

BUCKLAND NEWTON PARISH COUNCIL
Minutes of Meeting
Tuesday 12 January 2021 at 7.30 pm via Zoom

Present: Chair Cllr Nicki Barker (NB), Vice Chair Cllr Jane Collins (JC), Vice Chair Cllr Mark Needham (MN), Cllr John Baker (JB), Cllr Roy Godwin (RG), Cllr Lin Townsend (LT), Cllr Andy Foot (AF)

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
21/1-1	<p>Period of Public Questions Cllr Barker welcomed everyone to the meeting.</p>	
1	<p><u>Community Police Officer</u> – PCSO 6500 Alison Donnison – Report received.</p> <ul style="list-style-type: none"> • No crimes/incidents reported between 8.12.20 and 9.1.21. • There has been an increase in scams, particularly to do with the coronavirus vaccine. In the UK, the coronavirus vaccine will only be available via the @NHSuk. You can be contacted by the NHS, your employer, a GP surgery or pharmacy near you to receive your vaccine. The vaccine is free of charge; at no point will you be asked to pay. Some people have received scam texts instructing them to sign up for the #COVID vaccine. The text contains a link to an online form, which looks very similar to the real NHS website, where people are asked to input their details. Do not provide any financial details, or pay for the vaccine. • There have also been reports of cold callers in some villages. If you have a cold caller/uninvited trader and they refuse to leave when requested to do so, you can call 999. • Councillors have been made aware of two instances where intruders have been seen skulking about. Parishioners were advised to report to Police, so that they are aware of the suspicious incidents. 	
2	<p><u>Dorset Councillor (Chalk Valley) Cllr Jill Haynes</u> – December Report received. At Dorset Council we now face three concurrent risks, COVID, EU Exit and pressures upon services as a result of winter weather conditions. The senior management team has been meeting virtually on a daily basis between Christmas and New Year, things are changing very quickly and there are many changes that we need to get in place quickly.</p> <p>COVID Impact As you will know the government announced that, as of today (Thursday 31 December), we are now in Tier 3 and BCP Council is in Tier 4. Unfortunately, we've seen a significant increase in both the number of cases and rate of infection in Dorset (Dorset Council 154 cases per 100,000 population and BCP 271 cases per 100,000 population) and sadly we expect this number to increase in the next couple of weeks, which is why it's so important that we act now to contain the virus and prevent it from spreading further. The key advice from our colleagues in Public Health Dorset is:</p> <ul style="list-style-type: none"> • Don't travel unless you absolutely have to and walk or cycle where possible • Avoid sharing a vehicle with anyone not in your household • Local means staying within your town or village where you live • Stay at home as much as possible. <p>The guidance says people must not travel to or from a Tier 4 area unless it's for a permitted reason, such as work if they cannot work from home. If people find themselves in this position, the advice is to continue to follow the guidance in place with regards to measures such as hand washing and face coverings to help protect everyone. You can see more details about the exemptions on travel between tiers on the government website. Although there will be a staggered return for most secondary school pupils (apart from vulnerable or critical worker children for whom schools remain open), school transport will continue as usual from 4 January. We recognise that it may not be as busy, but we cannot risk children being</p>	

	<p>left stranded by the roadside because their parents/guardians have not received the messages that school openings have changed. BTec vocational exams will still be going ahead as planned we understand. Primary schools will also be open as well as middle schools <u>for year 4 and 5 pupils only</u> for those areas of Dorset that have a three-tier education system.</p> <p>You may also find latest advice on visiting Care Homes useful, now Dorset is in Tier 3 the guidance is that outdoor visiting and ‘screened’ visits are permitted. See section 2.3 in the updated government guidance. All care homes in Tier 1, 2 and 3 – except in the event of an active outbreak – should also seek to enable indoor visits, where the visitor has been tested and returned a negative result – see section 2.1 in exceptional circumstances, such as end of life, visits should continue to be allowed (section 2.4).</p> <p>EU Exit Impact</p> <p>Our regulatory teams remain at the forefront of ensuring that the new arrangements with regard to the movement of goods, works efficiently and that trade can continue under the new legal provisions which now apply. For Dorset this is particularly significant in terms of the work relating to our fishing industry, where a number of new procedures and processes will come into force from 1 January. Our Port Health team in particular will be very busy ensuring that the various import controls are complied with. In a number of cases these new arrangements will come into force through a phased process between 1 January and 1 July 2021 in fulfilment of the legislative requirements. Our regulatory teams are of course also heavily involved in supporting the Covid restrictions and in particular advising businesses about measures needed to comply with the restrictions which, of course, continue to change, therefore continuing to create a range of enquiries to these teams.</p> <p>Based on the latest information which we have it would seem that despite all of the communications which the council has done, the take up of the EU Settlement Scheme by Dorset residents remains lower than anticipated. You may be aware that it is an offence for anyone other than a registered person to assist with an application under the scheme. Dorset Council has funded the CABs to provide this support and I would therefore ask you to encourage those who wish to register under the scheme to do so before the deadline to apply of 30 June 2021 passes.</p> <p>Winter Pressures</p> <p>More so than normal our social care services are under pressure, due to winter conditions, combined with the impact of Covid regulations and on-going outbreaks within some care homes. Social Care teams continue to work daily with their Health Service colleagues to facilitate the safe exit from hospital, patients who no-longer need medical attention but may need specialist physical or mental health needs accommodated. This is increasingly difficult with an exhausted social care workforce, Covid restrictions in place and not enough home care specialists available at the present time. We continue to work on the sufficiency of supply, but it is a challenge and will get more challenging if more people enter the hospital system – again the general message of staying at home is also to prevent people being involved in other accidents or incidents that put further strain on NHS services.</p> <p>While 2020 was certainly not the year any of us could have predicted, there was some positive news this week about the Oxford vaccine, which will start to be rolled out from Monday alongside the Pfizer vaccine</p> <p>3 <u>Parishioner correspondence/Issues Raised</u></p> <ul style="list-style-type: none"> • Muddy Water in The Lydden – Parishioners have noticed that the water in the Lydden has been muddy. Evidently the track at Court Farm is flooded, therefore every time a vehicle uses the track, mud gets washed from the vehicle, which then eventually enters the stream. The issue will be resolved once the flood has gone. • The Cosmore area are due to be without electricity all day. A parent was concerned as their children should be doing school work from home and will not be able to complete it that day. They rang SSE who were not at all helpful about the situation. The parent was advised to speak to the headmistress to see if different work could be set for that day. 	
21/1-2	<p>Apologies Cllr Chris Osmond (CO)</p>	

2	<p>Removal of glass roof and creation of south facing first floor balcony. <i>Comments by 29 January 2021 – The Parish Council support as it will be a visual improvement to the building.</i></p> <p>OA/211/083/M - LAND AT MARLAYS, BOOKHAM LANE, BUCKLAND NEWTON, DORCHESTER, DT2 7DL Certificate of lawful use or development 18 December 2020 - Notice of refusal of application</p>																																																																			
21/1-7	<p>FINANCIAL MATTERS</p> <p>1 <u>Invoices Paid</u></p> <table border="0"> <tr> <td>Parish Clerk Wages – November</td> <td>£ 372.20</td> <td>BACS 2.11.20</td> </tr> <tr> <td>Parish Clerk Wages – December</td> <td>£ 362.84</td> <td>BACS 30.12.20</td> </tr> <tr> <td>Buckland Newton Village Hall</td> <td>£ 150.00</td> <td>BACS 16.12.20</td> </tr> </table> <p>2 <u>Invoices to be approved</u></p> <table border="0"> <tr> <td>SSE</td> <td>£ 35.34</td> <td></td> </tr> <tr> <td>Parish Clerk Wages – January</td> <td>£ 374.84</td> <td></td> </tr> <tr> <td>Dog Fouling Signs</td> <td>£ 40.08</td> <td></td> </tr> <tr> <td>Piers Closier Fencing 50% deposit</td> <td>£ 4984.96</td> <td></td> </tr> <tr> <td>Website (Hosting, SSL certificates)</td> <td>£ 388.51</td> <td></td> </tr> </table> <p>3 <u>Monies Received</u></p> <p>None</p> <p>The above invoices were approved for payment</p> <p><i>Proposed Cllr Foot, Seconded Cllr Needham, AIF</i></p> <p>4</p> <table border="1" data-bbox="229 1066 1070 1756"> <thead> <tr> <th colspan="3">Reconciled Bank Accounts at 31 December 2020</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Nat West Current</td> <td>15,272.50</td> <td>*</td> </tr> <tr> <td>Nat West Deposit - The Aykroyd Legacy and Project Support Fund.</td> <td>10,000.24</td> <td></td> </tr> <tr> <td>Project Fund</td> <td>98.68</td> <td></td> </tr> <tr> <td>Previous cheques</td> <td>-</td> <td></td> </tr> <tr> <td>Uncleared cheques</td> <td>35.00</td> <td></td> </tr> <tr> <td></td> <td>25,336.42</td> <td></td> </tr> <tr> <td>* Play area B/F + Income</td> <td>799.22</td> <td></td> </tr> <tr> <td>Less Expenses</td> <td>316.60</td> <td></td> </tr> <tr> <td>Balance at 1.9.20</td> <td>482.62</td> <td></td> </tr> <tr> <td>* Lockdown Grant for Pavilion</td> <td>10,000.00</td> <td></td> </tr> <tr> <td>Actual Parish Council Funds in current a/c</td> <td></td> <td></td> </tr> <tr> <td>15272.50 - 482.62 - 10000.00</td> <td>4,789.88</td> <td></td> </tr> </tbody> </table> <p>5</p> <p>The financial report was circulated prior to the meeting.</p> <p><i>Financial Report Proposed Cllr Needham, Seconded Cllr Godwin, AIF</i></p> <p>6</p>	Parish Clerk Wages – November	£ 372.20	BACS 2.11.20	Parish Clerk Wages – December	£ 362.84	BACS 30.12.20	Buckland Newton Village Hall	£ 150.00	BACS 16.12.20	SSE	£ 35.34		Parish Clerk Wages – January	£ 374.84		Dog Fouling Signs	£ 40.08		Piers Closier Fencing 50% deposit	£ 4984.96		Website (Hosting, SSL certificates)	£ 388.51		Reconciled Bank Accounts at 31 December 2020						Nat West Current	15,272.50	*	Nat West Deposit - The Aykroyd Legacy and Project Support Fund.	10,000.24		Project Fund	98.68		Previous cheques	-		Uncleared cheques	35.00			25,336.42		* Play area B/F + Income	799.22		Less Expenses	316.60		Balance at 1.9.20	482.62		* Lockdown Grant for Pavilion	10,000.00		Actual Parish Council Funds in current a/c			15272.50 - 482.62 - 10000.00	4,789.88		SM
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	<p><u>2021/22 Budget Setting for Precept</u> – The budget figures were reviewed and after discussion it was agreed that the Parish Council would not raise the Precept for this year. Parish Clerk to submit the precept form before 31 January and to circulate the amended budget figures.</p>	
<p>21/1-8</p> <p>1</p> <p>2</p>	<p>Highways.</p> <p>Road closure 13 January 2021 on Castle Lane, between junction of Rew Lane and Bookham Lane, approx 750 metres. The work should be completed in one day.</p> <p>A request has been received by Highways for road signs to be put up in Buckland Newton. Highways have looked into the request and advised that due to the nature of the verges there were very few places where road naming signs could be erected as they have to be at least 450mm away from the edge of the carriage way. Councillors discussed the request and felt that not many of the roads had names. It was suggested that a map of the village was produced showing the names of the roads and houses. This map could be displayed at various places around the village.</p>	
<p>21/1-9</p> <p>1</p> <p>2</p> <p>3</p> <p>4</p>	<p>Parish Matters</p> <p>Parish Field and Boundary Fence.</p> <ul style="list-style-type: none"> Councillors had a very useful and productive site meeting with Piers Closier Fencing A new quotation of £8308 (minus VAT) has been received. Councillors were happy with the revised quote. Parish Clerk to agree to quote with Piers Closier Fencing and confirm date of commencement date. A 50% deposit is required on acceptance of quote. This was approved and agreed for payment. <i>Proposed Cllr Foot, Seconded Cllr Godwin, AIF</i> <p>Telephone Box</p> <ul style="list-style-type: none"> Suggestions have been put forward that the telephone box could be used for a book and jigsaw exchange as well as a place to do a seed/plant swop. The Parish Council thought that both were good ideas, but felt that the telephone box would need to be managed to stop it becoming untidy and a dumping place for unwanted items. Parish Clerk to contact parishioners who made the suggestions to see whether they would be prepared to manage the project. <p>Community Connections</p> <ul style="list-style-type: none"> Cllr Collins received an update form Community Connections that everything was fine. Everybody has continued to help as before. Parish Clerk to write to thank Community Connections for their continued help and organisation. <p>Play Area</p> <ul style="list-style-type: none"> Hinges on gate have been tightened so that the gate should self-close Parish Clerk to thank volunteer who continues to check the play area on a weekly basis. 	<p>SM</p> <p>SM</p>
<p>21/1-10</p>	<p>Co-option of Councillor</p> <p>Cllr Sam Sowerby has resigned as a Councillor. Electoral Services have been informed and they have produced a poster announcing the vacancy which is displayed for 14 days. After this period if no election has been requested then the Parish Council are able to co-opt.</p> <p>Parish Clerk has written a co-option policy which was circulated prior to the meeting. Councillors reviewed the policy and agreed on two amendments. <i>Cllr Barker proposed that the policy be adopted, Seconded by Cllr Baker, AIF.</i> Parish Clerk to put the policy on the website.</p> <p>If the Parish Council are able to co-opt it was agreed that and advert should be put in the LVN, on the website, on the Notice board and on the Community Facebook page. The closing date for applications will be 1 March 2021.</p>	<p>SM</p>
<p>21/1-11</p>	<p>Correspondence</p> <ul style="list-style-type: none"> Mappowder Parish Council re proposed Solar Park – <i>no action required at the moment</i> 	

	<ul style="list-style-type: none"> Wildlife and Countryside Act 1981, T580 Buckland Newton – <i>Parish Clerk to put on the website.</i> 	
21/1-12 1	Other Matters/Items for Agenda of Next Meeting. Cllr Townsend to remove a Donald Trump sign that has been placed on a sign within the Parish.	LT
No voice recording was made at this meeting.		

Next Meeting – Tuesday 9 February 2021 – 7.30 pm

The meeting concluded at 8.45 pm

Signed: _____

Date: _____