

**BUCKLAND NEWTON PARISH COUNCIL**  
**Minutes of Meeting**  
**Tuesday 29 September 2020 at 7.30 pm via Zoom**

**Present:** Chair Cllr Nicki Barker (NB), Vice Chair Cllr Jane Collins (JC), Vice Chair Cllr Mark Needham (MN)  
 Cllr John Baker (JB), Cllr Roy Godwin (RG), Cllr Lin Townsend (LT), Cllr Andy Foot (AF)

Cllr Jill Haynes (JH)

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
20/09-1	<p><b>Period of Public Questions</b>            Cllr Barker welcomed everyone to the meeting.</p>	
1	<p><u>Community Police Officer</u> – PCSO 6500 Alison Donnison – Report received.</p> <ul style="list-style-type: none"> <li>• There have been no reported crimes between 11.8.20 – 03.09.20</li> <li>• For awareness there was a theft of 88 sheep from Piddletrenthide area. Recently in the same location a drone was seen flying over the fields. It may be that someone was flying the drone as a hobby or it could be that they were conducting a recce of the area.</li> </ul>	
2	<p><u>Dorset Councillor (Chalk Valley) Cllr Jill Haynes</u> – Report received.</p> <ul style="list-style-type: none"> <li>• The council is currently working on the budget for 2021/22 and there is a considerable shortfall at the moment of potentially 45M. Some of this (£15M) we knew was going to be needed in savings. The remainder however are costs relating to Covid. Loss of income from the likes of car parks and leisure centres as well as people not paying business rates and council tax makes up much of the sort fall. The cost to the council of providing additional services and safety features like the one-way barriers in towns also contributed to the sum. We are required to fill in a very complicated spread sheet for the government requesting compensation for these activities and are still unsure how much or how little we will receive.</li> <li>• As we became a unitary authority there was a large amount of property and assets merged into the new council. Things like all the District council offices, locality offices, leisure centres, car parks even hotels. There has been a review of all these properties during the last year to try and understand all that we now own and also if we need it! Some will be sold, some may be better used and developed to support the revenue funding of the council. For example, by creating them into social housing or supported living. It is a massive piece of work and the first high level report will come to the November cabinet.</li> <li>• The council has a big waiting list for accommodation, over 5000 at the moment and many are single people. During Covid we were required to try to get all rough sleepers off the streets and into accommodation as well. There is currently a considerable number of people in B&amp;B accommodation, this is very expensive for the council. In particular it is just not right for families and not how we should treat our children. At the September Cabinet it was agreed to spend £3.13M of capital funding to purchasing further accommodation. This would include some 20 one bed flats. We are also looking at more appropriate temporary accommodation for families to replace B&amp;B. A bid has also gone in to the MHCLG “Next Steps” programme for just under £1M to continue to support what were our rough sleepers.</li> <li>• Going to Cabinet on 6<sup>th</sup> October which, if agreed, will change the way the council funds the voluntary and community sector. Currently organisations receive an annual grant, however the paper sets out a commissioning approach which will guarantee funding for five years and require closer joint working and will have set outcomes required. This will give stability to many organisations and is an acknowledgement of the great work that has happened during lockdown.</li> <li>• Also going to Cabinet on 6<sup>th</sup> October is the revised public space protection order. This is about where and when you can take your dog and if it has to be on a lead or can be free. The new order makes the regulations consistent across the council area as previously</li> </ul>	

3	<p>there were six different orders covering the district areas. Most of the restrictions in this area stay the same, perhaps one to note is that on the Rodway trail in Weymouth dogs will now be required to be on a lead of two meters.</p> <ul style="list-style-type: none"> <li>You will soon see stickers going onto your waste bins trying to help people decide what can be recycled, what should go in the waste bin and trying to stop food waste going into anything but the caddy. Some households will be given a trial “not sure” box in which they can put items they don’t know if it can be recycled. Staff will then mark those which can and those which need to go in the black bin. If the council can get less food waste in the recycling and less items which are not recyclable in the green bin, there are savings to be made of over £1M a year.</li> </ul> <p><u>Parishioner correspondence/Issues Raised</u></p> <ul style="list-style-type: none"> <li>The Parish Council received a complaint that the Play Park was not open. Parish Clerk responded to the email, explaining that the Parish Council had a duty to make sure that the Play Park was safe to use and was opened in-line with Government guidelines.</li> </ul>	
20/09-2	<p><b>Apologies</b> Cllr Chris Osmond (CO)</p> <p>Accepted as valid by the Parish Council.</p>	
20/09-3	<p><b>Registers of Interest</b> None</p>	
20/09-4	<p><b>Minutes of Last Meeting held</b> Tuesday 11 August were Passed and Agreed. They will be signed at a later date. <i>Proposed Cllr Collins, Seconded Cllr Townsend, AIF</i></p>	
20/09-5 1	<p><b>Matters Arising</b> None</p>	
20/09-6 1	<p><b>Planning Matters</b> <b>WD/D/20/001712 DUNTISH FARM, FACTORY LANE, BUCKLAND NEWTON, DORCHESTER, DT2 7DS</b> Erection of 4 no. dwellings <i>Comments by 21 September 2020 - SUPPORT (Conditional) - The Parish Council's support for this application is conditional on the application being for two open market and two affordable homes. There is a discrepancy in the application in that although the Design and Access Statement states</i></p> <p><i>Use: It is intended that of the four residential properties two will be restricted to be rented by local residents at a reduced rent in comparison to open market rates.</i></p> <p><i>The Application Form (section 16) states it is for four open market houses. If this cannot be resolved and the application is deemed to be for four open market houses, then the Parish Council wishes to OBJECT as it would not meet the Neighbourhood Plan policies for this Rural Exception site.</i></p> <p><i>On the assumption that the application is for two open market and two affordable homes, the Parish Council supports the application as it appears to meet the following Buckland Newton Neighbourhood Plan policies:</i></p> <p><i>Policy RES4: Land opposite Duntish Farm, east of B3143.</i> <i>The Parish Council considers that the proposed development layout meets the requirement of this policy for two pairs of semi-detached cottages, reflecting the character of modest farmworker dwellings.</i></p> <p><i>Policy H2: Type and Size of Housing</i> <i>The application meets this policy as the proposed houses have no more than three bedrooms each. However, the Parish Council would like for the condition to be imposed (under this policy) to restrict future extensions and alterations to these dwellings, in order to maintain the stock of smaller, more affordable homes.</i></p>	

2	<p><i>Policy H3: The Delivery of Affordable Housing.</i>  <i>Whilst this is a Rural Exception Site and the Local Plan policy HOUS2 states that such sites should only include affordable housing, the Neighbourhood Plan Independent Examiner insisted the wording for this site (Policy RES4) should be "...up to 4 homes in total, of which at least half should be affordable to local people". This wording was accepted by West Dorset District Council.</i></p> <p><i>Whilst there are issues raised by local residents about traffic exceeding the 30 mph speed limit along this stretch of the B3143, it appears that traffic on this road can see vehicles emerging from the site entrance for approximately 80 metres from both south and north. The Parish Council does not consider this to be an issue.</i></p> <p><b>WD/D/20/001645      1 PROVIDENCE ROW, BUCKLAND NEWTON, DORCHESTER, DT2 7BU</b>  Erect first floor extension  <i>Comments by 6 October 2020 –SUPPORT - The Parish Council considers the proposed extension to be acceptable in terms of scale to the existing and surrounding properties. It should not unduly impact on the amenity of the adjoining properties, taking into account the footprint of the house will be unchanged, and the new fascia level has been kept low.</i></p> <p><i>Whilst this property is situated in the Buckland Newton Conservation Area, the Parish Council believes the proposed rear extension does not adversely impact the Conservation Area as it will be barely visible from any public viewpoint, but it will be an aesthetic improvement to the house.</i></p> <p><i>The proposed extension will considerably improve the living conditions for the occupants</i></p>																													
3	<p><b>WD/D/20/001442      GLENAFON, REVELS HILL, COSMORE, DORCHESTER, DT2 7TW</b>  Remove 3 no existing storage containers and erect single storey detached timber store and lean to house extension.  <i>Comments by 31 July 2020 – Support due to the removal of the containers</i>  <i>18 August 2020 – Approval of Planning Permission</i></p>																													
20/09-7	<b>FINANCIAL MATTERS</b>																													
1	<p><u>Invoices Paid</u></p> <table border="0"> <tr> <td>August</td> <td>Planminster</td> <td>£ 34.50</td> <td>BACS 5.8.20</td> </tr> <tr> <td></td> <td>Clerks Wages (July)</td> <td>£ 354.50</td> <td>BACS 5.8.20</td> </tr> <tr> <td></td> <td>Reimbursement – Mr Collins – Web</td> <td>£ 109.78</td> <td>BACS 13.8.20</td> </tr> <tr> <td></td> <td>Clerks Wages (August)</td> <td>£ 428.40</td> <td>BACS 27.8.20</td> </tr> <tr> <td>Sept</td> <td>Reimbursement – Mr Morse – Hi-vis jackets</td> <td>£ 26.88</td> <td>BACS 2.9.20</td> </tr> <tr> <td></td> <td>BNH Ltd</td> <td>£ 432.00</td> <td>BACS 2.9.20</td> </tr> <tr> <td></td> <td>Planminster (Repairs to play park)</td> <td>£ 244.60</td> <td>BACS 22.9.20</td> </tr> </table>		August	Planminster	£ 34.50	BACS 5.8.20		Clerks Wages (July)	£ 354.50	BACS 5.8.20		Reimbursement – Mr Collins – Web	£ 109.78	BACS 13.8.20		Clerks Wages (August)	£ 428.40	BACS 27.8.20	Sept	Reimbursement – Mr Morse – Hi-vis jackets	£ 26.88	BACS 2.9.20		BNH Ltd	£ 432.00	BACS 2.9.20		Planminster (Repairs to play park)	£ 244.60	BACS 22.9.20
August	Planminster	£ 34.50	BACS 5.8.20																											
	Clerks Wages (July)	£ 354.50	BACS 5.8.20																											
	Reimbursement – Mr Collins – Web	£ 109.78	BACS 13.8.20																											
	Clerks Wages (August)	£ 428.40	BACS 27.8.20																											
Sept	Reimbursement – Mr Morse – Hi-vis jackets	£ 26.88	BACS 2.9.20																											
	BNH Ltd	£ 432.00	BACS 2.9.20																											
	Planminster (Repairs to play park)	£ 244.60	BACS 22.9.20																											
2	<p><u>Invoices to be approved</u></p> <table border="0"> <tr> <td></td> <td>Parish Clerk wages &amp; expenses</td> <td>£ 359.00</td> <td></td> </tr> <tr> <td></td> <td>Online Playgrounds</td> <td>£ 78.00</td> <td></td> </tr> <tr> <td></td> <td>Playdale</td> <td>£ 182.30</td> <td></td> </tr> <tr> <td></td> <td>Reimbursement Cllr Baker for Play Area expenses</td> <td>£ 200.69</td> <td></td> </tr> <tr> <td></td> <td>Dorset Council – Allotments</td> <td>£ 325.00</td> <td></td> </tr> <tr> <td></td> <td>Viking – Hi-vis jackets</td> <td>£25.62</td> <td></td> </tr> <tr> <td></td> <td>Reimbursement Cllr Barker for Play Area expenses</td> <td>£ 12.41</td> <td></td> </tr> </table> <p>The above invoices were approved for payment</p> <p><i>Proposed Cllr Foot, Seconded Cllr Godwin, AIF</i></p>			Parish Clerk wages & expenses	£ 359.00			Online Playgrounds	£ 78.00			Playdale	£ 182.30			Reimbursement Cllr Baker for Play Area expenses	£ 200.69			Dorset Council – Allotments	£ 325.00			Viking – Hi-vis jackets	£25.62			Reimbursement Cllr Barker for Play Area expenses	£ 12.41	
	Parish Clerk wages & expenses	£ 359.00																												
	Online Playgrounds	£ 78.00																												
	Playdale	£ 182.30																												
	Reimbursement Cllr Baker for Play Area expenses	£ 200.69																												
	Dorset Council – Allotments	£ 325.00																												
	Viking – Hi-vis jackets	£25.62																												
	Reimbursement Cllr Barker for Play Area expenses	£ 12.41																												

3 Monies Received  
Dorset Council - Business support grant £ 10000.00

4

Reconciled Bank Accounts at 1 September 2020		
Nat West Current	15,520.17	*
Nat West Deposit (Balance of Sir William Aykroyd's legacy)	5,527.89	
Project Fund	98.68	
Previous cheques	-	
Uncleared cheques	244.60	
	<b>20,902.14</b>	
* Play area B/F + Income	799.22	
Less Expenses	-	
<b>Balance at 1.9.20</b>	<b>482.62</b>	
Actual Parish Council Funds in current a/c		
15520.17 - 482.62	<b>15,037.55</b>	

5 The financial report was circulated prior to the meeting. The clerk confirmed that all spending was within the budget.

Bank Balances have been reconciled, verified and witnessed by Cllr Collins.

*Financial Report Proposed Cllr Foot, Seconded Cllr Baker, AIF*

6 It was proposed that some of the Business Support Grant money received, should be used to top up the reserve account (Sir William Aykroyd's Legacy) to £10,000.  
*Proposed Cllr Barker, Seconded Cllr Foot, AIF*

7 Nalc Pay Increase for Clerks – Nalc issued E01-20/2020-21 National Salary Awards on 26 August 2020. The Parish Council agreed the pay increase, which will be backdated to April.  
*Proposed Cllr Collins, seconded Cllr Townsend, AIF*

8 Cilca – Clerks Qualification. Holwell Parish Council inquired whether Buckland Newton Parish Council would be willing to pay half costs to Parish Clerk completing the Clerks training and qualification. The Parish Council were in agreement that it would be an asset for the Clerk to complete the qualification and gain essential knowledge.

9 SSE Electricity contract – the present contract ended on 31 August 2020. New contract prices are;  
Standing charge = £ 28.98 £/quarter  
All = 14.430 p/kwh  
FITs = 0.686 p/kwh

There has been a substantial increase in the standing charge, which the Clerk will question and report back to Councillors.

20/09-8  
1 **Highways.**  
Gates at Cosmore – Cllr Townsend reported that the gates at Cosmore were going to be repaired as they had the Cosmore sign on them, rather than be replaced. Thank you to the parishioner who has volunteered to do this.

2	B3143 – Duntish – Highways have advised that speed surveys cost £ 250 + VAT for the first site and £ 175 + VAT for a second survey in the same area at the same time. After discussion it was agreed that one survey should be done on the B3143 adjacent to the playing field and two carried out in Duntish, either end of the village.	
3	Flooding – Parish Council would like to send letter of thanks, to Flood Warden for all his work during the heavy rainfall in August. Parish Clerk to check that Flood Warden has been able to order more sandbags.	SM
4	Salt – Dorset Council should fill all the grit bins. No dumpy bags of salt are required.	
<b>20/09-9</b>	<b>Parish Matters</b>	
1	<b>Hountwell Pump</b> <ul style="list-style-type: none"> <li>Nothing to report.</li> </ul>	
2	<b>Parish Field and Boundary Fence</b> <ul style="list-style-type: none"> <li>All-weather track - BNH have completed the work.</li> <li>Fencing – Cllr Foot has inspected the fencing around the Parish Field and reported that it needs to be replaced as it is unstable in places. Cllr Foot has already received one quote for metal estate fencing to be erected. Cllr Godwin to obtain another quote. Cllr Baker to enquire whether there would be any SIL money available. Cllr Barker to see if there are any grants to apply for to.</li> <li>Verge – Cllr Godwin to make repairs to verge by the Pavilion</li> </ul>	RG JB NB  RG
3	<b>Play Area</b> <ul style="list-style-type: none"> <li>The majority of the issues raised in the Safety report have been completed. Two new cradle swing seats are on order and the zip wire button seat has been replaced.</li> <li>Thank you to Cllr Barker, Cllr Baker, Cllr Townsend and her husband for all their hard work in re-painting the wooden play structures; it now looks very smart.</li> <li>Parish Clerk to check the guidelines on whether seating is allowed in the play area.</li> <li>Signage has been put up, stating guidelines for using the play area.</li> </ul>	
4	<b>Parish Pound</b> <ul style="list-style-type: none"> <li>The Bridleway Post has been replaced</li> </ul>	
5	<b>Telephone Box</b> <ul style="list-style-type: none"> <li>Nothing has been heard about the planning application to remove the Henley phone box. Clerk has informed BT, that the Parish Council would adopt the telephone box if it is decided that the telephony equipment is to be removed. It was suggested that Clerk ask Cllr Haynes to keep an eye on the planning, so that the Parish Council is aware of the outcome.</li> </ul>	SM
6	<b>Parish Pavilion</b> <ul style="list-style-type: none"> <li>Quote has been received for the re-pointing of the Parish Pavilion Wall. Clerk to obtain a second quote.</li> </ul>	SM
7	<b>Bus Shelter</b> <ul style="list-style-type: none"> <li>A sign has been put up stating that the bus shelter should not be used.</li> </ul>	JB
8	<b>Allotments</b> <ul style="list-style-type: none"> <li>Parish Clerk has raised an invoice to the Allotment Group for rent.</li> </ul>	
9	<b>Emergency Plan</b> <ul style="list-style-type: none"> <li>Lanyards and Hi-vis jackets have arrived and will be kept in the Parish Pavilion.</li> </ul>	
<b>20/09-10</b>	<b>Website Accessibility</b> It has taken a total of 40 hours from a volunteer to complete;	

	<ul style="list-style-type: none"> <li>• An audit on the website to see whether it is compliant with the new regulations regarding accessibility.</li> <li>• A disproportionate Burden Assessment</li> <li>• Website Accessibility Statement</li> </ul> <p>The documents were circulated to Councillors prior to the meeting to be reviewed. The Parish Council acknowledged what a mammoth task it has been and thanked our website volunteer for all the work it has entailed. The Councillors agreed that the Website Accessibility Statement be adopted and put on the website. Parish Clerk to email DAPTC with the Parish Council's views on this matter.</p>	
20/09-12	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>• DAPTC – Temperature check 4 – <i>Parish Clerk has completed.</i></li> <li>• Chris Loder MP – Broadband Contact – <i>Replied – Cllr Townsend &amp; Mr J Collins</i></li> </ul>	
12 1	<p><b>Other Matters/Items for Agenda of Next Meeting</b></p> <p>Future Meetings – DAPTC have advised that no face to face meetings should be taking place. Therefore, it was agreed that meetings going forward would be carried out via Zoom.</p> <ul style="list-style-type: none"> <li>• Parish Clerk to upgrade Zoom, so that meetings could be booked to last longer than ¾ hour.</li> <li>• Parishioners who wish to join the meeting will need to inform the Clerk at least 24 hours before the meeting, so that the link can be sent to them.</li> <li>• Parish Clerk to put notice in the LVN advising of new meeting format.</li> </ul>	

No voice recording was made at this meeting.

**Next Meeting – Tuesday 10 November 2020**

The meeting concluded at 9.07 pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_