

BUCKLAND NEWTON PARISH COUNCIL
Minutes of Full Parish Council Meeting
Tuesday 11 October 2022 at 7.00 pm in the Parish Pavilion

Present: Chair Cllr Mark Needham (MN), Vice Chair Cllr Mick Ames (MA), Cllr John Baker (JB), Cllr Chris Osmond (CO), Cllr Lin Townsend (LT), Cllr Andy Foot (AF), Cllr Christina Manny (CM)

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
	Cllr Needham welcomed everyone to the meeting.	
	Period of Public Questions None	
2022/10-1	To Receive Apologies for Absence and to approve the reason given Cllr Sheila Crouch (SC) Cllr Jill Haynes The reason for absence was approved.	
2022/10-2	To Receive Declarations of Personal or Pecuniary Interests or Grants of Dispensation None	
2022/10-3	To approve and sign as a correct record the Minutes of the Full Council Meeting held on Tuesday 11 October 2022. The minutes were signed as a true and accurate record. <i>Proposed Cllr Townsend, Seconded Cllr Foot, AIF</i>	
2022/10-4 1	Clerk's Report/Update on actions Highways & Rights of Way <ul style="list-style-type: none"> • Faded road markings – Community Highways Officer has checked road markings from Hayes Farm, Duntish down to B3143 Woolfords Water. All painted road markings are still clearly visible therefore, Highways would not refresh at this time. • Concealed entrance signs can be installed but they must be on private land and not on highway land. Land owners would need to give permission. • Signs – Dorset Council maintain all warning/regulatory signs and recently street name plates (previously was maintained by the District Council). Unfortunately going back many years (well over 15 years) village name plates and Finger Posts were not deemed to be a safety sign and DC would no longer replace. Many of the Parishes obviously want village names plates so if they get damaged/lost/ faded the sign shop can price for replacements. The Parish is encouraged to take out insurance for the cost of replacing should they get damaged, this is also the case for Village Gateways. Village names plates are not deemed to belong to the Parish it is just that we no longer maintain them. If a sign is damaged in a RTC and it was reported then we will seek to replace. Finger arms posts are no longer maintained by DC and haven't been again for many years. We advise the Parish Council to get in touch with Dorset AONB as they now manage the project and do have access to some funding streams. • Community Highways Officer has spoken to parishioner regarding overgrown vegetation who stated the hedge would be cut back after the bird nesting season (had finished). • Sweepings at Hilling Lane – These are due to be removed shortly (when a lorry is in the area) they won't be reused as there is a lot of mud in them. • Proposed road works/closure – Dorset Council plan to close C12 Revels Hill - Gales Hill Cosmore between 11th October 2022 and 25th October 2022 to carry out maintenance work. The roads will be closed daily between the hours of 09:00 and 16:00 but it will be open overnight and at weekends. • SID – Cllr Ames has been trained on using the SID and it is up and running. 	

<p>2</p> <p>3</p> <p>4</p>	<ul style="list-style-type: none"> Speeding – Email from parishioner asking for the speed limit to be extended from Factory Lane to the top of Knaps Hill. Have put as agenda item. <p>Parish Matters</p> <ul style="list-style-type: none"> DC has confirmed that in future they will trim weeds under the fence on parish field. Noted that this has now been done. Purchase of MUGA land – Cllr Needham and Clerk have had identities verified. Engagement letter has been signed and returned. Payment on account has been made. <p>Financial</p> <ul style="list-style-type: none"> Electricity contract has been agreed, running from 1 October 2022 for a period of 6 months. Standing charge £31.87 per ¼ , All 116.96 p/kWh and FITs 0.672 p/kWh <p>Parishioner Questions/Issues Raised</p> <ul style="list-style-type: none"> Potential house buyer requesting information on potential development within the village Parishioner at Bels Court requesting hedge to be cut between her and the play area – agenda item 	
<p>2022/10-5</p> <p>1</p>	<p>To receive reports from: Cllr Jill Haynes – Chalk Valley Ward, Dorset Council</p> <ul style="list-style-type: none"> Cost of living help - The link below will connect you to a site which will sign-post residents to webpages which we hope will help people impacted by the cost-of-living crisis. https://www.dorsetcouncil.gov.uk/w/cost-of-living-help . Need more landlords - There are several initiatives which aim to work with landlords to provide much-needed housing to families across the Dorset Council area. The housing service is appealing to willing landlords to partner the council and benefit from the assistance the council can give. Please look at the Dorset website for further information Foster with Dorset Council - A note from a foster carer “If anyone is thinking about fostering, I’d say don’t hesitate to investigate it, don’t be put off making that initial phone call. Just be open with things that you’re worried about as they probably won’t stop you being a foster carer. Just pick up the phone and make that enquiry. “Every circumstance is different from one person to another, but the process is so thorough that if you have the slightest inkling that this might be what you want to do then give it a go.” Our fostering service puts the children who need loving, local foster homes at the heart of everything we do. The key focus is on keeping local children close to their schools, friends and birth families. Our foster carers transform the lives of children and young people by opening their hearts and homes to those who need it the most. At present, demand for foster carers in Dorset is high – especially for teenagers and sibling groups. Find out more about fostering with Dorset Council and register your interest today. Keep up to date with the latest fostering news and subscribe to our monthly e-newsletter. If you’d like to find out more in-person, the fostering team hold regular fostering drop-in events across Dorset. Dorset County Farms - Dorset Council owns 41 farms (and has owned them for quite some time). These are currently managed in accordance with the County Farm Estate Management Plan of which the principal objectives are to: Provide an initial gateway into agriculture for persons to farm on their own account whilst ensuring a financial return to us. Provide us with a direct interest in the land management of the county, promoting the integration of good environmental and farming practices as well as best practice and innovation in estate management and agriculture. Sustain rural communities whilst providing opportunities for greater public access and understanding of agriculture and the countryside farms on the estate are predominantly livestock based, with both dairy and stock farms. The review of the Management Plan was delayed by the coronavirus pandemic but is now in progress. In addition to the current objectives, we are considering how the estate can create additional economic, social and environmental value to help meet the priorities identified in the Council Plan. Dorset Council’s Road maintenance method reduce carbon emissions - As part of Dorset Council’s ‘green’ approach to highways maintenance, road retexturing is contributing to a reduction in emissions, the council has refreshed 67,000sqm of road surface this year – raising 	

2	<p>skid resistance to improve the safety of highway. Where appropriate, the sustainable solution used eliminates the need to resurface a road and instead uses one of two techniques to blast the road surface to regain its skid resistance to the same – or better – level of resistance it had when the material was first laid. Depending on the individual site, the road will either have small steel shots fired at the surface to improve the texture or will have water blasted at the surface to remove excess binder. This road retexturing has helped reduce the amount of carbon dioxide produced by over 335,000kg, and saved around 6,700 tonnes of virgin aggregates from being used, It also has financial savings of over £1.2m compared to using conventional resurfacing methods to provide a new textured surface.</p> <ul style="list-style-type: none"> • Free School Meals - There's a lot to think about now the children are back at school, so families on qualifying benefits are reminded to check if their child or children could receive a free school meal. They could save families up to £450 per year per child and their school could get extra government funding, known as the Pupil Premium, to boost their education. It is easy to find out if you qualify for free school meals. Complete the confidential checker at dorsetcouncil.gov.uk/free-school-meals or telephone 01305 221090. <p>PCSO Alison Donnison 6500 Crimes Reported 01-08-2022 to 02-09-2022</p> <ul style="list-style-type: none"> • 08/08/2022 Fallen Tree Alton Pancras <p><u>Action:</u> Clerk to ask for Police presence at occasional meetings.</p>	SM																																																																
2022/10-6	<p>To approve the Financial Statement and agree any actions in relation to Financial Matters</p> <p>1 <u>Invoices Paid</u></p> <table border="0"> <tr> <td>Clerk Wages + Exps (Aug) + Cleaning and Unit 5</td> <td>£ 674.62</td> <td>E23 – BACS</td> <td>31.8.22</td> </tr> <tr> <td>Reimbursement Cllr Ames (repairs to Noticeboard)</td> <td>£ 47.94</td> <td>E25 – BACS</td> <td>31.8.22</td> </tr> <tr> <td>Viking – Supplies for pavilion</td> <td>£ 56.94</td> <td>E21 - BACS</td> <td>18.8.22</td> </tr> </table> <p>2 <u>Paid under delegated powers</u></p> <table border="0"> <tr> <td>SSE – 15.5.22 – 15.8.22</td> <td>£ 33.44</td> <td>E24 BACS</td> <td>31.8.22</td> </tr> <tr> <td>Reimbursement Cllr Crouch (questionnaire boxes)</td> <td>£ 6.58</td> <td>E BACS</td> <td>5.10.22</td> </tr> <tr> <td>Clerk Wages + Exps (Sep)</td> <td>£ 383.00</td> <td>E58 BACS</td> <td>5.10.22</td> </tr> <tr> <td>Parish Mag printers (questionnaires)</td> <td>£ 58.80</td> <td>E27 BACS</td> <td>22.9.22</td> </tr> <tr> <td>DCC – Allotments</td> <td>£ 345.00</td> <td>E26 BACS</td> <td>22.9.22</td> </tr> <tr> <td>Humphries Kirk – Solicitors Fees, re MUGA</td> <td>£ 1714.40</td> <td>EPF2 BACS</td> <td></td> </tr> </table> <p>3 <u>Invoices to be approved</u></p> <table border="0"> <tr> <td>DCC – Solar panel and brackets for SID</td> <td>£ 762.00</td> <td>LGA and Rating Act 1997 s31</td> <td></td> </tr> <tr> <td>Reimbursement Cllr Needham repairs play area</td> <td>£ 37.44</td> <td>Provisions Act 1976 s19</td> <td></td> </tr> <tr> <td>Reimbursement Cllr Baker repairs play area</td> <td>£ 22.00</td> <td>Provisions Act 1976 s19</td> <td></td> </tr> </table> <p><i>Invoices were approved for payment – AIF</i></p> <p>4 <u>Monies Received</u></p> <table border="0"> <tr> <td>Interest on Reserve Account (Aug)</td> <td>£ 0.79</td> <td>R-R5</td> <td>29.7.22</td> </tr> <tr> <td>Interest on Reserve Account (Sep)</td> <td>£ 1.81</td> <td>R-R6</td> <td>30.9.22</td> </tr> <tr> <td>Transfer from No1 Account</td> <td>£ 50.00</td> <td>PF-R33</td> <td>30.8.22</td> </tr> <tr> <td>DCC – Precept 2nd installment</td> <td>£ 5750.00</td> <td>R9</td> <td>30.9.22</td> </tr> </table> <p>5</p>	Clerk Wages + Exps (Aug) + Cleaning and Unit 5	£ 674.62	E23 – BACS	31.8.22	Reimbursement Cllr Ames (repairs to Noticeboard)	£ 47.94	E25 – BACS	31.8.22	Viking – Supplies for pavilion	£ 56.94	E21 - BACS	18.8.22	SSE – 15.5.22 – 15.8.22	£ 33.44	E24 BACS	31.8.22	Reimbursement Cllr Crouch (questionnaire boxes)	£ 6.58	E BACS	5.10.22	Clerk Wages + Exps (Sep)	£ 383.00	E58 BACS	5.10.22	Parish Mag printers (questionnaires)	£ 58.80	E27 BACS	22.9.22	DCC – Allotments	£ 345.00	E26 BACS	22.9.22	Humphries Kirk – Solicitors Fees, re MUGA	£ 1714.40	EPF2 BACS		DCC – Solar panel and brackets for SID	£ 762.00	LGA and Rating Act 1997 s31		Reimbursement Cllr Needham repairs play area	£ 37.44	Provisions Act 1976 s19		Reimbursement Cllr Baker repairs play area	£ 22.00	Provisions Act 1976 s19		Interest on Reserve Account (Aug)	£ 0.79	R-R5	29.7.22	Interest on Reserve Account (Sep)	£ 1.81	R-R6	30.9.22	Transfer from No1 Account	£ 50.00	PF-R33	30.8.22	DCC – Precept 2 nd installment	£ 5750.00	R9	30.9.22	
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6	<p>Financial Reports were available for each bank account. Clerk advised that all spending was in line with budget and that the 2nd instalment of the precept had been paid. Bank balances were checked and verified.</p> <p><i>The financial report was approved - Proposed by Cllr Townsend, Seconded Cllr Foot, AIF</i></p> <p>To consider DD payment of electricity supply – Cllrs were in agreement that it was better to not pay by DD, as it would be easier to make sure that the correct amount was being paid. <i>Proposed by Cllr Townsend, Seconded Cllr Foot, AIF</i></p> <p>To consider adding Cllr Ames as a signatory – It was agreed that Cllr Ames should be added as a signatory. It was also decided to add Cllr Manny as signatory as Cllr Godwin would no longer remain as a signatory. <i>Proposed by Cllr Townsend, Seconded Cllr Foot, AIF</i></p>															
7																
2022/10-7	<p>Planning Matters <u>Applications for discussion</u> P/HOU/2022/05060 & P/LBC/2022/05199 – ELKINS, BUCKLAND NEWTON, DORSET, DT2 7BU Install roof lights and new window to kitchen. Install new boiler and re-site to rear of workshop. Re-pave and landscape garden. <i>Comments by 15 September 2022, extended to 12 October – Cllrs have no objection to this application as work sensitively improves amenities for the occupants. AIF.</i></p> <p>P/FUL/2021/01018 – NORTH DAIRY FARM, PULHAM, DORSET, DT2 7EA Install ground-mounted solar panel photovoltaic solar arrays, substation, inverter stations, transformer stations, security fencing, gates and CCTV; form vehicular access, internal access track, landscaping and other ancillary infrastructure. <i>Comments by 12 October – As the Parish Council did not comment on the first application they decided that they would not comment on this one.</i></p> <p><u>Responses submitted using delegated power (due to cancellation of September meeting because of national mourning)</u> P/HOU/2022/04854 – BUCKLAND NEWTON PLACE, CHURCH OF THE HOLY ROOD JUNCTION TO JUNCTION CRANES MEADOW, BUCKLAND NEWTON, DORCHESTER, DT2 7BX Erection of Greenhouse <i>Comments by 29 August, extended to 14 September 2022 – The Parish Council has no objections to the planning application P/HOU/2022/04854 Buckland Newton Place, erection of greenhouse. It is well away from the listed house and wall on site and will be barely seen from the footpath. The design and materials are appropriate to the setting. Planting a new wildlife area will be an improvement.</i></p>															
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4	<p>P/HOU/2022/05056 – SUNNYSIDE, CHURCH OF THE HOLY ROOD JUNCTION TO JUNCTION CRANES MEADOW, BUCKLAND NEWTON, DORCHESTER, DT2 7BX</p> <p>Demolish existing conservatory and replace with garden room <i>Comments by 7 September 2022, extended to 14 September 2022 - The Parish Council has no objections to the planning application P/HOU/2022/05056, Sunnyside, demolish existing conservatory and replace with garden room. It is in keeping with the area and uses similar materials to what is already there.</i></p>	
<p>2022/10-8 1</p> <p>2</p> <p>3</p> <p>4</p> <p>5</p> <p>6</p> <p>7</p> <p>8</p>	<p>To consider and agree any actions in relation to Highways and Rights of Way</p> <p>Update on SID:</p> <ul style="list-style-type: none"> • Cllr Ames has been trained on how to use the SID. He will be able to access information from the SID showing peaks and troughs of traffic and speeds. • The SID has been in situ and working for a couple of weeks. • Training documents and risk assessments have been circulated to all Cllrs • SID has been added to asset list and insurance company has been informed. SID is covered under street furniture and trained volunteers are covered under liability insurance. <p>A parishioner asked whether SID could be moved to entrance of village. SID will be rotated through the three posts which have been positioned in the problem areas which were identified from the speed surveys.</p> <p>Parishioner email regarding speeding – parishioner requested that speed limit should be extended from Factory lane to the top of Knaps Hill. <u>Action:</u> Clerk to respond that Highways looked into this recently and advised that the speed limit would not be changed.</p> <p>Replacement Sign – Cllr Ames obtained four prices for sign replacement, £ 70.56, £ 72.89, £81.84 and £ 96.84. It was agreed to purchase the sign for £ 70.56. <u>Action:</u> Cllr Ames to order sign</p> <p>Flooding issues – The Parish Council has been trying to organise a meeting with Dorset Flood Risk, Environment Agency and FWAG. Clerk emailed August and September. <u>Action:</u> Clerk to chase again</p> <p>Alteau Flood Barrier – Barrier is being housed in Sand store. <u>Action:</u> Cllr Foot to watch training video and liaise with Flood Wardens to discuss where it would best be deployed.</p> <p>Cllrs raised concerns over the uneven, bumpy B3143 past Lydden Meadow. Incidents of hit/smashed wing mirrors have been reported. <u>Action:</u> Clerk to report to Community Highways Officer</p> <p>Parishioner has reported low branches on Revels Hill <u>Action:</u> Clerk to ask advice from Community Highways Officer</p> <p><u>Action:</u> Clerk to advise Rights of Way Liaison Officer that ANOB are offering grants to help with rights of way</p>	<p></p> <p>SM</p> <p>MA</p> <p>SM</p> <p>AF</p> <p>SM</p> <p>SM</p> <p>SM</p>
<p>2022/8-9 1</p>	<p>Parish Matters</p> <p>Land Purchase</p> <ul style="list-style-type: none"> • Cllr Needham and Clerks identities have been verified, engagement letter has been signed and payment on account has been paid. • Cllr Baker explained that drainage works would be going through the centre of the field, which means that the MUGA would have to be put in a slightly different place. 	

2	<ul style="list-style-type: none"> • Cllrs agreed that it was important to make sure that the hedge was registered with the Parish Council. <u>Action:</u> Cllr Baker to speak to Sambec, advising that the Parish Council believe they own the hedge and they have maintained it. <p>Play Area</p> <ul style="list-style-type: none"> • Cllr Baker currently making repairs to Fort. • Cllr Foot recently donated bark, which has been distributed in the park. Thank you to Cllrs Foot, Needham and Ames. • Cllr Osmond has been regularly raking bark to keep coverage even, no other issues to report from regular checks. • Cllr Osmond will look at/complete jobs raised in Annual report. It was agreed to remove plastic cover from chains. <i>AIF</i> • Roundabout – Cllr Needham has chased company that was supposed to look at roundabout, but they still have not attended. After discussion it was decided that Cllrs would look at the roundabout themselves provided they had the correct tools. 	JB
3	<p>Parish Pavilion</p> <ul style="list-style-type: none"> • Cllr Baker to mend piece of wood • Repainting of outside wood – agenda item in the Spring • Cleaning windows – it was agreed to contact a window cleaner. Clerk to go ahead and book if the quote is under £ 20.00, <i>AIF</i> <u>Action:</u> Clerk to contact neighbouring parishioner to get permission to stand on property and to contact window cleaner. • <u>Action:</u> Clerk to order more hand gel for the dispensers • Hiring of Pavilion – due to the high increase in electricity charges it was suggested that during winter months (when heating and light is used) the metre is read and hirers are charged for the electric that has been used. 	MN/JB/ MA/AF JB SM SM
4	<p>Parish Field</p> <ul style="list-style-type: none"> • All-weather track – Cllr Manny obtained three quotes to tarmac the track. Prices ranged from £ 31,440 to £ 44,940 inclusive of VAT. These figures exclude edging and without edging the tarmac will break down over time. After discussion it was agreed that sample patches (of at least 3 -4 metres) of Oolitic and binding gravel be tested over the winter period. <i>AIF</i> <u>Action:</u> Cllr Needham to organise • Wildflower strip - Cllr Needham advised that he has hopefully secured some FOC wildflower seeds. Cllrs thought that wildflower strips would enhance the village, create new habitats and help promote less speeding through the village. It was decided to do one area at a time, to make sure it works. <u>Action:</u> Cllr Needham to seek advice on ground preparation and seed rate. • Relocation of rubbish bin – the current bin (by the bus shelter) is not fit for purpose, as it is filling up very quickly. <u>Action:</u> Clerk to contact Dorset Waste to ask whether it can be replaced by a bigger bin and be relocated a few metres to the right, away from the bust shelter. • <u>Action:</u> Cllr Needham to cut/trim hedge between play area and Bels Court 	MN MN SM MN
5	<p>Parish Plan/Parish Action Plan</p> <ul style="list-style-type: none"> • Cllr Manny and Cllr Townsend to collect questionnaires and review them. 	CM/LT
6	<p>Telephone Kiosks</p> <ul style="list-style-type: none"> • Henley <u>Action:</u> Clerk to request re-paint <u>Action:</u> Cllr Needham to strim around the box • Gaggle of Geese <u>Action:</u> Clerk to order paint. 	SM MN

7	<p>Post Box at Cosmore</p> <ul style="list-style-type: none"> Post box at Cosmore was damaged and then disappeared. Cllr Townsend has been in contact with Royal Mail customer services, who advised that they are liaising with Highways about it being reinstated. Cllr Townsend has prepared a letter for Cosmore residents informing/updating them of what is going on. 	SM LT
8	<p>Village Fete</p> <ul style="list-style-type: none"> Thank you to Cllr Crouch and Cllr Manny who ran a jewellery stand at the fete on behalf of the Parish Council. Requesting a donation – the window for this closed at the end of September. 	
9	<p>Flood Warden has requested whether the Parish Council could buy a sack truck to enable the safe distribution of sand bags. Quotes received have been for £ 43.99 and £ 49.99. <i>AIF</i></p> <p><u>Action:</u> Clerk to contact Flood Warden and ask them to order whichever sack truck they think is best suited for the job (under £ 50.00)</p>	SM
10	<p><u>Action:</u> Cllr Ames to approach parishioner who may be able to help with various jobs.</p>	MA
2022/10-10	<p>To review and adopt policies</p> <p>Health & Safety Policy was circulated prior to the meeting for review. Cllrs happy to adopt. <i>Proposed Cllr Foot, Seconded Cllr Ames, AIF</i></p>	
2022/10-11	<p>To discuss casual vacancy</p> <ul style="list-style-type: none"> Due to the resignation of Cllr Godwin there is now a casual vacancy A notice advertising the casual vacancy has been placed on the website and on the noticeboard by the shop. Election Team will advise on 12 October whether an election has been requested. Cllrs agreed that if no election has been requested Clerk should move forward with co-option and prepare advert. 	
2022/10-12	<p>To consider all Correspondence received for decision, consultation and information</p> <ul style="list-style-type: none"> Weldmar Hospice care Introduction – request for van to visit village. The van was unable to attend the fete, as it was at the Great Dorset Steam Fair. <p><u>Action:</u> Clerk to contact village café</p> <ul style="list-style-type: none"> SAAA 2022 Opt-out Communication – DAPTC has advised Parish Councils not to opt out. Launch of Country Watch Dorset website – information to go on website. 	SM
2022/10-13	<p>Other matters for information and agenda items for Next Meeting</p> <ul style="list-style-type: none"> Cllr Ames to invite new Headmaster of Buckland Newton Primary School to PC meeting, so that Parish Council can introduce themselves, or alternatively arrange for Cllr Needham and himself to have a meeting. A proposal to meet every other month was put forward. Cllrs discussed the pros and cons and concluded that meeting every other month would reduce clerk's hours, reduce costs and be less onerous on Councillors time. <i>AIF</i> 	MA
2022/10-14	<p>Date of next meeting</p> <p>Tuesday 8 November 2022 – Parish Pavilion – 7.00 pm</p>	
No voice recording was made at this meeting.		

The meeting concluded at 8.45 pm

Signed: _____

Date: _____

