

BUCKLAND NEWTON PARISH COUNCIL
Minutes of Full Parish Council Meeting
Tuesday 12 September 2023 at 7.00 pm in the Parish Pavilion

Present: Chair Cllr Andy Foot (AF), Vice Chair Cllr Mick Ames (MA), Cllr John Baker (JB), Cllr Sheila Crouch (SC), Cllr John Simpson (JS), Cllr Lin Townsend (LT)

Five Parishioners

Cllr Jill Haynes

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
	Cllr Foot welcomed everyone to the meeting.	
	<p>Period of Public Questions</p> <ul style="list-style-type: none"> • Environment Group – Clerk read out response received from DAPTC regarding legal aspects of interaction with the group. <u>Action:</u> Clerk to send copy to group. • Parishioner hedge by play area – Parish Council advised that there is no issue with parishioner trimming their own side of the hedge. • All-weather track – great to see the track re-surfaced and noted that a lot of people are using it. Much better for pushchairs, bikes etc. • Parish Paddock – Cllrs confirmed that the proposal is not being discussed at the meeting tonight. • Parish Paddock – as only action points were listed in the last minutes, parishioners did not know exactly what was happening. • Parish Paddock – parishioner concerned with the hedging being dumped to the right of the gate. • Environment Group would like to help with the Parish Pound and look into ways of increasing diversity on the pound. 	SM
2023/9-1	<p>To Receive Apologies for Absence and to approve the reason given Cllr Christina Manny (CM) Cllr Chris Osmond (CO) Cllr Mark Needham (MN) <i>Reason for absence was approved by Cllrs</i></p>	
2023/9-2	<p>To Receive Declarations of Personal or Pecuniary Interests or Grants of Dispensation None</p>	
2023/9-3	<p>To approve and sign as a correct record the Minutes of the Full Council Meeting held on Tuesday 11 July 2023. The minutes were signed as a true and accurate record. <i>Proposed Cllr Ames, Seconded Cllr Crouch, AIF</i></p>	
2023/9-4 1	<p>Clerk’s Report/Update on actions Highways, Rights of Way and Transport</p> <ul style="list-style-type: none"> • Proposed road closure - B3143, ALTON PANCRAS between 1 Boldacre, Alton Pancras and Hillview, Alton Pancras (in both directions), a distance of approximately 550 metres. The closure has been requested to allow Wessex Water to carry out sewer lining works. These works are programmed to commence from 16th October 2023 until 17th October 2023. Any concerns about this proposal, please contact Tom Faulkner, (trafficteam@dorsetcouncil.gov.uk) by 11th September 2023. • All vehicles will be prohibited from proceeding along C19, Buckland Newton from outside Knapps Hill Farm to Bridleway S10/47 (in both directions), a distance of approximately 400 metres. It will come into operation between 09:30 until 15:30 on 18th September 2023 and remain in force for five days, however it is anticipated that 	

<p>2</p>	<p>the works will be completed by 18th September 2023. This Notice will enable Openreach safe access to replace a telegraph pole.</p> <ul style="list-style-type: none"> • Community Bus – 4 responses have been received. <p>Parish Matters</p> <ul style="list-style-type: none"> • Clerk informed BNCPT about hog weed being pulled and left in river, as well as weed killer being sprayed. BNCPT advised that they were unaware that this had happened, they thought that Umbelifera "Hemlock" or "Wild Angelica" may have been pulled up in a mistaken anxiety that it could be the equally similar looking, but highly toxic Umbelifera "Hemlock water-dropwort". The trust no longer interfere with the vegetation in the stream bed or bank area unless absolutely necessary following a visit by Justin Neely, Dorset Council's Flood Risk Engineer who advised that the new UK protocol for flood risk management is to allow vegetation in water courses to grow and act as a break to the passage of water during flooding. Trust has advised that they have now identified the plant as Hemlock water-dropwort. Although this is a highly toxic plant if ingested by animals or humans, it has apparently been growing around the bridge for years causing no issues. They have no idea who has been cutting it as this seems to have happened both above and below the bridge. On the ditch adjacent to the hedge boundary, the Trust digs this out from time to time to keep it clear of weed. They have checked and it is difficult to say if it has been sprayed, but the new re-growth of weed in the ditch suggests if it had, it would have been with a non-residual spray, so toxicity is highly unlikely to have remained in the soil to pollute the river. As fellow riparian owners with the Parish Council, we are happy to help in any way we can. • Memorial – Family has confirmed that they would like to plant a tree with a plaque. Clerk will keep in touch to advise when this can take place. • Tree risk assessments have been carried out. Work has been advised for the tree on the Parish Pound, but no work required for the trees in the Parish Paddock. Quote received to carry out work £ 475 + VAT – agenda item • Risk assessment of copse at bottom of Parish Field – parishioner has said that he is happy to take a look but, if it involves the risk assessment and health of trees he unfortunately cannot advise as he is not a registered individual/authority with the appropriate advanced tree inspection tickets. He advised that the inspection needs to be covered by a qualified person so that the PC is properly covered in the event that an accident/incident occurs. He has a contact that we could ask. • TPO/2023/0012 has been confirmed without modification under delegated powers on 24 August 2023. The Parish Council has six weeks to challenge the validity of the TPO. • Grass cutting – Clerk has contacted Dorset Council requesting that strimming is carried out under fence as per contract. Response received (23.8.23) that this would be actioned as soon as possible. • Telephone Kiosk, Henley – Clerk has chased request on repaint (28.7.23) Response received (18.8.23) This will be added to next year's repainting schedule that normally takes place between March – October weather permitting. • Cllr Crouch has reported some fly tipping on Gales Hill track at top of Revels Hill on right hand side (broken tiles, caterpillar tyre and some trunks of trees) Report ref no DW FT534006013. • Village Hall – Kate Parish is now chair of the village hall committee and has asked to attend meeting to have a conversation with the Parish Council about how we might 	
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<p>3</p> <p>4</p>	<p>pool our resources, particularly with regards to grounds maintenance and caretaking responsibilities. I will add this as an agenda item.</p> <ul style="list-style-type: none"> Parishioner meeting led by FWAG has been booked for Wednesday the 13th September at 2.00 pm. A notice has been put in the LVN, community Facebook page and on notice boards. Quote from Perrett fencing to supply and fit dragons teeth on verge by B3143 has been received = £ 744.00 – will be an agenda item. <p>Accounts</p> <ul style="list-style-type: none"> Change of signatories – Clerk has completed online form (again) Cllr Ames to attend meeting of the United Charities of Buckland Newton on Wednesday 6 September to discuss and answer questions relating to the funding application to the Charity for the improvement of the all-weather track. It has been confirmed that the Parish Council has been awarded £ 4400 as the charity believes that the track is a benefit to the community. <p>Planning</p> <ul style="list-style-type: none"> Clerk passed on further information to Enforcement regarding Enforcement case ref EN/2023/00055 																																					
<p>2023/9-5</p> <p>1</p> <p>2</p>	<p>To receive reports from: Cllr Jill Haynes – Chalk Valley Ward, Dorset Council</p> <ul style="list-style-type: none"> Report for July and August on the website. <p>PCSO Alison Donnison 6500</p> <ul style="list-style-type: none"> 18/07/2023 Duntish - (occurred between 05/07 – 10/07) Break to shed – appears no items taken. 21/08/2023 Report of suspicious vehicle driving around farms – partial VRM LOA 24/08/2023 Duntish – email sent (17/08/2023) theft of items from trailer that was parked on drive <p>Police talks on scams –PCSO Alison Donnison is happy to do a talk on scams. <u>Action:</u> Clerk to contact various groups to see who would be interested in attending.</p>	<p>SM</p>																																				
<p>2023/9-6</p> <p>1</p> <p>2</p> <p>3</p>	<p>To approve the Financial Statement and agree any actions in relation to Financial Matters</p> <p><u>Invoices Paid</u></p> <table border="0"> <tr> <td>Parish Clerk Wages (Jun) + overtime hours</td> <td>£ 665.29</td> <td>E15 – 24.7.23 Bacs</td> </tr> <tr> <td>Parish Clerk Exps (June)</td> <td>£ 42.00</td> <td>E15 – 24.7.23 Bacs</td> </tr> <tr> <td>Chester Howlett – Repairs pavilion</td> <td>£ 125.00</td> <td>E16 – 24.7.23 Bacs</td> </tr> <tr> <td>Reimbursement Cllr Osmond – bench</td> <td>£ 224.00</td> <td>E17 – 25.7.23 Chq495</td> </tr> <tr> <td>Dorset Council – Supply one Marlow gate</td> <td>£ 290.00</td> <td>E-PF3 – 24.7.23 Bacs</td> </tr> <tr> <td>Transfer to Play Area fund (Jul)</td> <td>£ 50.00</td> <td>E18 – 27.7.23 SO</td> </tr> <tr> <td>Transfer of refund VAT money to project fund</td> <td>£ 769.60</td> <td>E19 – 24.8.23 Trf</td> </tr> <tr> <td>Parish Clerk Wages (July)</td> <td>£ 444.56</td> <td>E20 24.8.23 Bacs</td> </tr> <tr> <td>Transfer to Play Area fund (Aug)</td> <td>£ 50.00</td> <td>E22 29.8.23 Bacs</td> </tr> <tr> <td>Dorset Council – tree inspection</td> <td>£ 312.00</td> <td>E23 4.9.23 Bacs</td> </tr> </table> <p><u>Paid under delegated powers</u></p> <table border="0"> <tr> <td>SSE</td> <td>£ 51.79</td> <td>E21 24.8.23 Bacs</td> </tr> <tr> <td>Parish Clerk Wages (Aug)</td> <td>£ 446.56</td> <td>E23 5.9.23 Bacs</td> </tr> </table> <p><u>Invoices to be approved</u></p>	Parish Clerk Wages (Jun) + overtime hours	£ 665.29	E15 – 24.7.23 Bacs	Parish Clerk Exps (June)	£ 42.00	E15 – 24.7.23 Bacs	Chester Howlett – Repairs pavilion	£ 125.00	E16 – 24.7.23 Bacs	Reimbursement Cllr Osmond – bench	£ 224.00	E17 – 25.7.23 Chq495	Dorset Council – Supply one Marlow gate	£ 290.00	E-PF3 – 24.7.23 Bacs	Transfer to Play Area fund (Jul)	£ 50.00	E18 – 27.7.23 SO	Transfer of refund VAT money to project fund	£ 769.60	E19 – 24.8.23 Trf	Parish Clerk Wages (July)	£ 444.56	E20 24.8.23 Bacs	Transfer to Play Area fund (Aug)	£ 50.00	E22 29.8.23 Bacs	Dorset Council – tree inspection	£ 312.00	E23 4.9.23 Bacs	SSE	£ 51.79	E21 24.8.23 Bacs	Parish Clerk Wages (Aug)	£ 446.56	E23 5.9.23 Bacs	
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	<p>Clerks Exps August £ 32.46 LGA 1972 s112</p> <p>Clerks Wage (Sept) + Cleaning and training hrs £ 570.10 LGA 1972 s112</p> <p>Clerks Exps September £ 13.50 LGA 1972 s112</p> <p>Affordable Drainage – improvements all-weather track £ 5676.48 Open Spaces Act 1906 s10</p> <p><i>Invoices were approved for payment – AIF</i></p>	
4	<p><u>Monies Received</u></p> <p>Pavilion Hire - Taylor £ 40.00</p> <p>Apr Interest £ 7.84</p> <p>May Interest £ 9.76</p> <p>June Interest £ 9.51</p> <p>July Interest £ 11.33</p> <p>August Interest £ 12.00</p> <p>Pavilion Hire – Clayden £ 50.00</p> <p>Reimbursement half cost SLCC membership HPC £ 73.00</p> <p>United Charities £ 4400.00</p>	
5	<p><u>Reconciled Accounts to 31 July 2023</u></p> <p>Number 1 Account – Precept Funds £ 11589.62</p> <p>Number 2 Account - The Aykroyd Legacy and Project Support Fund. £ 10083.90</p> <p>Number 3 Account - Project and Maintenance Fund £ 7647.21</p>	
6	<p><u>Reconciled Accounts to 31 August 2023</u></p> <p>Number 1 Account – Precept Funds £ 10313.67</p> <p>Number 2 Account - The Aykroyd Legacy and Project Support Fund. £ 10095.90</p> <p>Number 3 Account - Project and Maintenance Fund £ 8466.81</p>	
7	<p>Financial Reports for all bank accounts were circulated prior to the meeting. Clerk confirmed that all spending was within budget and gave the allocation breakdown of monies in project fund.</p> <p><i>Financial Report approved – Proposed Cllr Baker, Seconded Cllr Simpson, AIF</i></p> <p>To consider application to fete for funding – after discussion it was agreed to approach the fete committee and ask for £ 330.00 towards the re-surfacing of the all-weather track which is the balance of the cost left after monies received from the United Charities of Buckland Newton.</p> <p><i>Proposed Cllr Crouch, Seconded Cllr Townsend, AIF</i></p> <p><u>Action:</u> Clerk to contact Fete committee with request.</p>	SM
2023/9-7 1	<p>Planning Matters</p> <p><u>Responses made under delegated powers</u></p> <p>P/HOU/2023/03852 – TREMORE, WOOLFORDS WATER, BUCKLAND NEWTON, DORSET, DT2 7DP</p> <p>Erect two storey extension and single storey flat roof extension. Widen existing entrance and remove part of side hedge with new fence. Relocate oil tank to front of house.</p> <p><i>Comments by 8 August 2023 - The Parish Council has no objection to this application, their main concern was the closeness to neighbouring property. Therefore the Parish Council are happy to support providing no substantial issues are raised from the neighbours and that the recommendations of no external lighting and new bat and swift boxes are implemented.</i></p> <p>P/PAAF/2023/03897 – UNIT 11, 11 EDEN PARK, CASTLE LANE, BUCKLAND NEWTON, DORCHESTER, DT2 7DJ</p> <p>Change of use of agricultural building to a flexible use for office space, administration, events management, storage and design and making of bespoke bars.</p>	

2	<p><i>Comments by 3 August 2023 - The application is in compliance with Neighbourhood Plan Policy EB1: Employment and Business. It is an existing building on an industrial site and will bring employment to the area. Therefore, Parish Council has no objection, subject to Highways approval</i></p> <p>P/FUL/2023/03905 – BROCKHAMPTON DAIRY FARM, BROCKHAMPTON, BUCKLAND NEWTON, DT2 7DJ</p> <p>Demolition of agricultural building and erection of 2no. replacement dwellings and the change of use of agricultural land to residential garden land.</p> <p><i>Comments by 9 August 2023 - Overall, the Parish Council feels the proposed new housing would be a better option than the barn conversion, both aesthetically and for the practicality of build and layout.</i></p> <p>Whilst normally Policy H1: <i>Location and Amount of New Housing</i> of the Buckland Newton Neighbourhood Plan (which was made part of the development plan for the area by West Dorset District Council on 7th December 2017) would be relevant, i.e it would have to be shown there was a specific need for local, affordable housing or rural workers, it appreciates this probably now does not hold such weight as the site already has established permitted development rights under Class Q for 2 dwellings, each with 2 bedrooms.</p> <p>However, the Council’s main concern is that the proposal (2 dwellings, each with 4 bedrooms) does not conform with Policy H2: <i>Type and Size of Housing</i> of the Neighbourhood Plan, which says:</p> <p><i>“The type and size of new open market housing should reflect the need for small homes of one, two, and three bedrooms. A proportion of all new dwellings should be designed to be adaptable for occupation by elderly and disabled persons.</i></p> <p><i>Where appropriate, conditions will be attached to any planning permission granted for new dwellings to restrict further extensions and alterations to those dwellings, in order to maintain the stock of smaller, more affordable homes.”</i></p> <p>For this reason, the Council wishes to OBJECT to the proposal</p> <p>Enforcement case ref EN/2023/00055 – Clerk has passed on parishioner concerns, but has not had a response.</p> <p><u>Action:</u> Clerk to double check how to respond to original case. If necessary to use query email supplied by Dorset Council and/or contact Cllr Haynes.</p>	SM
<p>2023/9-8</p> <p>1</p> <p>2</p>	<p>To consider and agree any actions in relation to Highways and Rights of Way</p> <p>To consider quote received for dragons teeth – Councillors agreed that dragons teeth are required to stop the damage to the verge along the B3143 next to the Parish Field. The quote for £ 744.00 inc VAT was approved. Once the posts are in place, the verge will be made good by the Countryside team and it is intended to seed with wild flower seed provided by FWAG.</p> <p><u>Action:</u> Cllr Baker to accept quote</p> <p><u>Action:</u> Cllr Baker to source reflective plates – approx cost £ 60.00</p> <p><u>Action:</u> Clerk to supply Cllr Baker with a plan of drains</p> <p><u>Action:</u> Clerk to advise that poor soil is required</p> <p><u>Action:</u> Notice to go in school newsletter, once job has been completed.</p> <p><i>AIF</i></p> <p>Licence to Cultivate – Highways has requested permission from Parish Council to grant a Licence to Cultivate to some properties at Bels Court. They have to remove the picket fence but the licence will allow them to install approved dragons teeth and plant it (to make it look pretty) but nothing on the 500mm from the edge of the carriageway</p>	<p>JB</p> <p>JB</p> <p>SM</p> <p>SM</p> <p>MA</p>

	Action: Clerk to advise that Parish Council are happy with this as long as it is approved by Highways.	
3	<p>Large vehicles – parishioner raised issue about large lorries travelling from Glanvilles Wootton and trying to get around the hairpin corner by the Lodge. This has happened on numerous occasions and concerns are that the road will end up being blocked to emergency services.</p> <p><u>Action:</u> Clerk to respond that the PC will support in trying to get the issue dealt with.</p> <p><u>Action:</u> Clerk to contact Community Highways Officer</p> <p><u>Action:</u> Clerk to contact Pulham Steels to ask them to supply suitable directions to lorry drivers.</p>	SM SM SM MA
4	<p>Location of SIDs – parishioner asking whether PC could consider/reconsider a location at the southern end of the village on the B3143.</p> <p><u>Action:</u> Cllr Ames to draft a response explaining that speed surveys were carried out by Highways, that they stated where the SIDs were placed and if another post was erected then a second SID would have to be bought.</p>	
5	<p>Overgrown hedge – Parishioner advised that their rubbish has not been picked up for 5 weeks as the refuse lorry is refusing to drive down Rew Lane as it is overgrown. Clerk has had feedback from Community Highways Officer who has stated that the Countryside team does not have small enough equipment to deal with this and has passed it onto another department.</p> <p><u>Action:</u> Clerk to respond with information known so far, and state actions to be taken.</p> <p><u>Action:</u> Clerk to ask Community Highways Officer to take enforcement action on Dorset Council</p> <p><u>Action:</u> Clerk to contact Cllr Haynes about the situation.</p>	SM SM SM MA
6	Fly Tipping (Ref DW FT534006013) Gypsy Lane – Cllr Crouch advised that she has been told as this is not on Highways land it is the problem of the landowner.	
7	20mph outside of school – Cllr Ames advised that there is a specific school safety officer and he will be setting up a meeting to discuss issues, such as parking and faded lines.	
2023/9-9	Parish Matters	
1	<p>Parish Paddock</p> <ul style="list-style-type: none"> The boundary fencing has been completed; a good job has been done. Cllrs approved invoice for the payment of the balance owing. <i>Proposed Cllr Baker, Seconded Cllr Ames, AIF</i> Parishioner wanted to know who had given Buckland Newton Hire permission to enter paddock and was concerned that hedge had been removed to make gateway bigger. <u>Action:</u> Clerk to respond that fencing the boundary asap was part of the agreement when the land was bought. The fencing was delayed (with agreement from previous landowners) to after the nesting period. The gateway had to be made slightly bigger to allow access; the hedge was not removed until the official nesting period was over and it had a visual check for nesting birds before it was removed. The Parish Council has not employed Buckland Newton Hire to carry out any work on the paddock. Public meeting – A representative from Farming and Wildlife Advisory Group will be presenting their proposal at a public meeting tomorrow (Wednesday 13th) 2.00 pm at the Pavilion. Notices were put in the LVN, shop, village hall, pavilion and on community Facebook page. The plans have been updated with the exact measurements and details of boundary fence, sewage pipes and footpath. It was agreed that 7 days should be allowed for any feedback, followed by a closed meeting to discuss comments (treating them confidentially) and approve plan, so that FWAG 	

	<p>can push forward and secure funding. It is hoped that work can be completed over autumn/winter period.</p> <p><u>Action:</u> Cllr Baker to provide A5 feedback sheet for parishioners to submit comments.</p>	JB
	<ul style="list-style-type: none"> TPO/2023/0012 has been confirmed without modification. <p><u>Action:</u> Clerk to ascertain whether the tree that does not belong to the Parish Council has been removed from the TPO.</p> <ul style="list-style-type: none"> Risk assessments have been carried out on the two trees in the Paddock – no work is required on either tree. 	SM
2	<p>Play Area</p> <ul style="list-style-type: none"> Hedge by play area needs to be trimmed (side and top) <p><u>Action:</u> Clerk to obtain quotes</p> <ul style="list-style-type: none"> Cllr Ames has correct equipment to be able to dismantle and check the roundabout. Cllrs agreed payment for security bolts (£15.73). It was also agreed that repairs need to be carried out, therefore Cllr Ames will circulate repair costs via email for approval, rather than wait to the next meeting. Cllr Osmond has carried out regular checks. The wooden fencing around play area is deteriorating. Cllrs agreed that it would be better to replace the wooden fencing with metal estate fencing as it would last longer and match the rest of the fencing. <p><u>Action:</u> Clerk to obtain prices from Piers Closier fencing as they completed the current metal estate fencing.</p>	SM
3	<p>Parish Pavilion</p> <ul style="list-style-type: none"> Bookings - since the last meeting the pavilion has been used for two birthday parties and two meetings (BNCPT and United Charities) A quote to replace broken bricks has been received - £ 180.00. Cllrs agreed for the work to be carried out and thought it would be a good idea to put silicone protection on all the pillars - <i>AIF</i> <p><u>Action:</u> Cllr Baker to accept quote and organise sealant to be applied</p> <ul style="list-style-type: none"> Wi-Fi – Cllr Foot suggested that it would be a good idea to have Wi-Fi and that he thought community buildings/assets could get it for free. <p><u>Action:</u> Clerk to contact Wessex Internet</p>	JB SM
4	<p>Parish Field</p> <ul style="list-style-type: none"> The improvements to the all-weather track have been completed and Cllrs approved payment of the invoice. Councillors have received positive feed-back from parishioners as well as from the headmaster who thanked the Council as it has made it so much safer and better for the children and their daily mile continues to improve thanks to the new surface. Many parents have also commented about how much easier it makes it to walk to school. <u>Action:</u> Clerk to organise a visual check of the copse at the bottom of the parish field Water Station – pupils from the school have asked whether it would be possible to have a water station on the parish field. Cllrs thought this was a good idea and thought the ideal placement would be a surface mount water station on the pavilion. <p><u>Action:</u> Clerk to get some quotes and look into possible funding.</p> <ul style="list-style-type: none"> Cricket Net – Cllr Ames has had an offer of funding for a single cricket net. <p><u>Action:</u> Cllr Ames to speak to Cricket Club to see what equipment they already have</p> <ul style="list-style-type: none"> Parishioner request to cut hedge between houses and play area. <p><u>Action:</u> Clerk to obtain prices</p> <ul style="list-style-type: none"> Councillors agreed that the hedge from the play area down to the entrance to the Parish Paddock should be trimmed as the new houses have nearly been completed. <p><u>Action:</u> Clerk to obtain prices and circulate via email for decision</p> <p><u>Action:</u> Cllr Simpson to weed around elm trees and mark with a ribbon so that they stand out.</p>	SM SM MA SM SM JS

5	<ul style="list-style-type: none"> <u>Action:</u> Clerk to seek compensation for destroyed tree that the PC had planted on the verge. <p>Parish Pound</p> <ul style="list-style-type: none"> Cllr Simpson arranged for the Pound to be strimmed at a cost of £ 50 for the rest of the season. Cllrs agreed fee. The tree risk assessment has been carried out by Dorset Council. There are some works advised at a quoted cost of £475.00 + VAT. <p><u>Action:</u> Clerk to circulate report for Cllrs to view.</p>	SM
6	<p>Parish Plan/Parish Action Plan</p> <ul style="list-style-type: none"> Community travel – Only four responses were received from parishioners and one of these was outside the Parish. This means the service would not be viable <p><u>Action:</u> Clerk to re-advertise on the Community Facebook page.</p>	SM
7	<p>Village Hall</p> <ul style="list-style-type: none"> New chair was unable to attend meeting due to other commitments. The village hall committee would like to discuss pooling resources and working together. 	
8	<p>Risk Assessments</p> <ul style="list-style-type: none"> Cllr Crouch and Clerk have completed risk assessments on Parish Council assets. Clerk has put together a schedule to make sure that assets are assessed annually. <p><u>Action:</u> Clerk to circulate schedule to Cllrs.</p>	SM
9	<p>Telephone Box</p> <ul style="list-style-type: none"> Thank you to Cllr Crouch for the spring clean and Cllr Manny for the repaint. It was noted that a comment saying thank you had been put on the community Facebook page. <p><u>Action:</u> Clerk to post a picture of kiosk and state that Parish Council had completed the work</p>	SM
10	<p>Post Box, Cosmore</p> <ul style="list-style-type: none"> Chris Loder MP has been informed and will hopefully have some impact in getting the missing post box reinstated. 	
2023/9-10	<p>To consider all Correspondence received for decision, consultation and information</p> <ul style="list-style-type: none"> Dorset Council – TPO/2023/0012 has been confirmed without modification under delegated powers on 14 August 2023 – see minute ref 2023/9-9(1) 	
2023/9-11 1	<p>Other matters for information and agenda items for Next Meeting</p> <p>Training</p> <ul style="list-style-type: none"> Clerk will be attending the Clerks Conference at Kingston Maurward on Thursday 28 September. Clerk has completed some on-line bite size training on Mental Health Essentials, Stress Management Essentials, Introduction to Resilience, Introduction to changing behaviours and introduction to behavioural agility. These were provided FOC by DAPTC. <u>Action:</u> Cllr Simpson to complete his new councillor training. 	JS
2	<p>Update summary/plan of current and future projects</p> <ul style="list-style-type: none"> Most of the projects have been completed. <p><u>Action:</u> Clerk to update and recirculate</p> <p><u>Action:</u> Cllrs to forward any future ideas for projects to Clerk</p>	SM ALL
2023/9-12	<p>Date of next meeting</p> <p>Tuesday 14 November 2023 – Parish Pavilion – 7.00 pm</p>	

The meeting concluded at 9.35 pm

Signed: _____

Date: _____