

BUCKLAND NEWTON PARISH COUNCIL
Minutes of Full Parish Council Meeting
Tuesday 8 March 2022 at 7.00 pm in the Parish Pavilion

Present: Chair Cllr Mark Needham (MN), Cllr John Baker (JB), Cllr Chris Osmond (CO), Cllr Mick Ames (MA), Cllr Christina Manny (CM), Cllr Sheila Crouch (SC), Cllr Andy Foot (AF),

2 Parishioners

Clerk: Sarah Mitchell (SM)

| Item | Detail | Action |
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| | Cllr Needham welcomed everyone to the meeting. | |
| | <p>Period of Public Questions</p> <ul style="list-style-type: none"> Parishioner noted that Dorset Council state on their website that resources are available for work on climate and environmental issues. It was suggested that a working group could be set up to pull together and assess priorities and options. Councillors advised that there is a Parish Plan in place. <u>Action</u> – Clerk to ascertain what resources are available from Dorset Council Parishioner asked whether the Parish Council thought they should have submitted a different response to application P/FUL/2021/01924 as there were about 20 objections. As explained previously, the Parish Council had checked the planning website and read all responses that were on there at that time. The Parish Council can only comment on material planning considerations. Each application is treated with a fresh view. The Parish Council is asked to comment as a consultee, which means the planning authority is wanting the view of the Parish Council. The general public have their own opportunity to submit their views. | |
| 2022/3-1 | <p>To Receive Apologies for Absence and to approve the reason given Vice Chair Cllr Roy Godwin (RG) Cllr Lin Townsend (LT) Cllr Jill Haynes</p> <p>The reason for absence was approved.</p> | |
| 2022/3-2 | <p>To Receive Declarations of Personal or Pecuniary Interests or Grants of Dispensation None</p> | |
| 2022/3-3 | <p>To approve and sign as a correct record the Minutes of the Full Council Meeting held on Tuesday 22 February 2022. The minutes were signed as a true and accurate record. <i>Proposed Cllr Crouch, Seconded Cllr Foot, AIF</i></p> | |
| 2022/3-4 1 | <p>Clerk's Report Parish Matters</p> <ul style="list-style-type: none"> Cllr Manny has registered with Keep Britain Tidy and intends to arrange a litter pick. <p>Planning</p> <ul style="list-style-type: none"> Parishioner asking if planning applications can be put on Community Website – a link already exists from the community website to the parish council website. There is a heading for Parish Council and a separate heading for planning applications – both take you to the relevant area on the PC website. <u>Action</u> – Clerk to put this information in the LVN <u>Action</u> – Clerk to ask planning department if they can link applications from Cosmore, Duntish and Henley to Buckland Newton, so that when you search under Buckland Newton all applications within the parish should show. | SM SM |
| 2022/3-5 | To receive reports: | |

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| 1 | <u>Cllr Jill Haynes – Chalk Valley Ward, Dorset Council</u> – No report for this month. | |
| 2 | <u>Alison Donnison 6500 – Police Community Support Officer</u> – No incidents were reported between 07/02/2022 – 03/03/2022. If any local group would like a scam prevention talk please make contact. | |
| 2022/3-6 | To approve the Financial Statement and agree any actions in relation to Financial Matters | |
| 1 | <u>Invoices Paid</u> | |
| | Clerks Wages & Exps (Feb) £ 376.66 BACS 6.3.22 | |
| | Hire of village hall – Jan £ 20.00 BACS 6.3.22 | |
| | Transfer to Project Fund – Feb £ 50.00 TRF 27.1.22 | |
| | Transfer to Project Fund – Feb £ 50.00 TRF 28.2.22 | |
| 2 | <u>Invoices to be Approved</u> | |
| | Clerks Wages & Exps (Mar) £ 383.84 - Local Government Act 1972 s112 | |
| | Voucher - Waitrose £ 40.00 - Local Government (Miscellaneous Provisions) Act 1976 s19 | |
| 3 | <u>Monies Received</u> | |
| | None | |
| 4 | Reconciled Bank Accounts at 28 February 2022 | |
| | | |
| | Nat West Current 2,965.25 | |
| | Nat West Deposit - The Aykroyd Legacy and Project Support Fund. 10,001.40 | |
| | Project Fund 398.68 | |
| | Previous cheques - | |
| | Uncleared cheques - | |
| | Uncleared cash - | |
| | 13,365.33 | |
| 5 | To approve Local Sector Pay Increase for Clerk – Nalc has advised of the pay increase to Clerks, to be backdated to April 2021. <i>Proposed Cllr Foot, Seconded Cllr Crouch, AIF</i> | |
| 2022/3-7 | Planning Matters | |
| 1 | <u>Applications for discussion</u> | |
| | None | |
| 2 | <u>Responses submitted for information</u> | |
| | P/FUL/2022/00455 FOREST VIEW FARM, TILEY, MIDDLEMARSH, DT9 5QL | |
| | Erection of agricultural building and associated works | |
| | <i>Comments by 17 February 2022 – extension granted to 23 February 2022- The Parish Council has no objection to this application</i> | |
| | P/FUL/2022/00466 LAND AND BUILDINGS KNOW AS WEST FARM, KENNELS LANE, MIDDLEMARSH, SHERBORNE | |
| | Create new vehicular and pedestrian access, close existing access | |
| | <i>Comments by 23 February 2022- The Parish Council has no issues with this application</i> | |
| 2022/3-8 | To consider and agree any actions in relation to Highways and Rights of Way | |
| 1 | Update on SID: | |

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| 2 | <ul style="list-style-type: none"> The Fete Committee has donated £ 600.00 towards the purchase of SID. Cllr Ames to contact parishioners who have pledged money. Once money has been received the order for SID can be placed. Cllr Ames has negotiated to keep the brackets at £ 55.00 Clerk has done year end estimates and confirmed there should be money to pay the shortfall. <p><u>Action</u> – Clerk to formally thank Fete Committee</p> <p>Update of recent flooding issues:</p> <ul style="list-style-type: none"> Cllr Needham has met with FWAG and neighbouring landowners to discuss a proposal for Lanscombe Lane, to prevent water from running off track onto the road. Cllr Crouch has attended some webinars as part of Emergency resilience week. There is a new Government Scheme called Floodre.com, which is based on what properties have done to alleviate flooding problems. <p><u>Action</u> – Information to be put in LVN</p> <p>Highway issues:</p> <ul style="list-style-type: none"> Drain blocked/silted up on the east side between Bookham and turning to Narn. <p><u>Action</u> – Clerk to report</p> <ul style="list-style-type: none"> Reported - gully down the side of the B3143 by the parish field – reference 1189904 Reported damaged sign on Revels Hill – reference 1189205 <p>Rights of Way:</p> <ul style="list-style-type: none"> Footpath by Church – post has rotted off. <p><u>Action</u> – Clerk to report</p> | MA SM SC SM SM |
| 2022/3-9 | <p>Parish Matters</p> <p>1 Play Area</p> <ul style="list-style-type: none"> New ‘no dogs allowed’ sign needed for play area. <p><u>Action</u> – Clerk to order</p> <ul style="list-style-type: none"> Grounds Maintenance quote – Councillors considered the quote and agreed to sign up to the three year service level agreement, which offers better value for money with an increase of 2.5% year on year. <i>Proposed Cllr Foot, Seconded Cllr Baker, AIF</i> <p><u>Action</u> – Clerk to return form</p> <ul style="list-style-type: none"> Date to work on play area to be agreed at next meeting. <p>2 Parish Field</p> <ul style="list-style-type: none"> Cllr Godwin has contacted a business which has orchard trees that need relocating, unfortunately there were none left. Youth Club have bought three crab apple trees to be planted on the Parish field and will liaise with Cllr Ames and Cllr Godwin Cllr Godwin to purchase 5 trees to be planted on the Parish Field. Dog Fouling has increased on the Parish Field. <p><u>Actions</u> – Signs to be put up</p> <p>3 Sand Store</p> <ul style="list-style-type: none"> Cllr Baker to prepare storage area at Parish Pavilion and arrange date with fellow Councillors. <p>4 Grit Bin at Village Hall</p> <ul style="list-style-type: none"> Cllr Foot has relocated the Grit bin to outside the Pavilion. <p>5 Hountwell Pump</p> <ul style="list-style-type: none"> <u>Action</u> - Cllr Godwin to check Hountwell Pump | SM SM RG JB RG |

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| 6 | <p>Platinum Jubilee</p> <ul style="list-style-type: none"> Locations for beacon were discussed, but not decided. <u>Action</u> – Clerk to forward beacon information to Cllr Ames <u>Action</u> – Clerk to forward insurance requirements to party organiser | SM SM |
| 7 | <p>Emergency Resources</p> <ul style="list-style-type: none"> The village hall committee has suggested that the village hall be used in an emergency for parishioners to go if they need to be warm, charge phones or have a hot drink. It was suggested that the Parish Council buy a generator and gas stove, to be kept at the Pavilion and used at the village hall. Cllr Crouch confirmed that the emergency plan was updated in 2021. There is a list of parishioners who have generators and are willing to lend them in an emergency situation, therefore Councillors felt there was no need to purchase one. Cllr Crouch advised that Dorset Council will run information sessions relating to emergency planning. <u>Action</u> – Cllr Crouch to write an article for the LVN, giving information on help that is available for vulnerable people who may need assistance and asking for volunteers to be part of an emergency team. | SC |
| 8 | <p>Transferring of Assets</p> <ul style="list-style-type: none"> <u>Action</u> – Clerk to contact Dorset Council to see whether they would consider transferring the allotments to the Parish Council. | SM |
| 9 | <p>Planters</p> <ul style="list-style-type: none"> Galvanised tanks will not be allowed by Highways. Therefore it was agreed that the current planters should be renovated. <u>Action</u> – Clerk to ask parishioner to provide an estimate of costs | SM |
| 2022/3-10 | <p>To consider all Correspondence received for decision, consultation and information</p> <ul style="list-style-type: none"> Parking Order Public Notice – has been put on website | |
| 2022/3-11 | <p>Other matters for information and agenda items for Next Meeting</p> <ul style="list-style-type: none"> Cllr Manny to make a note of environmental work done by the Parish Council | CM |
| No voice recording was made at this meeting. | | |

Next Meeting – Tuesday 12th April 2022 – Parish Pavilion – 7.00 pm

The meeting concluded at 8.53 pm

Signed: _____

Date: _____