

BUCKLAND NEWTON PARISH COUNCIL
Minutes of Full Parish Council Meeting
Tuesday 22 February 2022 at 7.00 pm in the Parish Pavilion

Present: Chair Cllr Mark Needham (MN), Vice Chair Cllr Roy Godwin (RG), Cllr John Baker (JB), Cllr Chris Osmond (CO), Cllr Mick Ames (MA), Cllr Christina Manny (CM), Cllr Sheila Crouch (SC), Cllr Andy Foot (AF),

3 Parishioners

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
	Cllr Needham welcomed everyone to the meeting.	
	<p>Period of Public Questions</p> <ul style="list-style-type: none"> • A parishioner raised safety concerns over the hydro-electric system at Court Farm and asked whether planning permission had run out. Cllr Baker explained that the sides of the lake have reached their top height and that the bed of the lake had also been raised to compensate. It is hoped that the water wheel will be installed this year. Specialist firm is being consulted and Enforcement are continually monitoring. • A parishioner asked the Parish Council to explain the one-way system referred to in the response to planning application P/FUL/2021/01924. Councillors explained the proposed one way system and the reason why it was required. Councillors confirmed that all relevant documents/licences are in place and are in the public domain if parishioners wish to view them. • A parishioner had concerns regarding communication from the Parish Council. It was requested that Planning Applications are also put on the community website page. They would have liked to know the reasons why the co-opted Councillors had wanted to stand. Cllr Crouch and Cllr Ames, both gave their reasons at the meeting. Cllr Manny to forward her application. <p><u>Action</u> – Parish Clerk to see whether it is possible for applications to be put on the community website page.</p> <p><u>Action</u> – Cllr Manny to forward a copy of her application to be a Councillor for parishioner to read.</p>	SM CM
2022/2-1	<p>To Receive Apologies for Absence and to approve the reason given Cllr Lin Townsend (LT) Cllr Jill Haynes</p> <p>The reason for absence was approved.</p>	
2022/2-2	<p>To Receive Declarations of Personal or Pecuniary Interests or Grants of Dispensation None</p>	
2022/2-3	<p>To approve and sign as a correct record the Minutes of the Full Council Meeting held on Wednesday 19 January 2022. The minutes were signed as a true and accurate record. <i>Proposed Cllr Godwin, Seconded Cllr Crouch, AIF</i></p>	
2022/2-4	<p>Clerk's Report</p> <p>1 Highways</p> <ul style="list-style-type: none"> • Community Highways Officer has advised that an enforcement letter has been sent to Sticky Wicket asking them to cut back all vegetation and encroaching trees/branches. • Oak Trees – Community Highways Officer has been to look at the oak trees. They have been located and photographed. An Arboricultural Officer from Dorset Council is going to come out and assess them. <p>2 Flooding</p> <ul style="list-style-type: none"> • Community Highways Officer has confirmed that any properties that have flooded need to report it to Flood Risk via https://www.dorsetcouncil.gov.uk/emergencies- 	

	<p>severe-weather/flooding/report-flooding</p> <ul style="list-style-type: none"> Community Highways Officer has received an enquiry regarding the River Lydden and the build-up of stones/debris in the river. She advised that BNCPT and the Parish Council are the riparian owners of one side and Woodsford House is the riparian owner of the other side (section) that has a build-up, this needs to be cleared so the river can flow to its best capacity. Holding ponds have been installed to slow the water down and stop it rushing onto the road above the shop. Community Highways Officer has checked and it was running fine, minor flow. Details of FWAG (Farming and Wildlife Advisory Group) have been given to landowner as there may be a possibly of help with funding. Any further issues will be for Flood Risk to investigate/advise. Justin Neely, Engineer Assets & Property – has been in touch with Flood Warden and Clerk requesting that the Parish Council get as many properties as possible to record their flooding on the Flood Online Reporting Tool (FORT). He needs as much information as possible before he can do an investigation. Details are on website and in the LVN. BNCPT has advised that they are considering Highways' recommendation to dredge their section of the Lydden to try and mitigate the flooding issue. They will be seeking further advice from Dorset Flood Risk Authority. Cllr Needham has been around and spoken to various residents regarding the flooding. He has also walked the watercourse. He has been in contact with FWAG to see if there is any funding available towards flood prevention. <p>Parish Matters</p> <ul style="list-style-type: none"> Sand Store – This has to be removed from the village hall to allow for resurfacing of the car park. Cllr Needham has spoken to Flood Warden regarding a proposal to move the sand store to the Parish Pavilion (in the converted old toilets). Proposed work that was going to take place on the store has been cancelled. This is an agenda item to discuss. All-weather track – Cllr Needham and Cllr Godwin, have scraped scalplings off the grass and added the new scalplings to the track (also rolled them). Play Area – Councillors Needham, Godwin and Ames have spread the new bark in the play area. Grit Bin at village hall – Parish Council have had a request from the village hall committee to move the grit bin, as the area where it is at the moment is being landscaped. This is an agenda item to discuss <p>Parishioner Queries/Issues</p> <ul style="list-style-type: none"> Parishioner has written as he feels the planters need replacing and wondered whether the PC will pay for the materials. This is an agenda item. Bels Court - Responded to parishioner with planning department contact email and details of agent and developer. Climate and Environmental Emergency – response has been sent to parishioner <p>Accounts</p> <ul style="list-style-type: none"> Query on claiming back VAT on SID, due to it being part paid by donated money – Clerk checked with DAPTC who consulted a VAT expert, they advised that as long as the council retain ownership and use it for their own purposes, they will be able to reclaim the VAT. <p>Planning</p> <ul style="list-style-type: none"> Query on differing response dates for planning applications – planning department advised that when a planning application is received it is made valid by a Case Officer. At this point a planning notification document is sent out to all statutory consultees. Once a case officer has been assigned to an application the site notice is 	
3		
4		
5		
6		

	<p>sent out. The difference in dates occurs because the site notice goes out after the notice to statutory consultees. The Parish Council is a statutory consultee, therefore the views of the Parish Council is sought. Parishioners have the opportunity to submit their views separately.</p> <ul style="list-style-type: none"> • Neighbourhood Plan/River Lydden Corridor – response has been sent to parishioner. 																																																							
2022/2-5	<p>To receive reports: Cllr Jill Haynes – Chalk Valley Ward, Dorset Council – Cllr Haynes provided a report which was circulated to Councillors prior to the meeting.</p> <p>1</p> <p>2</p> <p>Community Police Officer – No report received</p>																																																							
2022/2-6	<p>To approve the Financial Statement and agree any actions in relation to Financial Matters</p> <p>1</p> <p><u>Invoices Paid</u></p> <table> <tr> <td>ICO</td> <td>£ 35.00</td> <td>DD</td> <td>19.1.22</td> </tr> <tr> <td>Clerks Wages & Exps (Dec)</td> <td>£ 515.64</td> <td>BACS</td> <td>14.1.22</td> </tr> <tr> <td>SSE</td> <td>£ 35.34</td> <td>BACS</td> <td>28.1.22</td> </tr> <tr> <td>Village Hall Donation for Post Office Service</td> <td>£ 150.00</td> <td>BACS</td> <td>31.1.22</td> </tr> <tr> <td>Village Website</td> <td>£ 79.19</td> <td>BACS</td> <td>28.1.22</td> </tr> <tr> <td>Clerks Wages & Exps (Jan)</td> <td>£ 592.24</td> <td>BACS</td> <td>28.1.22</td> </tr> <tr> <td>County Town – Scalpings/Bark</td> <td>£ 238.66</td> <td>BACS</td> <td>24.1.22</td> </tr> <tr> <td>County Town – Scalpings</td> <td>£ 219.00</td> <td>BACS</td> <td>31.1.22</td> </tr> </table> <p>2</p> <p><u>Invoices to be Approved</u></p> <table> <tr> <td>Clerks Wages & Exps (Feb)</td> <td>£ 376.66</td> </tr> <tr> <td>Hire of village hall - Jan</td> <td>£ 20.00</td> </tr> </table> <p>3</p> <p><u>Monies Received</u></p> <table> <tr> <td>Annual Rent – Hountwell Pump land</td> <td>£ 1.00</td> </tr> </table> <p>4</p> <table border="1"> <thead> <tr> <th colspan="2">Reconciled Bank Accounts at 31 January 2022</th> </tr> </thead> <tbody> <tr> <td>Nat West Current</td> <td>3,015.25</td> </tr> <tr> <td>Nat West Deposit - The Aykroyd Legacy and Project Support Fund.</td> <td>10,001.32</td> </tr> <tr> <td>Project Fund</td> <td>348.68</td> </tr> <tr> <td>Previous cheques</td> <td>-</td> </tr> <tr> <td>Uncleared cheques</td> <td>-</td> </tr> <tr> <td>Uncleared cash</td> <td>-</td> </tr> <tr> <td></td> <td>13,365.25</td> </tr> </tbody> </table> <p>5</p> <p>Internal Auditor – It was proposed to use the same internal auditor as usual. <i>Proposed Cllr Foot, Seconded Cllr Osmond, AIF</i></p>	ICO	£ 35.00	DD	19.1.22	Clerks Wages & Exps (Dec)	£ 515.64	BACS	14.1.22	SSE	£ 35.34	BACS	28.1.22	Village Hall Donation for Post Office Service	£ 150.00	BACS	31.1.22	Village Website	£ 79.19	BACS	28.1.22	Clerks Wages & Exps (Jan)	£ 592.24	BACS	28.1.22	County Town – Scalpings/Bark	£ 238.66	BACS	24.1.22	County Town – Scalpings	£ 219.00	BACS	31.1.22	Clerks Wages & Exps (Feb)	£ 376.66	Hire of village hall - Jan	£ 20.00	Annual Rent – Hountwell Pump land	£ 1.00	Reconciled Bank Accounts at 31 January 2022		Nat West Current	3,015.25	Nat West Deposit - The Aykroyd Legacy and Project Support Fund.	10,001.32	Project Fund	348.68	Previous cheques	-	Uncleared cheques	-	Uncleared cash	-		13,365.25	
ICO	£ 35.00	DD	19.1.22																																																					
Clerks Wages & Exps (Dec)	£ 515.64	BACS	14.1.22																																																					
SSE	£ 35.34	BACS	28.1.22																																																					
Village Hall Donation for Post Office Service	£ 150.00	BACS	31.1.22																																																					
Village Website	£ 79.19	BACS	28.1.22																																																					
Clerks Wages & Exps (Jan)	£ 592.24	BACS	28.1.22																																																					
County Town – Scalpings/Bark	£ 238.66	BACS	24.1.22																																																					
County Town – Scalpings	£ 219.00	BACS	31.1.22																																																					
Clerks Wages & Exps (Feb)	£ 376.66																																																							
Hire of village hall - Jan	£ 20.00																																																							
Annual Rent – Hountwell Pump land	£ 1.00																																																							
Reconciled Bank Accounts at 31 January 2022																																																								
Nat West Current	3,015.25																																																							
Nat West Deposit - The Aykroyd Legacy and Project Support Fund.	10,001.32																																																							
Project Fund	348.68																																																							
Previous cheques	-																																																							
Uncleared cheques	-																																																							
Uncleared cash	-																																																							
	13,365.25																																																							
2022/2-7	<p>Planning Matters</p> <p>1</p> <p><u>Applications for discussion</u> P/FUL/2022/00455 FOREST VIEW FARM, TILEY, MIDDLEMARSH, DT9 5QL Erection of agricultural building and associated works <i>Comments by 17 February 2022 – extension granted to 23 February 2022 – The Parish Council has no objection to this application - AIF</i></p> <p>2</p>																																																							

	<p>P/FUL/2022/00466 LAND AND BUILDINGS KNOW AS WEST FARM, KENNELS LANE, MIDDLEMARSH, SHERBORNE Create new vehicular and pedestrian access, close existing access <i>Comments by 23 February 2022 – The Parish Council has no issues with this application - AIF</i></p>	
<p>2022/2-8 1</p>	<p>To consider and agree any actions in relation to Highways and Rights of Way SID – Highways have marked out the positions of the posts and provided a quote for consideration (all prices exclude VAT).</p> <ul style="list-style-type: none"> • SID £2495.00 discounted • Posts £776.00 • Solar panels £525.00 • Mounting bracket £110.00 <p>Total net amount = £3906.00. £3100.00 has been pledged from parishioners, along with £ 600 from the fete committee. This leaves £ 276.00 to find. Cllr Manny advised that she had spoken to an operative of the speed van recently located in Duntish and was told that 47 vehicles had been caught speeding within 2 hours; all would receive speeding tickets. After discussion Councillors agreed to move forward with purchasing the SID subject to the donations being received and that the outstanding £ 276.00 can be found within the budget. <i>Proposed Cllr Godwin, Seconded Cllr Manny, AIF</i> <u>Action</u> – Clerk to review finances and advise if there will be any money carried over. <u>Action</u> – Cllr Ames and Clerk to formally contact all who have made pledges.</p>	<p>SM MA/SM</p>
2	<p>Update of recent flooding issues – Flood risk team have asked Parish Council to provide information relating to flooding issues in October. Clerk to send details and photos of water running down the B3143. Parishioners are responsible for reporting damage to their own properties, information on how to do this is on the website and in the LVN</p>	SM
3	<p>Clerk to report gully down the side of the B3143 by the parish field.</p>	SM
4	<p>Cllr Crouch to report damaged sign on Revels Hill</p>	SC
2022/2-9	<p>Parish Matters</p>	
1	<p>Play Area</p> <ul style="list-style-type: none"> • Thank you to Cllrs Needham, Godwin and Ames for laying extra bark in the play area • It was agreed that maintenance work should be carried out on the play area in April in preparation for the annual safety check. A working party and date to be organised at the next meeting • Clerk to formally thank the parishioner who carries out the weekly check on the play area. 	SM
2	<p>Parish Field</p> <ul style="list-style-type: none"> • All-weather track – Thank you to Cllrs Needham and Godwin who have repaired the all-weather track. • Cllr Godwin has contacted a business which has orchard trees that need relocating. • Councillors agreed that the Youth Club could plant a couple of trees on the parish field to commemorate the Jubilee. <i>AIF</i>. <p><u>Action</u> - Cllr Ames and Cllr Godwin to liaise with Youth Club</p>	MA/RG
3	<p>Sand Store</p> <ul style="list-style-type: none"> • Proposal for sand store to be moved to Parish Pavilion (in converted toilets) Cllr 	

4	<p>Needham has spoken to Flood Warden who is happy with the proposed arrangement. Councillors also in agreement. <i>AIF</i></p> <p>Grit Bin at Village Hall</p> <ul style="list-style-type: none"> The village hall committee has requested that the grit bin be removed from the car park as it is due to be resurfaced and landscaped. It was agreed that the grit bin will be relocated outside the Parish Pavilion, next to the B3143. <i>AIF</i> <p><u>Action</u> – Cllr Foot to relocate the Grit bin.</p>	AF
5	<p>Hountwell Pump</p> <ul style="list-style-type: none"> <u>Action</u> - Cllr Godwin to check Hountwell Pump 	RG
6	<p>Planters</p> <ul style="list-style-type: none"> Parishioner has offered to make and replace planters at entrance of village if Parish Council is willing to pay the costs. Councillors thought it might be more cost effective to use galvanised troughs as they will last longer. <p><u>Action</u> – Clerk to speak to Parishioner and suggest galvanised troughs are used instead. Clerk to obtain prices for next meeting.</p>	SM
7	<p>Notice Board</p> <ul style="list-style-type: none"> Clerk suggested that the notice board originally opposite the school be relocated next to the Pavilion. It was also suggested that a notice board could be put inside the bus shelter. <p>Action – Cllr Baker to assess the state of the notice board and whether it can be repaired.</p>	JB
2022/2-10	<p>To consider adoption of the new Code of Conduct The new code of conduct was adopted. <i>Proposed Cllr Crouch, Seconded Cllr Ames, AIF</i></p>	
2022/2-11	<p>To consider all Correspondence received for decision, consultation and information</p> <ul style="list-style-type: none"> Dorset Deserves Better Newsletter No 1 – newsletter outlining letters and responses to local plan. Request of PC’s to join campaign. Community Governance Review - draft recommendations – <i>remains unchanged for Buckland Newton. Information on website.</i> Keep Britain Tidy Campaign for 2022 – <i>Clerk to fwd to Cllr Manny</i> 	SM
2022/2-12	<p>Other matters for information and agenda items for Next Meeting</p> <ul style="list-style-type: none"> Jubilee Beacon – Councillors to consider where a beacon could be lit within the parish to celebrate the Jubilee. The beacon would be lit on 2 June at 21.45. This would not be open to the general public; it would form part of the trail of beacons being lit across the country. Dog mess – there have been reports of a lot of dog mess around Henley. Cllr Foot will put up some signs. 	AF
No voice recording was made at this meeting.		

Next Meeting – Tuesday 8th March 2022 – Parish Pavilion – 7.00 pm

The meeting concluded at 9.38 pm

Signed: _____

Date: _____