

BUCKLAND NEWTON PARISH COUNCIL
Minutes of Full Parish Council Meeting
Tuesday 14 September 2021 at 7.30 pm in the Parish Pavilion

Present: Chair Cllr Mark Needham (MN), Vice Chair Cllr Roy Godwin (RG), Cllr John Baker (JB), Cllr Sheila Crouch (SC), Cllr Andy Foot (AF), Cllr Chris Osmond (CO), Cllr Mick Ames (MA), Cllr Christina Manny (CM), Cllr Lin Townsend (LT)

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
	Cllr Needham welcomed everyone to the meeting.	
	Period of Public Questions None	
2021/9-1	To Receive Apologies for Absence and to approve the reason given None	
2021/9-2	To Receive Declarations of Personal or Pecuniary Interests or Grants of Dispensation Agenda item 2021/9-9 Parish Pavilion Bookings – Cllr Ames Agenda items 2021/9-9 Parishioner issues raised – Cllr Needham, Cllr Foot, Cllr Baker	
2021/9-3	To approve and sign as a correct record the Minutes of the Full Council Meeting held on Tuesday 10 August 2021. The minutes were signed as a true and accurate record. <i>Proposed Cllr Crouch, Seconded Cllr Ames, AIF</i>	
2021/9-4 1	<p>Clerk's Report</p> <p>Parishioner Queries/Issues</p> <ul style="list-style-type: none"> • Overflowing dustbin by the bus shelter – Dorset Waste Partnership confirmed that this bin is emptied on a Friday as part of a street cleansing round. The operative who works this round stated that the bin is quite often filled with bagged rubbish and textile material. Clerk has put a notice in the September LVN, asking people to be mindful of what they put in the bin. Parishioners have asked for an extra bin to be installed. Parish Council has enquired about this before and Dorset Waste Partnership will not provide any extra bins, as public should be encouraged to take dog waste home with them and put in their own general black rubbish bin. There have been suggestions to move the bin away from layby – have put as an agenda item. • Cllr Crouch has received concerns over the amount of waste being dumped – an agenda item. <p>Highways</p> <ul style="list-style-type: none"> • New 'Buckland Newton Sign' – quote has been received from Dorset Council £ 88.08. <p>Parish Field</p> <ul style="list-style-type: none"> • Stones have been removed from the path. • Handyman been asked to strim under new fence and along verge. • Fencing between play area and road has been completed. <p>Parish Pavilion</p> <ul style="list-style-type: none"> • SSE Meter in Pavilion – have received written notice that a new Smart meter needs to be fitted. Also received a phone call. Explained that the internet connection is very poor and that other properties in the village have not been able to have Smart meters due to the poor connection. The operative agreed that the signal was poor and was going to update the status on the account. • Cleaning of toilet – Clerk contacted Mrs Ralph (Head teacher) to ascertain whether 	

	<p>school cleaner is able to clean Parish Pavilion toilet on a daily basis. Mrs Ralph has responded that she has discussed this with staff and they feel that the cleaner would not have time to fit this in to the daily routine.</p> <p>Play Area</p> <ul style="list-style-type: none"> • Hedge has been cut back • Handyman has been asked to rake bark. He has advised that there is not much to rake. Have put as an agenda item to discuss. <p>Village Hall</p> <ul style="list-style-type: none"> • Have received correspondence from village hall committee regarding link/representative. The Village Hall committee have not requested representation from the Parish Council. The Parish Council has never had a representative on the village hall committee. The village hall is a charity, ran within charity guidelines, which do not state that there has to be a representative from the Parish Council. In the past Nicki Barker has been a link between the hall and the Parish Council (which worked well as she was a Councillor and on the hall committee) they are happy for the Parish Council to have a link, but that person would not be on the committee and would have no voting right. – Have put as an agenda item 	
<p>2021/9-5 1</p>	<p>To receive reports <u>Cllr Jill Haynes - Chalk Valley Ward, Dorset council</u></p> <ul style="list-style-type: none"> • August is always a quieter month for us Councillors and there have certainly been a lot less meetings as staff take annual leave and try to spend some down time with their families. However, for many members of staff this month has been very stressful managing the considerable numbers of visitors to our county having a UK holiday while not being able to travel due to the pandemic. Everything from traffic and parking management, pop up campsites and extra rubbish, particularly in our coastal areas. There has also been some very poor behaviour, much alcohol induced, at night. So our highways and regulatory staff have been flat out dealing with the influx. • We have been working in a much more collaborative way with our police and blue light colleagues, this started at the first lockdown but as continued and grown into a strong partnership which each organisation understanding the issues of the other much more clearly now and able to support where necessary. • During the summer month with the better weather, we try to progress with road maintenance. In the very busy holiday season, we try to keep away from the main roads and work on the smaller side streets and rural roads to avoid large disruption. At the beginning of the Dorset Council a survey was done of all the highway surfaces. There needed to be a programme of work to return the network to a good order after insufficient investment in prior years. The good surfaces were marked up for treatment with chip and tar in order to preserve the quality of the surface. This preventative work can add years to a surface life if done at the right time and is very much cheaper than replacing the tarmac. For example chip and tar costs about £2.50 a square meter and a light top resurface is about £8 a square meter with dig out and replace being between £18 and £20 a square meter. So if people say why are they doing that road when this road is so much worse you know why, its preventative so that we can spend the money on the roads that need our proper attention. It will take a number of years to get back on track, but we need to slow the deterioration on the good surfaces while we replace the bad surfaces. • September always feels a bit like starting back at school with a lot of work to be done and a work programme going through until mid-2022. We still don't know when we will be back to face to face meetings but I'm sure many informal meetings will continue to be held virtually. In my area I am working on three big strategies - libraries, customer services and community engagement along with a review of our leisure services. All of these will include at least one public consultation along with the due 	

	<p>process of overview committee and Cabinet. In other Cabinet portfolios there is the Local Plan, National bus strategy, Climate Change, affordable housing, SEND Children, safeguarding of adults, and the building better lives programme for older people. On top of all this we will be entering into the process for setting the budget for the next financial year, so its eyes down and lots of work to do</p>																									
2	<p><u>Community Police Office – PCSO Alison Donnison 6500</u></p> <ul style="list-style-type: none"> No crimes reported. 																									
2021/9-6	<p>Planning Matters</p> <p>1 P/VOC/2021/01719 LAND AT BROOKFIELD, CRANES MEADOW, BUCKLAND NEWTON, DORCHESTER, DT2 7BY</p> <p>Erection of 6 no. dwellings, with access through Bels Court (temporary access for construction traffic through existing curtilage of Brookfield) (Variation of condition Nos.1 – approved plans to allow alterations to plots 1-6 including parking, refuse collection area relocated, communal gas tank, garden sheds, boundary treatments and external surfaces shown for refuse collection area and patios. Condition 3, amend wording of mitigation proposals and 4 – materials to be used in accordance with amended plans against planning permission WD/D/19/000518)</p> <p><i>Comments by 1 September 2021- Extended to 17 September - The Parish Council support this application. They would like the building materials to be consistent with local existing buildings</i></p>																									
2	<p>2 P/HOU/2021/02290 1 PROVIDENCE ROW, BUCKLAND NEWTON, DT2 7BU</p> <p>Erect first floor extension</p> <p><i>Comments by 24 September 2021 - The Parish Council considers the proposed extension to be acceptable in terms of scale to the existing and surrounding properties. It should not unduly impact on the amenity of the adjoining properties, taking into account the footprint of the house will be unchanged and the new fascia level has been kept low.</i></p> <p><i>Whilst this property is situated in the Buckland Newton Conservation area, the Parish Council believes the proposed rear extension does not adversely impact the Conservation Area as it will be barely visible from any public viewpoint, but will be an aesthetic improvement to the house. The proposed extension will considerably improve the living conditions for the occupants</i></p>																									
2021/9-7	<p>To approve the Financial Statement and agree any actions in relation to Financial Matters.</p>																									
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3	<p><i>Invoices were approved for payment – Proposed Cllr Foot, Seconded Cllr Osmond, AIF</i></p> <p><u>Monies Received</u></p> <table> <tr> <td>30.7.21 Interest</td> <td>£ 0.08</td> </tr> </table>	30.7.21 Interest	£ 0.08																							
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4	<p>31.8.21 Interest £ 0.09</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: left;">Reconciled Bank Accounts at 8 September 2021</th> </tr> </thead> <tbody> <tr> <td style="width: 50%;">Nat West Current</td> <td style="width: 30%; text-align: right;">5,968.09</td> <td style="width: 20%;"></td> </tr> <tr> <td>Nat West Deposit - The Aykroyd Legacy and Project Support Fund.</td> <td style="text-align: right;">10,000.91</td> <td></td> </tr> <tr> <td>Project Fund</td> <td style="text-align: right;">98.68</td> <td></td> </tr> <tr> <td>Previous cheques</td> <td style="text-align: right;">-</td> <td></td> </tr> <tr> <td>Uncleared cheques</td> <td style="text-align: right;">-</td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">16,067.68</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td><u>Main Current Account</u></td> <td style="text-align: right;"><u>5,968.09</u></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>B/F amount = £3217.86 minus £600 speed survey budgeted for last year</td> <td></td> <td style="text-align: right;">2617.86</td> </tr> <tr> <td>Current year income minus current year expenses</td> <td></td> <td style="text-align: right;">3350.49</td> </tr> </tbody> </table> <p>Clerk gave the Financial Report. Councillors for see that money will need to be spent on the play park and want to prepare for this. Therefore it was agreed that a DD for £ 50 per month should be transferred into the Project Fund.</p> <p><i>Financial Report and set up of DD Proposed Cllr Foot, Seconded Cllr Osmond, AIF</i></p> <p>5 Hours owed to Clerk – Councillors agreed that Parish Clerk should be paid the additional hours that have been worked and that going forward be paid for the hours worked each month, rather than accruing owed hours. It was also agreed that the CiLCA hours would be paid after each unit is completed.</p> <p><i>Proposed Cllr Townsend, Seconded Cllr Foot, AIF</i></p> <p>6 Internal Audit – both Cllr Townsend and Cllr Manny are happy to complete an internal audit.</p>	Reconciled Bank Accounts at 8 September 2021			Nat West Current	5,968.09		Nat West Deposit - The Aykroyd Legacy and Project Support Fund.	10,000.91		Project Fund	98.68		Previous cheques	-		Uncleared cheques	-			16,067.68					<u>Main Current Account</u>	<u>5,968.09</u>					B/F amount = £3217.86 minus £600 speed survey budgeted for last year		2617.86	Current year income minus current year expenses		3350.49	
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2021/9-8 1	<p>To consider and agree any actions in relation to Highways and Rights of Way</p> <p>SID – Cllr Ames had circulated a letter to Duntish residents and some Buckland Newton residents, explaining that the Parish Council would like to purchase a SID, but needed to raise money to fund it. Residents have so far pledged £ 1650 towards the SID. It was agreed that the letter should be put in the LVN and on the community Facebook page, so that all parishioners would have the opportunity to donate/pledge money.</p>																																					
2	<p>Replacement of village sign – Dorset Council have quoted £ 88.08 to replace the village sign. It was agreed to purchase the replacement sign. <i>Proposed Cllr Baker, Seconded Cllr Ames, AIF</i></p>																																					
2021/9-9 1	<p>Parish Matters</p> <p>Play Area</p> <ul style="list-style-type: none"> • The hedge between the Play Area and Bels Court has been trimmed. • Handyman has been asked to rake the bark. Clerk to obtain prices for 2 dumpy bags of replacement bark. • Insurance company has confirmed that the Parish Council are covered to organise repairs to the Play Park, as long as the person carrying out the repairs is experienced and competent. The Parish Council agreed that Cllr Baker has the knowledge and experience required to complete repairs. <i>Proposed Cllr Foot, Seconded Cllr Godwin,</i> 	SM																																				

2	<p style="text-align: center;"><i>AIF</i></p> <p>Parish Field</p> <ul style="list-style-type: none"> • The old wooden fence between the Play Park and road has been replaced by metal estate fencing. • The large stones have been removed from the all-weather track. Parish Council have still received comments about the condition of the track, therefore Cllr Needham and Cllr Godwin to obtain prices for a top layer. Clerk to contact school to see whether they would be able to contribute towards the costs • Rubbish Bin – it was agreed that the rubbish bin should be monitored to see whether it is being emptied regularly. • A proposal was put forward for a mini-market to be held on the Parish Field on an ad-hoc basis through the spring and summer. It would be for local producers to sell their produce/goods. To be discussed in the spring. • The hedge running along the Parish Field has been trimmed. This has been done while it is dry, so that the Parish Field is not rutted. Cllr Foot thanked for doing this. 	MN/RG/ SM
3	<p>Parish Pavilion</p> <ul style="list-style-type: none"> • Draft Proposal – Piddle Valley Plod – Parish Council were advised that other venues are being considered, therefore no decision to be made at the moment. • Opening of toilet – As the school cannot help with the cleaning, it was agreed that the toilet would remain closed to the general public. Clerk to state reason in the LVN. • Re-pointing of Pavilion should be done before the autumn – Clerk to send a reminder • Old toilets – these have been converted into storage for the Pavilion. Cllr Needham thanked Cllr Baker for doing the job. • Parish Council agreed to cover cost of BNCPT meeting in the Pavilion as support to the charity. • It was agreed that Cllr Osmond should continue to hold the Parish Pavilion key. • Leader report has been completed for year-end September 2021. • Thank you letter received from parishioner advising that £ 365.61 was raised at the MacMillan coffee morning. 	SM SM
4	<p>Emergency Plan</p> <ul style="list-style-type: none"> • Cllr Crouch to send a copy of the emergency plan to the Council and Police 	SC
5	<p>Bus Shelter</p> <ul style="list-style-type: none"> • Cllr Needham has obtained prices to complete repairs to the roof of the bus shelter. Cllr Needham will help with the repairs to reduce the cost. Cllr Foot will donate some wood. It was agreed to go ahead with the repairs. <i>Proposed Cllr Foot, Seconded Cllr Godwin, AIF.</i> 	
6	<p>Sand Store</p> <ul style="list-style-type: none"> • No new actions to report. 	
7	<p>Allotments</p> <ul style="list-style-type: none"> • Dorset Council have given notice that the rent for the allotments will be raised to £ 345.00 with effect from 25 March 2022. Clerk to advise allotment committee. • Clerk to organise some water samples 	SM
8	<p>Village Hall</p> <ul style="list-style-type: none"> • Hall committee have advised that they do not require the Parish Council to have a representative on the committee. They are happy for Cllr Ames to be a link between the hall committee and the Parish Council. Cllr Ames does not need to attend meetings. Parish Council are happy with this arrangement. <p>Parishioner Issues</p>	

9	<ul style="list-style-type: none"> A parishioner raised concerns about materials being dumped on land. Parish Council has talked to the landowner who has confirmed that planning permission and relevant licenses are in place. Clerk to respond to parishioner. 	SM
10	<p>Meeting Date</p> <ul style="list-style-type: none"> It was agreed that a meeting to discuss future projects and their funding will be held prior to the next Parish Council meeting, starting at 6.30 pm. 	
2021/9-10	<p>To consider all Correspondence received for decision, consultation and information</p> <ul style="list-style-type: none"> Rights of Way Improvement Plan - The Dorset RoWIP describes how Dorset Council will manage and develop a right of way and greenspace over the following years. - <i>Confirmed correct contact details</i> SSE – written notice that a new Smart Meter needs to be fitted. – <i>have advised that connection is too poor</i> Dorset Council – Notice of rent increase for Allotments – <i>Clerk to advise Allotment committee</i> DAPTC – training dates available TEMPORARY TRAFFIC MANAGEMENT ORDER - IRONMAN WEYMOUTH 70.3 - Please note this will affect areas in Weymouth, West Dorset & Purbeck - 19 September 2021 – <i>circulated to Cllrs, details on website</i> 	
2021/7-11	<p>Other matters for information and agenda items for Next Meeting</p> <ul style="list-style-type: none"> Queen’s Platinum Jubilee – Cllr Godwin to do further research on planting trees to commemorate the Jubilee. 	
No voice recording was made at this meeting.		

Next Meeting – Tuesday 12 October 2021 – 7.30 pm

The meeting concluded at 10.00 pm

Signed: _____

Date: _____