <ul style="list-style-type: none"> Cllr Crouch has been chasing responses regarding mini buses Cllr Crouch has been researching the quiet lanes initiative <u>Action:</u> Update information received on virtual pavement <p><u>Litter Pick</u></p>	

10	<ul style="list-style-type: none"> • Cllr Manny has organised this event for 21 May, 11.00 am start. All the equipment will be collected from County Hall. Posters have been put on Community Facebook page, Shop, and School. First Aider is required. 	
11	<p><u>Environment Group</u></p> <ul style="list-style-type: none"> • Interested parties are meeting to discuss how they want to proceed on Tuesday 16 May. <p><u>Post Box at Cosmore</u></p> <ul style="list-style-type: none"> • Cllr Townsend has received confirmation that the post box will be reinstated. 	
2023/5-18	<p>To consider all correspondence received for decision, consultation and information</p> <ul style="list-style-type: none"> • Hedgehog Highway Project – put info in LVN • DLUHC Consultation - New Infrastructure Levy Closes 9 June 2023 – 5.4.23, circulated to Cllrs for comments – Cllr Baker to review and complete. • Information received regarding Blandford + Neighbourhood Plan Review - Regulation 16 Consultation - noted • Public Space Protection Orders – consultation – responses by 15 May – no action • Magna Housing Ltd – Planting of Oak Tree sapling – article to go in LVN explaining what is happening. Clerk to respond to Magna re. siting of new sapling. • Infrastructure Funding Statements 2021/22 (CIL & S106) – response re webinar required – no action • Leisure Strategy Consultation - Closes 14 May 2023 – circulated – Clerk to complete. • Consultation: Planning for climate change guidance documents – circulated – no action 	<p>SM</p> <p>JB</p> <p>SM</p> <p>SM</p>
2023/5-19	<p>To appoint a new Trustee to the United Charities of Buckland Newton Cllr Manny has been appointed as a new Trustee. <i>Proposed Cllr Ames, Seconded Cllr Foot, AIF</i></p>	
2023/5-20	<p>Other matters for information - Agenda Items for Next meeting</p> <ul style="list-style-type: none"> • Annual Parish Meeting – this has been arranged for Thursday 18 May. Hopefully Chris Loder MP will be attending. • Training – Clerk made Cllrs aware of training available through DAPTC. <u>Action:</u> Clerk to forward new councillor training dates to Cllr Simpson • Social Media – Clerk has attended training. It was agreed to set up a page for information only and see how it goes • Cllr Manny and Cllr Crouch are running the jewellery stall at Buckland Newton Fete. • Planters – Cllrs agreed to pay costs of refurbishment. Article to go in LVN thanking parishioners who have looked after the planters for many years and requesting for willing volunteers to take over. 	<p>SM</p> <p>SM</p> <p>SM</p>
2023/5-21	<p>Date of next meeting Tuesday 11 July 2023</p>	

The meeting concluded at 9.42 pm.

Signed: _____

Date: _____

