

**BUCKLAND NEWTON PARISH COUNCIL**  
**Minutes of Full Parish Council Meeting**  
**Tuesday 8 June 2021 at 7.30 pm on the Parish Field**

**Present:** Chair Cllr Mark Needham (MN), Vice Chair Cllr Roy Godwin (RG), Cllr John Baker (JB), Cllr Lin Townsend (LT), Cllr Andy Foot (AF), Cllr Chris Osmond (CO), Cllr Mick Ames (MA), Cllr Christina Manny (CM)

No members of the Public present.

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
	Cllr Needham welcomed everyone to the meeting.	
	<b>Period of Public Questions</b> None	
2021/6-1	<b>To Receive Apologies for Absence and to approve the reason given</b> Apologies received from Cllr Crouch.	
2021/6-2	<b>To Receive Declarations of Personal or Pecuniary Interests or Grants of Dispensation</b> None	
2021/6-3	<b>To approve and sign as a correct record the Minutes of the Full Council Meeting held on Tuesday 13 April 2021 and the Annual Full Council Meeting held on Tuesday 4 May 2021</b> <i>Proposed Cllr Baker, Seconded Cllr Foot, AIF</i>	
2021/6-4 1	<p><b>Clerk's Report</b></p> <p><b>Parishioner Correspondence</b></p> <ul style="list-style-type: none"> <li>• A parishioner wanted to book the Parish Pavilion in April for a birthday party. Responded stating that Government guidelines regarding meeting inside would not change until after the 17 May, therefore the Parish Pavilion would remain closed.</li> <li>• Parishioner contacted and advised that the PC were happy for them to make use of the old toilets, subject to the terms listed. An email was received stating that they no longer wanted to use the toilets and they raised concerns about the Parish Field being untidy.</li> <li>• Responded to queries raised by parishioner regarding new Councillors.</li> <li>• Responded to parishioner regarding speeding through Duntish advising that it is on the agenda to be discussed at the next meeting.</li> <li>• FBNS have asked if they can use the Parish Field and Parish Pavilion in July for a school event – to be discussed later in the agenda.</li> </ul> <p><b>Parish Field</b></p> <ul style="list-style-type: none"> <li>• Play Area annual safety report was received on 19 May 2021, to be discussed later in agenda.</li> </ul> <p><b>Financial</b></p> <ul style="list-style-type: none"> <li>• Restart Grant for businesses – grant applied for, but received the response that Parish and town councils are not able to receive a grant for an eligible business, because publicly funded bodies, including Local Authorities, may not be the beneficiaries of grant funding through this scheme.</li> </ul> <p><b>Planning</b></p> <ul style="list-style-type: none"> <li>• Cllr Jill Haynes confirmed that she had spoken to enforcement regarding Bels Court.</li> </ul> <p>Thank you messages had been received from Nicki Barker and Jane Collins.</p>	
2021/6-5	<b>Calendar of meetings – to agree in principle the calendar of meetings until May 2022</b>	

	<p>It was agreed that Full Parish Council meetings would be held on the second Tuesday of each month at 7.30 pm.</p> <p><i>Proposed Cllr Godwin, Second Cllr Townsend, AIF</i></p>																																		
<p><b>2021/6-6</b></p> <p>1</p> <p>2</p>	<p><b>To receive reports</b></p> <p><u>Cllr Jill Haynes – Chalk Valley Ward, Dorset Council – No report</u></p> <p><u>Community Police Office – PCSO Alison Donnison 6500</u></p> <ul style="list-style-type: none"> <li>• No Crimes or Incidents Reported between 04/05/2021 – 03/06/2021</li> <li>• Theft of catalytic convertors - the link below, contains useful information on how to prevent your car becoming a target and how to report;  <a href="https://www.dorset.police.uk/help-advice-crime-prevention/home-property/vehicle-crime-removeitlockit/catalytic-converter-theft/">https://www.dorset.police.uk/help-advice-crime-prevention/home-property/vehicle-crime-removeitlockit/catalytic-converter-theft/</a></li> </ul> <p>It is very important that if suspicious activity is seen near a vehicle that 999 is called immediately. The offenders often use fake number plates so it is useful to have as much information about the vehicle such as colour, make, model and any dents, stickers that could identify it.</p>																																		
<p><b>2021/6-7</b></p> <p>1</p> <p>2</p>	<p><b>Planning Matters</b></p> <p><b>P/FUL/2021/00433 BROCKHAMPTON FARM, BROCKHAMPTON, BUCKLAND NEWTON, DT2 7DJ</b></p> <p>Change of use from agricultural/store to office/store</p> <p><i>Comments by 13 May 2021 - The Parish Council support this application as it is a good use of a redundant building.</i></p> <p><b>P/FUL/2021/01018 NORTH DAIRY FARM ACCESS TO NORTH DAIRY FARM, PULHAM, DORSET, DT2 7EA</b></p> <p>Install ground-mounted solar panel photovoltaic solar arrays, substation, inverter stations, transformer stations, security fencing, gates and CCTV; form vehicular access, internal access track, landscaping and other ancillary infrastructure.</p> <p><i>Comments by 26 May 2021 – The Parish Council did not comment on this application as it was not within the Parish.</i></p>																																		
<p><b>2021/6-8</b></p> <p>1</p> <p>2</p> <p>3</p> <p>4</p>	<p><b>To approve the Financial Statement and agree any actions in relation to Financial Matters.</b></p> <p><u>Invoices Paid</u></p> <table> <tr> <td>Reimbursement Cllr Baker</td> <td>£ 24.31</td> <td>Paid BACS 19.5.21</td> </tr> <tr> <td>N &amp; J Baker</td> <td>£ 72.00</td> <td>Paid BACS 19.5.21</td> </tr> <tr> <td>Dorset Council</td> <td>£ 720.00</td> <td>Paid BACS 19.5.21</td> </tr> <tr> <td>DAPTC – Annual Subscription</td> <td>£ 259.14</td> <td>Paid BACS 28.5.21</td> </tr> <tr> <td>ROSPA – Annual safety check</td> <td>£ 86.40</td> <td>Paid BACS 28.5.21</td> </tr> <tr> <td>Planminster – strimming</td> <td>£ 66.50</td> <td>Paid BACS 28.5.21</td> </tr> <tr> <td>SLCC – Cilca Registration</td> <td>£ 410.00</td> <td>Paid BACS 28.5.21</td> </tr> <tr> <td>Parish Clerk Wage (May)</td> <td>£ 379.54</td> <td>Paid BACS 28.5.21</td> </tr> </table> <p><u>Invoices to be approved</u></p> <p>Parish Clerk Wages &amp; Exps – June = £ 418.72</p> <p><u>Monies Received</u></p> <table> <tr> <td>Dorset Council 1<sup>st</sup> half precept</td> <td>£ 5467.50</td> <td>30.4.21</td> </tr> <tr> <td>SSE wayleave payment</td> <td>£ 25.01</td> <td>17.05.21</td> </tr> <tr> <td>HMRC VAT repayment</td> <td>£ 292.80</td> <td>1.6.21</td> </tr> </table> <p>The above invoices were approved for payment</p> <p><i>Proposed Cllr Baker, Seconded Cllr Osmond, AIF</i></p>	Reimbursement Cllr Baker	£ 24.31	Paid BACS 19.5.21	N & J Baker	£ 72.00	Paid BACS 19.5.21	Dorset Council	£ 720.00	Paid BACS 19.5.21	DAPTC – Annual Subscription	£ 259.14	Paid BACS 28.5.21	ROSPA – Annual safety check	£ 86.40	Paid BACS 28.5.21	Planminster – strimming	£ 66.50	Paid BACS 28.5.21	SLCC – Cilca Registration	£ 410.00	Paid BACS 28.5.21	Parish Clerk Wage (May)	£ 379.54	Paid BACS 28.5.21	Dorset Council 1 <sup>st</sup> half precept	£ 5467.50	30.4.21	SSE wayleave payment	£ 25.01	17.05.21	HMRC VAT repayment	£ 292.80	1.6.21	
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Parish Clerk gave the financial report, explaining that the figures will now show, spend to date and how much of the budget is left for all budget headings. The grant money for the play area has now been used up, therefore future costs will come out of the precept budget.

**Reconciled Bank Accounts at 1 June 2021**

Nat West Current	8,085.83	*
Nat West Deposit - The Aykroyd Legacy and Project Support Fund.	10,000.65	
Project Fund	98.68	
Previous cheques	-	
Uncleared cheques	-	
	<b>18,185.16</b>	

*	Play area Grant B/F	88.11	The b/f grant money for the play area has now been used up
	Less Expenses	152.26	
	<b>Balance at 1.6.21</b>	<b>- 64.15</b>	

Actual Parish Council Funds in current a/c

**8,085.83**

*Financial Report Proposed Cllr Osmond, Seconded Cllr Godwin, AIF*

5

Parish Clerk confirmed that the AGAR had been submitted and that the Exercise of Rights has been posted on the website.

2021/6-9  
1

**To consider and agree any actions in relation to Highways and Rights of Way**

Reports and parishioner correspondence were received relating to speeding through Duntish and Buckland Newton.

- Parish Council has been advised that correct procedure is for Parish Council to discuss speeding issue with their Highways Community Officer, who will advise options available to the Parish Council.
- The Highways Community Officer has reviewed the speed surveys and spoken to the Highway Road Safety Team. The Highway Collision Reduction team analyse collisions and look for cluster sites. Cluster sites are where four or more injury collisions have occurred in a thirty-metre radius over five years. They also look at routes with a higher than usual number of collisions. Intervention work is taken when it is shown that there is a pattern or theme to the collisions.
- Dorset Roadsafe provided camera team enforcement results between the dates of 1.1.20 and 31.5.21. B3143 Duntish through the village – 9 visits, equalling a total of 11 hours resulting in 118 activations. B3143 Majors Common – 4 visits, equalling a total of 4 hours with no activations.
- The Highways Community Officer will drive through the villages and make sure all current road markings are still visible and that all 30mph repeater signs are visible and in place.
- The Highways Community Officer has suggested that the Parish Council should consider buying a SID. Cllr Haynes mentioned that Gateways at the entrances to Duntish might be an option.
- The cost of a SID is £ 2495 plus VAT. Solar modification is available at a further £ 175. The cost of installing posts is between £ 300 and £ 500. SIDs are not deployed permanently, but as directed by Dorset Council Highway Authority. Deployment is currently 4-6 weeks per site, with an upper limit of 3 sites per SID.

	<p>Actions:</p> <ul style="list-style-type: none"> <li>To find out if there are any grants or help with funding to buy a SID</li> <li>To find out if Parish Councils have to pay for gateways</li> <li>To find out whether Parish Councils are able to make and install their own gateways</li> <li>Are there any safety partnerships to work with?</li> <li>To create a contact point for parishioners to report speeding and accidents</li> <li>To review findings at next Parish Council meeting.</li> </ul>	SM
2	Temporary traffic management notice for Chaston Lane, Spring Lane, Sticky Wicket Fir Trees junction to junction Hilling Lane – Carriageway and resurfacing works 23 – 29 June 2021.	
3	Parish Clerk to thank parishioner for trimming verge opposite junction on factory lane.	SM
<b>2021/6-10</b>	<b>Parish Matters</b>	
1	<p><b>Play Area</b></p> <ul style="list-style-type: none"> <li>The safety report was carried out by ROSPA</li> <li>Parish Clerk circulated the report prior to the meeting and created a to-do list.</li> <li>It was agreed that the equipment should receive another coat of paint this year.</li> </ul>	
2	<p><b>Parish Field</b></p> <ul style="list-style-type: none"> <li>FBNS would like to be able to do Pony rides on the Parish Field during a fundraising event. Parish Council agreed that this would be ok, providing the Parish Field was dry, that they had sufficient insurance in place and that all poo was picked up.</li> <li>Fencing – Cllr Needham had arranged for a quote to be done. Parish Clerk to circulate as soon as it was received, for Councillors to review and discuss.</li> <li>Wessex Water – Parish Council has received notification that Wessex Water will need access to the Parish Field to look at drains in relation to sewers. Parish Clerk to forward details to Cllr Baker.</li> <li>All-weather track – it was agreed that all loose stones should be swept up and removed. <i>Proposed Cllr Needham, Seconded Cllr Godwin, AIF</i></li> </ul>	SM
		SM
		SM
3	<p><b>Sand Store</b></p> <ul style="list-style-type: none"> <li>To consider repairs to sand store - Councillors agreed that work should go ahead to repair the sand store, making it easier to use. <i>Proposed Cllr Baker, Seconded Cllr Ames, AIF</i></li> </ul>	
4	<p><b>Bus Shelter</b></p> <ul style="list-style-type: none"> <li>To consider plans to renovate/convert bus shelter. After discussion it was agreed that the roof should be repaired/replaced. Cllr Baker to produce some costings for the next meeting.</li> </ul>	JB
5	<p><b>Parish Pavilion</b></p> <ul style="list-style-type: none"> <li>To consider re-opening of the Parish Pavilion. After careful consideration it was agreed that the Parish Pavilion could be re-opened for hire, as long as the hirers understood that they would be responsible for cleaning prior to and after their hiring. The Pavilion and toilet would remain closed to the general public. <i>Proposed Cllr Foot, Seconded Cllr Townsend, AIF</i></li> <li>Risk Assessment and Covid risk assessment to be carried out.</li> <li>Hiring agreement to be produced.</li> <li>Pointing to be done by the end of the summer.</li> </ul>	SM
6	<p><b>Hountwell Pump</b></p> <ul style="list-style-type: none"> <li>Cllr Needham to check the site.</li> </ul>	MN
<b>2021/6-11</b>	<b>To consider all Correspondence received for decision, consultation and information</b>	

	<ul style="list-style-type: none"> <li>• DAPTC – Broadband scheme presentation – 24 May 2021 – <i>Cllr Townsend and Mr Collins attended.</i></li> <li>• The Queen's Green Canopy – Plant a tree for the Platinum Jubilee 2022 – <i>Clerk to forward to Cllr Godwin for him to review.</i></li> <li>• Wessex Water – Notice of scheme to repair local sewers in Buckland Newton in August – <i>Clerk to forward information to Cllr Baker.</i></li> <li>• Joint Campaign for Keeping Dorset Safe - No BBQs or Fires Campaign</li> </ul>	
2021/6-12	<p><b>Other matters for information and agenda items for Next Meeting</b></p> <ul style="list-style-type: none"> <li>• Cllr Manny and Cllr Crouch are attending new Councillor training being run by DAPTC.</li> </ul>	
No voice recording was made at this meeting.		

**Next Meeting – Tuesday 13 July 2021 – 7.30 pm**

The meeting concluded at 9.20 pm

Signed: \_\_\_\_\_

Date: \_\_\_\_\_