

BUCKLAND NEWTON PARISH COUNCIL
Minutes of Full Parish Council Meeting
Tuesday 10 November 2022 at 7.00 pm in the Parish Pavilion

Present: Chair Cllr Mark Needham (MN), Vice Chair Cllr Mick Ames (MA), Cllr John Baker (JB), Cllr Chris Osmond (CO), Cllr Lin Townsend (LT), Cllr Andy Foot (AF), Cllr Christina Manny (CM)

Cllr Jill Haynes (JH)

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
	Cllr Needham welcomed everyone to the meeting.	
	<p>Period of Public Questions</p> <ul style="list-style-type: none"> • Election process - Clerk explained the election process for co-option and at the end of a term. • Public Transport – Cllr Haynes explained that there was not enough funding available to run a bus service through Buckland Newton. Previously there was not enough uptake to make the service cost effective. Bus Back Better Scheme is looking into options/how to connect villages to towns. • Notice Board – Cllr Ames has refurbished the notice board, which will be relocated in the bus shelter • Questionnaires have been collected and are being collated. Summarised results will be reported as part of the updated Parish Plan • Wild flower area is proposed on the verge alongside the Parish Field, adjacent to the B3143 • Road Safety Mirror – Acting on advice from the Department of Transport, Dorset County do not put mirrors up as they can be misleading in foggy/rainy conditions. Mirrors on private land that are visible to traffic on a public road, may be non-compliant and could result in liability for land owner should an accident occur with causation factor attributable to the mirror. • Triangle at top of Revels Hill – Cllr Haynes advised that signage is appropriate for the class of road, • Verges – Dorset Council are responsible for a metre from the edge of the highway. • Gate by Pavilion keeps being left open – Cllr Baker to mend the gate and look into fitting a self-closing spring to it. • Rubbish bin by bus shelter – Parish Clerk is trying to get the bin replaced with a bigger one. 	<p style="text-align: right;">JB</p> <p style="text-align: right;">SM</p>
2022/11-1	<p>To Receive Apologies for Absence and to approve the reason given Cllr Sheila Crouch (SC)</p> <p>The reason for absence was approved.</p>	
2022/11-2	<p>To Receive Declarations of Personal or Pecuniary Interests or Grants of Dispensation None</p>	
2022/11-3	<p>To approve and sign as a correct record the Minutes of the Full Council Meeting held on Tuesday 11 October 2022. The minutes were signed as a true and accurate record. <i>Proposed Cllr Foot, Seconded Cllr Ames, AIF</i></p>	
2022/11-4 1	<p>Clerk's Report/Update on actions Highways & Rights of Way</p> <ul style="list-style-type: none"> • Cllr Ames has submitted article to LVN about the SID • B3143 at Lydden Meadow – Community Highways Officer inspected Lydden Meadow with an engineer this week (21.10.22) although there is no safety defect as the humps are gradual, he is going to see if we can get some future patching carried. Community Highways Officer will ask if some warning “Uneven Surface” signs can 	

	<p>be put up. Highways will also continue to monitor this section as it is inspected monthly, they have carried out several small patches over the past and will continue to do so. The engineer has also said he will get some core samples taken as he believes it is due to a clay problem underneath</p> <ul style="list-style-type: none"> • Trees at Revels Hill – Community Highways Officer thinks the trees have been cut at Revels Hill. She will have a look on her next inspection. She carried out enforcements earlier in the year, which have all been done. • Parishioner request of reduced speed – factory lane to Knaps Hill – Clerk advised parishioner that a survey was carried out a few years ago (2019) Community Highways Officer advised that the speed deduction stands at the same score. Collision data was checked to see if it had changed since last scored and no further accidents reported • Flood meeting has been arranged for Thursday 10 November, 10.00 am at the Parish Pavilion. Representatives from Flood Risk Management, (FWAG) and Highways will be in attendance. Notice has been put on website and shop notice board. Individual parishioners who have been in contact about flooding have been notified. 	
2	<p>Parish Matters</p> <ul style="list-style-type: none"> • Cllr Ames approached parishioner about taking on various jobs but they have declined due to other work. • Window cleaner has been booked to clean Pavilion – cost £ 15.00 • Cllr Ames advised that head-teacher would like to attend PC meeting to meet Councillors. 	
3	<p>Financial</p> <ul style="list-style-type: none"> • CIL money received (Land at Brookfield) £ 13083.99 	
4	<p>Planning</p> <ul style="list-style-type: none"> • Cllr Haynes has given an update on Dorset Council Local Plan 	
5	<p>Correspondence</p> <ul style="list-style-type: none"> • Request from Weldmar Information van, to visit village to inform parishioners of their services – The van could not attend the village fete, as it was already at the Dorset Steam Fair. Clerk contacted Village Café to see if it could attend, but was advised the Coffee Morning is sacrosanct as a place purely for people to come to chat with each other over a cup of coffee. They do not allow any fund raising either of any sort. 	
6	<p>Parishioner Questions/Issues Raised</p> <ul style="list-style-type: none"> • Information requested on reporting flooding issues – Clerk advised of FORT details • Three parishioners regarding flooding issues – Clerk advised of Flood risk meeting. 	
2022/11-5	<p>To receive reports from:</p>	
1	<p>Cllr Jill Haynes – Chalk Valley Ward, Dorset Council</p> <ul style="list-style-type: none"> • See attached report • 	
2	<p>PCSO Alison Donnison 6500 No Crimes Reported 06-10-2022 to 28-10-2022</p> <ul style="list-style-type: none"> • In response to the Parish Councils request for more police presence she advised that unfortunately she cannot attend meetings on a regular basis as that is her scheduled Rest Day but if there is a concern that requires police attendance, please let her know so that she can speak to her colleagues or see if she can juggle things about to be able to attend herself. • With regard to the regular visits to Buckland Newton, she used to conduct these in the village store but apart from the odd member of public attending the shop there was no proactive attendance. 	

	<ul style="list-style-type: none"> She is aware that there are issues at the school around drop off and pick up times and intends to patrol there, however she has six schools within her area that all have similar issues. She is very conscious that she has not been in Buckland Newton for a while and will endeavour to make contact with the school to introduce herself to the new head 																																			
2022/11-6	<p>To approve the Financial Statement and agree any actions in relation to Financial Matters</p> <p>1 <u>Invoices Paid</u></p> <table> <tr> <td>DCC – Solar panel and brackets for SID</td> <td>£ 762.00</td> <td>E37 – 2.11.22</td> </tr> <tr> <td>Reimbursement Cllr Needham repairs play area</td> <td>£ 37.44</td> <td>E38 – 2.11.22</td> </tr> <tr> <td>Cllr Baker repairs play area</td> <td>£ 20.18</td> <td>E39 – 2.11.22</td> </tr> </table> <p>2 <u>Paid under delegated powers</u></p> <table> <tr> <td>Clerks Wages + Exps (Oct)</td> <td>£ 396.15</td> <td>E36 - 2.11.22</td> </tr> </table> <p>3 <u>Invoices to be approved</u></p> <table> <tr> <td>Clerks Wages + Exps (Nov)</td> <td>£ 397.85</td> <td>LGA 1972 s112</td> </tr> <tr> <td>DAPTC – Clerks Conference</td> <td>£ 22.50</td> <td>LGA 1972 s175</td> </tr> </table> <p><i>Invoices approved for payment, AIF</i></p> <p>4 <u>Monies Received</u></p> <table> <tr> <td>CIL money – Land at Brookfield</td> <td>£ 13083.99</td> <td></td> </tr> <tr> <td>Interest</td> <td>£ 3.26</td> <td></td> </tr> </table> <p>5</p> <table border="1"> <thead> <tr> <th colspan="2">Reconciled Bank Accounts at 31 October 2022</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> <tr> <td>Nat West Current</td> <td>8,506.56</td> </tr> <tr> <td>Nat West Deposit - The Aykroyd Legacy and Project Support Fund.</td> <td>10,010.64</td> </tr> <tr> <td>Project and Maintenance Fund</td> <td>17,768.12</td> </tr> </tbody> </table> <p>Financial Reports were available for each bank account. Bank balances were checked and verified. <i>The financial report was approved - Proposed by Cllr Osmond, Seconded Cllr Foot, AIF</i></p> <p>6 To consider budget for 2023/24 – Clerk circulated draft budget prior to the meeting. Budget figures to be finalised and agreed at January meeting.</p> <p>7 To consider precept for 2023/24 – After discussion it was agreed that the precept would increase by 5%, which is less than inflation. CIL money has been received, but this can only be spent on certain areas within the Parish, therefore a slight increase was needed to cover the rising cost of goods and materials. <i>Proposed Cllr Foot, Seconded Cllr Baker, AIF</i></p> <p>8 To consider applying for grants – Councillors agreed that it would be beneficial to apply for grants. Action: Cllr Baker and Clerk to see which grants are suitable and apply.</p>	DCC – Solar panel and brackets for SID	£ 762.00	E37 – 2.11.22	Reimbursement Cllr Needham repairs play area	£ 37.44	E38 – 2.11.22	Cllr Baker repairs play area	£ 20.18	E39 – 2.11.22	Clerks Wages + Exps (Oct)	£ 396.15	E36 - 2.11.22	Clerks Wages + Exps (Nov)	£ 397.85	LGA 1972 s112	DAPTC – Clerks Conference	£ 22.50	LGA 1972 s175	CIL money – Land at Brookfield	£ 13083.99		Interest	£ 3.26		Reconciled Bank Accounts at 31 October 2022				Nat West Current	8,506.56	Nat West Deposit - The Aykroyd Legacy and Project Support Fund.	10,010.64	Project and Maintenance Fund	17,768.12	JB/SM
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2022/11-7	<p>Planning Matters</p> <p><u>Applications for discussion</u></p> <p>1</p>																																			

	<p>P/HOU/2022/05491 – COSMORE HOUSE, REVELS HIL, COSMORE, DORCHESTER, DT2 7TW Erect Ground and first floor extensions Comments by 3 November 2022, extension granted to 10 November 2022 – <i>The Parish Council support this application; sympathetic alterations in keeping with the existing property.</i></p>	
<p>2022/11-8</p> <p>1</p> <p>2</p> <p>3</p> <p>4</p> <p>5</p> <p>6</p> <p>7</p> <p>8</p>	<p>To consider and agree any actions in relation to Highways and Rights of Way Update on SID:</p> <ul style="list-style-type: none"> The SID is currently operating in its second position and will be moved into third position (Buckland Newton) shortly. Councillors have received positive feedback about the impact the SID is having on speeding cars. <p>Flooding issues – Meeting has been arranged for Thursday 11 November, 10.00 am at the Parish Pavilion. Representatives from Dorset Flood Risk Management, FWAG and Dorset Highways will be attending. The date was not agreed in time for a notice to go in the Lydden Vale News, but a notice has been put on the website and notice board. Parishioners who have been in contact with the Parish Council regarding flooding have been informed.</p> <p>Grant for Rights of Way - a parishioner has kindly offered to help Rights of Way Liaison officer to apply to AONB for a grant to install gates. Councillors agreed that the Parish Council would ring fence any grant money received. Cllr Ames to oversee application.</p> <p><u>Action:</u> Clerk to report pot hole by the entrance to Knaps Hill Farm</p> <p><u>Action:</u> Cllr Ames to report pot hole by Duntish Paddocks</p> <p><u>Action:</u> Clerk to report blocked drains along B3143 from Higher Farm House</p> <p><u>Action:</u> Clerk to report blocked double drain, Hilling Lane, north corner by Gaggle of Geese</p> <p>Cllr Townsend advised that parishioners at Cosmore have been advised to write a letter of complaint concerning flooding across the road, which goes into their gardens. <u>Action:</u> To make sure this is raised at the meeting on Thursday.</p>	<p>MA</p> <p>SM</p> <p>MA</p> <p>SM</p> <p>SM</p>
<p>2022/11-9</p> <p>1</p> <p>2</p> <p>3</p>	<p>Parish Matters</p> <p>Land Purchase</p> <ul style="list-style-type: none"> Documents relating to land purchase have been received and reviewed by Cllr Baker. All is in order. Solicitor has advised that due to the amount of title documents that had to be reviewed an extra hour of work has been incurred. Cllrs agreed to this extra payment of £ 350 + VAT Cllr agreed to go ahead with the advised No Search Title Indemnity Policy at a premium of £ 44.11 to cover potential liability. <u>Action:</u> Cllr Baker to contact solicitor and advise that all is in order, and to proceed. Once sale is complete Cllr Baker to contact Sambec and mark out boundaries Once sale is complete and weather allows, a post and fence needs to be erected to show boundary between retained land and purchased land. <p>Play Area</p> <ul style="list-style-type: none"> Cllr Osmond has completed regular checks Cllrs Ames, Needham, Foot and Baker to meet and dismantle roundabout. <p>Parish Pavilion</p>	<p>JB</p> <p>MA/MN /AF/JB</p>

4	<ul style="list-style-type: none"> • Cllr Baker has repaired piece of wood in the entrance roof • Windows have been cleaned • Leader report for year 3 has been completed and sent <p>Parish Field</p> <ul style="list-style-type: none"> • Relocation of rubbish bin – Clerk has put in a request for a larger bin. • Cllr Baker to mend wicket gate and 	
5	<p>Parish Plan/Parish Action Plan</p> <ul style="list-style-type: none"> • Questionnaires have been collected and are currently being collated. 	
2022/11-10	<p>To discuss casual vacancy</p> <ul style="list-style-type: none"> • Elections Services has advised that no election is required and that the vacancy can be filled by co-option. • Clerk to circulate advert to Councillors for approval • Advert to be put in the Lydden Vale News, on website and on noticeboard. • Application deadline will be 5 January 2023 	SM
2022/11-11	<p>To consider all Correspondence received for decision, consultation and information</p> <ul style="list-style-type: none"> • Thank you from H M Lord-Lieutenant of Dorset to officers of Town and Parish Councils for the support provided over the last two years. 	
2022/11-12	<p>Other matters for information and agenda items for Next Meeting</p> <ul style="list-style-type: none"> • Flower boxes - <u>Action</u>: Clerk to arrange thank you card and gift for parishioners who have looked after these for many years. • <u>Action</u>: Clerk to arrange thank you card and gift for Roy Godwin • Register of Interests – Councillors to make sure they update any information if necessary. 	SM SM
	<p>Date of next meeting Tuesday 10 January – Parish Pavilion – 7.00 pm</p>	
No voice recording was made at this meeting.		

The meeting concluded at 8.55 pm

Signed: _____

Date: _____