

BUCKLAND NEWTON PARISH COUNCIL
Minutes of Full Parish Council Meeting
Wednesday 19 January at 7.00 pm in the Village Hall

Present: Chair Cllr Mark Needham (MN), Vice Chair Cllr Roy Godwin (RG), Cllr John Baker (JB), Cllr Chris Osmond (CO), Cllr Mick Ames (MA), Cllr Christina Manny (CM), Cllr Sheila Crouch (SC), Cllr Andy Foot (AF), Cllr Lin Townsend (LT)

8 Parishioners

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
	Cllr Needham welcomed everyone to the meeting.	
	<p>Period of Public Questions</p> <ul style="list-style-type: none"> • A parishioner made the Parish Council aware of some young oak trees that had been planted approximately 20 years ago by residents in conjunction with Dorset Council. The trees now need some care and attention. <u>Action</u> – Clerk to contact Dorset Council to ascertain who the land belongs to, whether the Council has any record of the trees and who is responsible for them. Cllr Godwin advised that the Parish Council are considering planting some trees for the Queens Platinum Jubilee and he is currently looking into schemes available. Parishioners would be consulted once the Parish Council knew what trees were available. 	SM
	<ul style="list-style-type: none"> • A parishioner raised concerns about the new development behind Bels Court. These included safety issues due to increased traffic near the school, extra houses in an area of outstanding beauty and the impact of the development on biodiversity. Residents of Bels Court were also concerned about access to the new development. Cllr Baker explained that the original application was for 3 open market and 3 affordable houses, but developers could only find a housing association to take on the affordable houses if there were 4 smaller dwellings. Councillors suggested that residents of Bels Court should raise their concerns directly with Dorset Council and the Developers. <u>Action</u> – Clerk to put a notice in the LVN regarding tree planting 	SM
	<ul style="list-style-type: none"> • A parishioner wanted to know what the Parish Council was doing to protect the wildlife corridor that is mentioned in the Neighbourhood Plan, as the plan states that the corridor would be protected beyond the plan period. Concerns were raised about the river Lydden which they feel is contaminated. Watercress used to grow in it; they no longer see frogs, toads or fish. A couple of parishioners reported issues to the environment agency but had been told they weren't going to take any action at present but to continue to report any further concerns. The Parish Council has requested copies of these reports. Cllr Foot explained that the Parish Council did not have any jurisdiction over environmental issues on private land, only the relevant body (EA) could enforce. <u>Action</u> – Parishioners to forward copy of environmental agency report to the Parish Council who will then collate and review them. 	SM
	<ul style="list-style-type: none"> • The Parish Council were asked if they had declared an environmental emergency and whether they were going to step up and protect the countryside. <u>Action</u> - Cllr Godwin suggested that information needed to be collated and reviewed. 	
	<ul style="list-style-type: none"> • A parishioner asked about the planning process within the Parish Council and would like the Parish Council to minute the result of any vote that is taken. Clerk advised that Planning Applications were sent to the Clerk, who then circulated them to Councillors and put on the website and in the LVN. If a planning application falls between meetings Clerk asks planning for an extension so that it can be discussed at 	

	<p>the next meeting. Councillors confirmed that they look at the planning site to take into account responses received from other consultees. The planning application is discussed at the meeting, a decision is made and a response is agreed. Clerk submits response by the deadline that the Parish Council is given. It was noted that the Parish Council's response date might differ from the response date for the general public. The result of a vote is only recorded if requested by a Councillor.</p> <p><u>Action</u> – Clerk to contact planning department to ask why consultation dates are different and whether they could be aligned.</p> <p><u>Action</u> – Numbers for and against would be recorded in minutes for all planning applications.</p> <ul style="list-style-type: none"> • A parishioner asked why there had to be a salt bin on the triangle by the church. Clerk explained that parishioners had requested that there was salt at that end of the village. Parish Council consulted with Highways who advised that the salt bin could not be placed on any of the verges in that area and it should go on the triangle. A green bin was bought so it blended in more than a yellow one. Cllr Godwin has planted shrubs around the bin. The tree was removed from the triangle as its branches were interfering with overhead wires and Highways advised it was unsafe. 	SM
2022/1-1	<p>To Receive Apologies for Absence and to approve the reason given</p> <p>None</p>	
2022/1-2	<p>To Receive Declarations of Personal or Pecuniary Interests or Grants of Dispensation</p> <p>None</p>	
2022/1-3	<p>To approve and sign as a correct record the Minutes of the Full Council Meeting held on Tuesday 9 November 2021.</p> <p>The minutes were signed as a true and accurate record.</p> <p><i>Proposed Cllr Ames, Seconded Cllr Crouch, AIF</i></p>	
2022/1-4 1	<p>Clerk's Report</p> <p>Highways</p> <ul style="list-style-type: none"> • Community Highways Officer has been in contact with landowner regarding water coming onto the B3143 above the shop. The Flood Risk team have been informed. • Mrs Ralph confirmed that she would put something in the school newsletter regarding parking when dropping off and picking up from school. 	
2	<p>Planning Matters</p> <ul style="list-style-type: none"> • Information regarding change of procedure by planning authority has been put in LVN and on website. 	
3	<p>Police</p> <ul style="list-style-type: none"> • PCSO Alison Donnison has advised that she has not been available to patrol as often as she did in the past due to operational requirements in other areas. She truly hopes to return to the area on a regular basis as before. Please accept my apologies that I have not been around as much as I used to be. 	
4	<p>Parishioner Queries/Issues</p> <ul style="list-style-type: none"> • A Parishioner emailed asking if they could view the 1910 Finance Maps that were held by the Parish Council (they noted that it was minuted in January 2015 that they had been purchased) Clerk has searched for maps but cannot find them; it is a possibility they have been misplaced during the pavilion refurbishment – search ongoing. <p><u>Action</u> – Clerk to contact parishioner and advise to obtain from library.</p> <ul style="list-style-type: none"> • Allotment hedge – Cllr Foot does not have a hedge trimmer at the moment, but may be hiring one in January/February and that they could trim the hedge then. • A parishioner raised safety concerns regarding the damaged section of the all-weather track. 	SM

<p>2022/1-5</p> <p>1</p> <p>2</p> <p>3</p> <p>4</p> <p>5</p> <p>6</p>	<p>To approve the Financial Statement and agree any actions in relation to Financial Matters</p> <p><u>Invoices Paid</u></p> <table border="0"> <tr> <td>Dorset Council – Boundary Sign</td> <td>£ 88.08</td> <td>BACS 29.11.21</td> </tr> <tr> <td>Dorset Council – Grass Cutting</td> <td>£ 985.06</td> <td>BACS 29.11.21</td> </tr> <tr> <td>Clerks Wage & Exps</td> <td>£ 512.94</td> <td>BACS 29.11.21</td> </tr> <tr> <td>Project Fund</td> <td>£ 50.00</td> <td>BACS 29.11.21</td> </tr> </table> <p><u>Invoices to be Approved</u></p> <table border="0"> <tr> <td>ICO</td> <td>£35.00</td> </tr> <tr> <td>Clerks Wages & Exps (Dec)</td> <td>£ 515.64</td> </tr> <tr> <td>SSE</td> <td>£ 35.34</td> </tr> <tr> <td>Village Hall Donation for Post Office Service</td> <td>£ 150.00</td> </tr> <tr> <td>Village Website TBA</td> <td>£ 79.19</td> </tr> <tr> <td>Clerks Wages & Exps (Jan)</td> <td>£ 592.24</td> </tr> </table> <p><u>Monies Received</u></p> <p>None</p> <table border="1"> <thead> <tr> <th colspan="2">Reconciled Bank Accounts at 31 December 2021</th> </tr> </thead> <tbody> <tr> <td>Nat West Current</td> <td>4,929.32</td> </tr> <tr> <td>Nat West Deposit - The Aykroyd Legacy and Project Support Fund.</td> <td>10,001.24</td> </tr> <tr> <td>Project Fund</td> <td>298.68</td> </tr> <tr> <td>Previous cheques</td> <td>-</td> </tr> <tr> <td>Uncleared cheques</td> <td>-</td> </tr> <tr> <td>Uncleared cash</td> <td>-</td> </tr> <tr> <td></td> <td>15,229.24</td> </tr> </tbody> </table> <p>Budget and Precept Setting for 2022-23 – Councillors reviewed budget comparison figures for the current year and discussed proposed expenditure for the coming year. The precept has remained the same for the past three years, but Councillors felt an increase was needed to ensure repairs, maintenance and upkeep to assets such as play area could continue. After discussion and deliberation it was agreed to increase the precept to £ 11500.00 (5% increase which was inflation figure announced on 19.1.22)</p> <p><i>Proposed Cllr Needham, Seconded Cllr Townsend, AIF</i></p> <p>To agree to continue to use the scheme of delegation when a face-to-face meeting cannot be arranged for the coming year. Councillors agreed to continue using the scheme of delegation. <i>Proposed Cllr Foot, Seconded Cllr Osmond AIF</i></p>	Dorset Council – Boundary Sign	£ 88.08	BACS 29.11.21	Dorset Council – Grass Cutting	£ 985.06	BACS 29.11.21	Clerks Wage & Exps	£ 512.94	BACS 29.11.21	Project Fund	£ 50.00	BACS 29.11.21	ICO	£35.00	Clerks Wages & Exps (Dec)	£ 515.64	SSE	£ 35.34	Village Hall Donation for Post Office Service	£ 150.00	Village Website TBA	£ 79.19	Clerks Wages & Exps (Jan)	£ 592.24	Reconciled Bank Accounts at 31 December 2021		Nat West Current	4,929.32	Nat West Deposit - The Aykroyd Legacy and Project Support Fund.	10,001.24	Project Fund	298.68	Previous cheques	-	Uncleared cheques	-	Uncleared cash	-		15,229.24	
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<p>2022/1-6</p> <p>1</p> <p>2</p>	<p>Planning Matters</p> <p><u>Applications for discussion</u></p> <p>None</p> <p><u>For information</u></p> <p>P/PAAC/2021/05594 – LAND AND BUILDINGS KNOWN AS BROCKHAMPTON DAIRY, BROCKHAMPTON, DT2 7DJ Change of use and conversion of agricultural building to form 2 no. dwellings (Class C3) Notification for information purposes. This application is not a planning application but a request for a legal determination of the Council as to whether or not prior approval is required for the proposal.</p> <p>P/NMA/2021/04998 – DUNTISH FARM, FACTORY LANE, DUNTISH, DT2 7DS</p>																																									

3	<p>Non-material amendment to planning permission WD/D/20/001712. The use of artificial slate to cover the roofs of units 3 and 4 and the use of red brick only for the construction of the external walls of plots 1,2,3 and 4.</p> <p>WD/D/20/003076 – THE OLD FARMHOUSE, BOOKHAM LANE, BUCKLAND NEWTON, DT2 7DJ Adapt former dairy building to create one dwelling. <i>Comments by 1 December 2021 – date extended to 15 December - Support. The Parish Council feels this is an appropriate use for redundant former farm building, and adds to the availability of smaller housing in the parish. The revised layout and elevations are an aesthetic improvement to the original submission, and more appropriate for its position within an AONB (submitted 15.12.21)</i></p> <p>P/NMA/2021/04998 – DUNTISH FARM, FACTORY LANE, DUNTISH, DT2 7DS For information only – Non-material amendment to planning permission WD/D/20/001712 to amend roof material of plots 3 & 4 from profiled concrete roof tile to artificial slate. - <i>The Parish Council has no objection to the change from concrete tile to slates (submitted 15.12.21)</i></p> <p>Cllr Baker to write a statement outlining the Parish Council’s responsibilities regarding planning applications.</p>	JB
<p>2022/1-7 1</p> <p>2</p> <p>3</p>	<p>To consider and agree any actions in relation to Highways and Rights of Way SID – Cllr Ames confirmed that a total of £ 3075 had been pledged, with a possibility of a donation from the fete committee. Unfortunately Highways have advised that trials of a new cheaper SID have not been successful, therefore costs for the SID would be:</p> <ul style="list-style-type: none"> • Highways Recommended SID £2495.00 discounted exc VAT • Post costs between £300 and £500 each, 2 required. • Solar panels for each post £175 per post, 3 required. • SID only comes with 1 mounting bracket, each additional is £55 each, 2 required. • Total cost at worst case scenario on the posts is £4629.00 inc VAT • Total cost exc VAT £4130.00 as we can claim the VAT back, on the SID device. <p><u>Action</u> – Clerk to contact Highways and ask them to visit site to give an exact quote on how much the posts will cost.</p> <p><u>Action</u> – Clerk to check with DAPTC on the rules of claiming VAT back on donated money.</p> <p>Update of recent flooding issues – Cllr Needham has been in touch with FWAG who are working in conjunction with the Environmental agency. The flood risk team were unaware that there had been a problem in Buckland Newton. The issues will be discussed at their next joint meeting. <u>Action</u> – to follow up and remain as an agenda item</p> <p>A parishioner contacted the Parish Council as a Pizza van wanted to trade within the village and had told them that there was too much red tape from the Parish Council. The Parish Council has not received a request from a Pizza van or had any contact with anyone wanting to trade.</p>	<p>SM</p> <p>SM</p> <p>SM</p>
<p>2022/1-8 1</p> <p>2</p>	<p>Parish Matters</p> <p>Play Area</p> <ul style="list-style-type: none"> • Quotes for bark have been received. After review and discussion it was agreed to purchase from County Town. <u>Action</u> – Cllr Godwin to order bark <p>Parish Field</p> <ul style="list-style-type: none"> • All-weather track - Quotes for scalplings to replace what has been washed away have been received. After review and discussion it was agreed to purchase from County 	<p>RG</p>

	Town. <u>Action</u> – Cllr Godwin to order scalplings and arrange with other Councillors to repair the track	RG
2022/1-9	<p>To consider all Correspondence received for decision, consultation and information</p> <ul style="list-style-type: none"> • Dorset Council - Formal letter advising that the Gaggles of Geese's listing as an asset of community value has expired. Dorset Council has also posted letter to the owners. • Consultation regarding Libraries – <i>Information put on the website 9.11.21</i> • Disruption to cash payments in Dorset Council car parks – <i>Information put on website 24.11.21</i> • Dorset Council – Consultation on proposed PSPO – <i>Information put on website</i> • Free online course available for unemployed Dorset residents – <i>information put on website and forwarded to LVN</i> • Proposed Blue Badge Car Park Charging Policy -Please find attached the proposed policy for your information. Please could you send any comments to parkingtransformation@dorsetcouncil.gov.uk by Wednesday 2nd February 2022 – <i>Requested information put on website 13.1.22</i> • Request to complete review survey on Dorset Council's Town and Parish Council e-newsletter – <i>Clerk to respond – Cllrs felt that the weekly newsletter was useful and informative.</i> • DAPTC – article in their newsletter advising that an orchard is being rationalized and the owners are hoping that the fruit trees can be replanted – donation required. Cllr Godwin to investigate. 	SM RG
2022/1-10	<p>Other matters for information and agenda items for Next Meeting</p> <ul style="list-style-type: none"> • Agenda item for the next meeting - Adoption of the new Code of Conduct <p>As Councillors are mindful of expenditure it was agreed that the next meeting will be back in the Parish Pavilion. Clerk to add a footnote to the agenda asking the general public to advise if they are attending to help with preparations for the meeting.</p>	SM

No voice recording was made at this meeting.

Next Meeting – Tuesday 8th February 2022 – Parish Pavilion – 7.00 pm

The meeting concluded at 10.00 pm

Signed: _____

Date: _____