

BUCKLAND NEWTON PARISH COUNCIL
Minutes of Full Parish Council Meeting
Tuesday 10 August 2021 at 7.30 pm on the Parish Field

Present: Chair Cllr Mark Needham (MN), Vice Chair Cllr Roy Godwin (RG), Cllr John Baker (JB), Cllr Sheila Crouch (SC), Cllr Andy Foot (AF), Cllr Chris Osmond (CO), Cllr Mick Ames (MA), Cllr Christina Manny (CM), Cllr Lin Townsend (LT)

Two members of the Public present.

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
	Cllr Needham welcomed everyone to the meeting.	
	Period of Public Questions <ul style="list-style-type: none"> Parishioner asked whether Core Fit could be held in the Parish Pavilion on Tuesday mornings from 10 – 11 am from September. Councillors agreed that this was ok 	
2021/8-1	To Receive Apologies for Absence and to approve the reason given None	
2021/8-2	To Receive Declarations of Personal or Pecuniary Interests or Grants of Dispensation Agenda item 2021/8-9 Parish Pavilion Bookings – Cllr Ames Agenda items 2021/8-9 Parish Field – Cllr Needham	
2021/8-3	To approve and sign as a correct record the Minutes of the Full Council Meeting held on Tuesday 13 July 2021. The minutes were signed as a true and accurate record. <i>Proposed Cllr Crouch, Seconded Cllr Osmond, AIF</i>	
2021/8-4 1	Clerk's Report Highways <ul style="list-style-type: none"> Non-reflective place name (Buckland Newton) above shop. – Community Highways Officer has advised that this is a Parish Council cost. Sign shop has been emailed to get a price for a replacement Buckland Newton Name Plate. 400mm x 1000mm Repeater signs – Clerk has contacted Community Highways Officer, who is going to drive around and check the signs, raising jobs for any that need attention. Collapsing road at crossroads – Highways are aware of the condition of the road and it is checked every month. Parish Field <ul style="list-style-type: none"> Hedge between Play area and Bels Court – Handyman did not want to quote for the job, as he has too much work on. Received a quote from Patrick Needham of £ 275.00. To be discussed at meeting. Storage of stones – awaiting response Storage of mower – awaiting response Parish Pavilion <ul style="list-style-type: none"> The Pavilion was used by FBNS on the last day of school; they held a tea party and raffle. There have been two bookings in July for use in conjunction with the parish field for children's birthday parties. Core Pilates group has enquired about a regular booking – on agenda for discussion. 	
2021/8-5 1	To receive reports <u>Cllr Jill Haynes – Chalk Valley Ward, Dorset Council</u> We are finding increasing staffing pressures across the council as people are contacted by track and trace and told to self-isolate. This comes at a time when many have booked well deserved	

2	<p>annual leave. As just a brief example on Friday all supervisors at the Poundbury waste depot were isolating as well as all the workshop staff. In addition, in the area of waste it is incredible difficult to get short term agency staff to cover as every other company is in the same position. Of course this applies to people providing domiciliary care, our front desk staff and those working on the highways too. So, if things don't happen as quickly as you would normally expect bear with us please. We will have to concentrate on those most vulnerable residents.</p> <p>The increase in Covid cases has led to the decision of the Leader and Chief Executive to continue to hold council meeting virtually until mid-September. This works on a "minded to" decision made by the Cabinet or committee and then either the relevant portfolio holder or delegated officer making the decision. It's not ideal but the rooms are county hall are too small and not well ventilated so many were uncomfortable with face-to-face meetings.</p> <p>I have been involved on work that the council is just starting on our Customer Services Strategy, I am hoping to really get the muddle of so many email addresses and contact numbers sorted out. We need to listen to what our customers say, and they need to have to have their queries sorted out at the first point of contact. There are some interesting figures which show that some 90% of people deal with their bank on-line and yet only 28% of people feel comfortable dealing with the council this way. We have started work on the website to make the pages much simpler and less of them but there is much more to do. One area might be a customer account where you can order you garden bin, check out you council tax, get a blue badge if eligible, arrange you shoppers parking permit and where you could receive notification on planning applications near you. It will take a while, but I hope to really get this moving so that dealing with the council is much easier. Of course, we will always need our call centre too particularly for those who cannot get on-line or who have an emergency situation. We are also looking to increase the information and advice that we can offer through our main libraries.</p> <p>Talking of libraries there is a great Summer Reading Challenge in our libraries at the moment for youngsters, and we have over 1000 signed up in the first couple of weeks. The initiative has teamed up with the World Wildlife Fund with the theme Wild World Heroes. It is for 4 to 11 year olds looking a different wild habitats each week and well worth encouraging.</p> <p><u>Community Police Office – PCSO Alison Donnison 6500</u> No report</p>																											
2021/8-6	<p>Planning Matters P/HOU/2021/01537 ELKINS, BUCKLAND NEWTON, DORCHESTER, DT2 7BU Erect post and rail fencing in garden, resurface driveway with gravel, form 2 cobbled aprons on 2 existing vehicle accesses and replace doors on existing garage. <i>Comments by 20 August 2021 – Parish Council support, it is a visual improvement, enhancing the property.</i></p>																											
2021/8-7	<p>To approve the Financial Statement and agree any actions in relation to Financial Matters.</p> <p>1</p> <p><u>Invoices Paid</u></p> <table border="0" data-bbox="225 1615 1385 1749"> <tr> <td>DAPTC – Cllr Training</td> <td>£ 70.00</td> <td>Paid 30.7.21</td> <td>BACS</td> </tr> <tr> <td>SSE</td> <td>£ 33.91</td> <td>Paid 19.7.21</td> <td>BACS</td> </tr> <tr> <td>Namesco – Website hosting</td> <td>£ 105.57</td> <td>Paid 19.7.21</td> <td>BACS</td> </tr> <tr> <td>Parish Clerk Wages & Exps July</td> <td>£ 365.54</td> <td>Paid 30.7.21</td> <td>BACS</td> </tr> </table> <p>2</p> <p><u>Invoices to be approved</u></p> <table border="0" data-bbox="225 1816 1385 1984"> <tr> <td>DAPTC – New Councillor Training</td> <td>£ 35.00</td> </tr> <tr> <td>DAPTC – Code of conduct training</td> <td>£ 30.00</td> </tr> <tr> <td>Stalbridge Timber – Toilet refurb</td> <td>£ 101.46</td> </tr> <tr> <td>Clerks Wages & Exps</td> <td>£ 379.59</td> </tr> <tr> <td>Planminster</td> <td>£ 68.50</td> </tr> </table>	DAPTC – Cllr Training	£ 70.00	Paid 30.7.21	BACS	SSE	£ 33.91	Paid 19.7.21	BACS	Namesco – Website hosting	£ 105.57	Paid 19.7.21	BACS	Parish Clerk Wages & Exps July	£ 365.54	Paid 30.7.21	BACS	DAPTC – New Councillor Training	£ 35.00	DAPTC – Code of conduct training	£ 30.00	Stalbridge Timber – Toilet refurb	£ 101.46	Clerks Wages & Exps	£ 379.59	Planminster	£ 68.50	
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	<p>CiLCA training £ 285.00</p> <p>Monies Received</p> <p>Pavilion booking donation £ 10.00</p> <p>Reimbursement Holwell PC £ 362.45</p> <p>The above invoices were approved for payment</p> <p><i>Proposed Cllr Foot, Seconded Cllr Townsend, AIF</i></p>																																		
4	<table border="1"> <thead> <tr> <th colspan="3">Reconciled Bank Accounts at 31 July 2021</th> </tr> </thead> <tbody> <tr> <td>Nat West Current</td> <td>7,142.64</td> <td></td> </tr> <tr> <td>Nat West Deposit - The Aykroyd Legacy and Project Support Fund.</td> <td>10,000.82</td> <td></td> </tr> <tr> <td>Project Fund</td> <td>98.68</td> <td></td> </tr> <tr> <td>Previous cheques</td> <td>-</td> <td></td> </tr> <tr> <td>Uncleared cheques</td> <td>-</td> <td></td> </tr> <tr> <td></td> <td>17,242.14</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td><u>Main Current Account</u></td> <td><u>7,142.64</u></td> <td></td> </tr> <tr> <td>B/F amount = £3217.86 minus £600 speed survey budgeted for last year</td> <td></td> <td>2617.86</td> </tr> <tr> <td>Current year income minus current year expenses</td> <td></td> <td>4524.95</td> </tr> </tbody> </table> <p>Parish Clerk talked through the Financial Report. Councillors happy that spending is in-line with budget.</p> <p><i>Financial Report Proposed Cllr Foot, Seconded Cllr Ames, AIF</i></p>	Reconciled Bank Accounts at 31 July 2021			Nat West Current	7,142.64		Nat West Deposit - The Aykroyd Legacy and Project Support Fund.	10,000.82		Project Fund	98.68		Previous cheques	-		Uncleared cheques	-			17,242.14					<u>Main Current Account</u>	<u>7,142.64</u>		B/F amount = £3217.86 minus £600 speed survey budgeted for last year		2617.86	Current year income minus current year expenses		4524.95	
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2021/8-8 1	<p>To consider and agree any actions in relation to Highways and Rights of Way</p> <p>Fundraising for SID – An article was put in the Lydden Vale News asking for ideas and donations of promises for an Auction of Promises. Only one response was received, therefore the Councillors concluded that there was not enough interest to organise an auction of promises. Cllr Manny to put in a request to the fete committee for a donation, but has already been advised that the fete will be much smaller this year and therefore will not raise the same amount of money as usual, resulting in less money to give away.</p>																																		
2	<p>Rights of way liaison officer Stephen White attended the meeting to ask the Parish Council to consider funding some gates to replace styles on regularly used footpaths within the village. His aim is to replace two to three gates per year. He will also try to get funding from other sources. Councillors agreed to consider funding; clerk to make a note for future budget setting.</p>	SM																																	
2021/8-9 1	<p>Parish Matters</p> <p>Play Area</p> <ul style="list-style-type: none"> • Issue from weekly inspection - Big round swing - may need some oil on the top of the swing, currently making a lot of noise. Cllr Baker to have a look. • Issue from Weekly inspection - Swings by hedge- chippings need levelling and nettles need a trim – Clerk to inform handyman. • Issue from annual report – Rope on ramp needs replacing – Councillors agreed that rope should be replaced with chain. Cllr Baker to action. <i>Proposed Cllr Needham,</i> 	<p>JB</p> <p>SM</p>																																	

	<p><i>Seconded Cllr Foot, AIF</i></p> <ul style="list-style-type: none"> • Councillors agreed to accept the quote received to trim hedge between play area and Bels Court. <i>Proposed Cllr Foot, Seconded Cllr Osmond, AIF</i> 	JB
2	<p>Parish Field</p> <ul style="list-style-type: none"> • Work on replacement fence should commence 25 August 2021 • Stones removed from all-weather track will be used to fill holes on Lanscombe Lane 	
3	<p>Parish Pavilion</p> <ul style="list-style-type: none"> • It was agreed that the Core Fit group could hire the Pavilion for an hour on Tuesday mornings, commencing September. • A parishioner would like to use the Pavilion in September to host a coffee morning for McMillan – clerk to advise that a donation to cover running costs, would not be required as the Parish Council would like to support event by donating this cost. • Draft Proposal – Piddle Valley Plod – a proposal has been received to use the Parish Pavilion as a pop-up tea room, between the Easter Holidays and October Half Term, annually to create employment for local young people. Councillors discussed the proposal and thought that the concept was a good idea, but were concerned about the impact on the village hall and what changes would need to be done to the Pavilion to accommodate the café. It was agreed to have as an agenda item at the next meeting. • Opening of toilet – after discussion it was decided that the toilet could not be opened for general use at the moment as it cannot be regularly cleaned. It was suggested that the school should be asked to see whether daily cleaning of the toilet could be done by them, as they use the all-weather track daily. • Re-pointing of Pavilion should be done before the autumn. • Old toilets – work on converting the old toilets to storage should commence by the end of August. 	SM
4	<p>Hountwell Pump</p> <ul style="list-style-type: none"> • The tenancy agreement was reviewed, which states that the tenant shall not keep any pets or any other animals on the property. The pigs are on the tenant’s own land, therefore there is no issue. 	
5	<p>Emergency Plan</p> <ul style="list-style-type: none"> • There were no further additions from the advert in the Lydden Vale Magazine, therefore the revised plan is ready to go on the website. 	
6	<p>Bus Shelter</p> <ul style="list-style-type: none"> • Quotes to repair roof to be sought. • Councillor Godwin may have some spare roofing felt. • A Parishioner held a very successful ‘pop-up’ flower stall in the bus shelter. 	
7	<p>Sand Store</p> <ul style="list-style-type: none"> • No new actions to report. 	
8	<p>Allotments</p> <ul style="list-style-type: none"> • Tenancy agreement was reviewed. • Cllr Baker to organise some water samples 	
9	<p>Telephone Boxes</p> <ul style="list-style-type: none"> • The seed/plant swop in the kiosk by the Gaggle of Geese is being regularly used <p>Overflowing bins – Clerk has reported to Dorset Council that the bin by the bus shelter is overflowing. Clerk to contact Cllr Haynes to get help with this issue.</p>	

10	Councillors agreed that a separate meeting should be held to highlight, discuss and prioritise future projects. Clerk to arrange a meeting for September.	SM
2021/8-10	To consider all Correspondence received for decision, consultation and information <ul style="list-style-type: none"> Community Governance Review - information for town and parish councils – <i>no action required if the Parish Council are happy with current arrangements</i> Ironman – Sunday 19 September 2021 – <i>all parishioners should receive information direct.</i> 	
2021/7-11	Other matters for information and agenda items for Next Meeting <ul style="list-style-type: none"> Parish Clerk has passed Unit 1 of the CiLCA qualification. 	
No voice recording was made at this meeting.		

Next Meeting – Tuesday 14 September 2021 – 7.30 pm

The meeting concluded at 9.30 pm

Signed: _____

Date: _____