

**BUCKLAND NEWTON PARISH COUNCIL**  
**Minutes of Meeting**  
**Tuesday 10 November 2020 at 7.30 pm via Zoom**

**Present:** Chair Cllr Nicki Barker (NB), Vice Chair Cllr Jane Collins (JC), Cllr John Baker (JB), Cllr Roy Godwin (RG), Cllr Lin Townsend (LT), Cllr Andy Foot (AF)

Cllr Jill Haynes (JH) – part meeting

Clerk: Sarah Mitchell (SM)

Item	Detail	Action																				
20/11-1	<p><b>Period of Public Questions</b> Cllr Barker welcomed everyone to the meeting.</p>																					
1	<p><u>Community Police Officer</u> – PCSO 6500 Alison Donnison – Report received.</p> <ul style="list-style-type: none"> <li>• There have been no crimes or incidents reported 12/10/2020 – 05/11/2020</li> <li>• Other issues - You may be aware that two village shops were broken into, Co-op at Crossways and Corner Stores at Broadmayne. It would appear that they were targeting cigarettes. I have spoken to the Buckland Newton stores and they are aware of the need to review security measures.</li> </ul>																					
2	<p><u>Dorset Councillor (Chalk Valley) Cllr Jill Haynes</u> – Report received.</p> <ul style="list-style-type: none"> <li>• As the second wave of the Covid pandemic takes hold I thought some facts about the Dorset Council area would be helpful. These were presented by Public Health Dorset last Thursday and it is easy to see just how fast cases are rising.</li> </ul> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 150px;">11 - 17 October</td> <td style="width: 100px;">245</td> <td></td> <td></td> </tr> <tr> <td>4 - 10 October</td> <td>182</td> <td></td> <td></td> </tr> <tr> <td>28 – 4 October</td> <td>93</td> <td></td> <td></td> </tr> <tr> <td>22 – 28 September</td> <td>29</td> <td></td> <td></td> </tr> <tr> <td>12 – 18 August</td> <td>6</td> <td></td> <td></td> </tr> </table> <p>BCP cases are about double ours  Per 100K      121.5 BCP                      Dorset council area 65                      SW UK 152  At 21<sup>st</sup> October there were 44 cases that have had to be hospitalised.</p> <ul style="list-style-type: none"> <li>• Please follow the rule of six both inside and out, the last thing we need is to go to the next level of lockdown. Most importantly look after yourselves and your community.</li> <li>• We are about to move into two holiday/celebration areas of Halloween and Guy Fawkes Night. Large celebrations cannot happen and there is concern that people will try to have these at their own homes. Please ask your communities to keep to the guidelines and to also consider their neighbours if lighting bonfires or setting off fireworks. Needless to say no one should knock on doors for “trick or treat”.</li> <li>• The merger of the six district planning IT systems has gone live. Naturally there are going to be some teething issues to be ironed out but it has to be right to have them all on one system. I have been taking to the DAPTC about this and hope to persuade the council to provide a webinar to towns and parishes on the new system in the near future.</li> <li>• There is considerable focus on the budget pressures at the moment as we try to balance the budget for this year and set a balanced budget for next. The government has been providing support for extra Covid costs however in the latest payment they have changed the criteria and instead of receiving the £5.3M we were expecting we only got £1.2. I imagine that this is to help support the funding of the extra lockdowns in the north of the country but a big blow to our finances.</li> <li>• Finally there has been a lot of coverage in the press about helping people with free school meals in the half term. I include a link below to the helpline. We are looking at how we can put in further support particularly, to low income families and also our food banks there has been an amazing response locally and we need to build on this as we go into the Christmas period.</li> </ul> <p><u>Parishioner correspondence/Issues Raised</u> See Highways</p>	11 - 17 October	245			4 - 10 October	182			28 – 4 October	93			22 – 28 September	29			12 – 18 August	6			
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20/11-2	<b>Apologies</b> Cllr Chris Osmond (CO) Vice Chair Cllr Mark Needham (MN)  Accepted as valid by the Parish Council.	
20/11-3	<b>Registers of Interest and Grants of Dispensation</b> Grant of Dispensation has been granted to Cllr Chris Osmond as he has no access to the internet.	
20/11-4	<b>Minutes of Last Meeting held</b> Tuesday 29 September were Passed and Agreed. They will be signed at a later date. <i>Proposed Cllr Collins, Seconded Cllr Townsend, AIF</i>	
20/11-5 1	<b>Matters Arising/Clerk's Report</b> <ul style="list-style-type: none"> <li>• <b>Grit Bins</b> – Highways have confirmed that all bins will be filled up once free of charge at the start of winter.</li> <li>• <b>Electricity Contract</b> – The electricity contract has been renewed with SSE. Prices were also obtained from EDF. The quarterly charge with EDF was less, but the unit price was more. As there was not much difference in price, the decision was made to stay with SSE.</li> <li>• <b>Website Accessibility</b> – Parish Council wrote to DAPTC regarding the amount of work that had to be done re the website. DAPTC's response was – <i>“Thank you for taking the time to let us know council thoughts at Buckland Newton – we accept it's a significant burden faced by Parish Councils and you are to be congratulated on the way you have approached matters with your volunteer. Legislation like this can be challenging and feel disproportionate. It is also good to reflect on the reassurance this will provide to those not able to use devices and information sources we take very much for granted in the modern era. Whilst painful – it's a step in the right direction.”</i></li> </ul>	
20/11-6 1	<b>Planning Matters</b> <b>WD/D/20/002038 MARLAYS, BOOKHAM LANE, BUCKLAND NEWTON, DORCHESTER, DT2 7DL</b> Use of the dwelling without compliance with agricultural occupancy conditions included in planning approval OA/211/083/M <i>Comments by 2 November 2020 – No comment submitted.</i>	
2	<b>WD/D/20/001616 DUNTISH PADDOCKS, FACTORY LANE, BUCKLAND NEWTON</b> Change of use of agricultural building to a self-contained dwelling <i>26 October 2020 – Refusal of Planning Permission</i>	
3	Housing White Paper – Councillors have completed the consultation. It was also decided that Cllrs and the Parish Council should write to Chris Loder MP with their views on the White Paper.	
20/11-7 1	<b>FINANCIAL MATTERS</b> <u>Invoices Paid</u> Parish Clerk wages & expenses £ 359.00 BACS 5.10.20 Online Playgrounds £ 78.00 BACS 5.10.20 Playdale £ 182.30 BACS 5.10.20 Reimbursement Cllr Baker for Play Area expenses £ 200.69 BACS 5.10.20 Dorset Council – Allotments £ 325.00 BACS 5.10.20	
2	<u>Invoices to be approved</u> None	
3	<u>Monies Received</u> Dorset Council CIL Payment £ 2667.60	
4	The above invoices were approved for payment  <i>Proposed Cllr Foot, Seconded Cllr Godwin, AIF</i>	

		<b>Reconciled Bank Accounts at 31 October 2020</b>		
	Nat West Current	17,816.68	*	
	Nat West Deposit (Balance of Sir William Aykroyd's legacy)	5,528.03		
	Project Fund	98.68		
	Previous cheques	-		
	Uncleared cheques	-		
		<b>23,443.39</b>		
	* Play area B/F + Income	799.22		
	Less Expenses	-		
	<b>Balance at 1.9.20</b>	<b>482.62</b>		
	Bank Balances have been reconciled. It was agreed to change the name on the second account to 'Project Support Fund' which will reflect what the money is used for.			
5	The financial report was circulated prior to the meeting.			
6	<i>Financial Report Proposed Cllr Foot, Seconded Cllr Baker, AIF</i>			
	<u>2021/22 Budget Setting for Precept</u> – Up to date figures were circulated before the meeting. To be an agenda item for the next meeting.			
	<u>AGAR – External Auditors Report</u> – The External Auditors report has been received, with one advisory comment. It was agreed to set the printing fee for copies of the AGAR at £1.00. The Notice of Conclusion of Audit needs to be published on the website by 30 November 2020.			
<b>20/11-8</b>	<b>Highways.</b>			
1	<u>Traffic Survey</u> – The traffic survey has been completed in Duntish. The one in Buckland Newton will be completed after the lockdown has been lifted. Parish Clerk to speak to Highways to ascertain their interpretation of the figures.			SM
2	<u>Sand Box</u> – The sand box is no longer fit for purpose. Councillors agreed that a new one was needed. Parish Clerk to see if there are any plastic ones available.			SM
3	Parishioner has reported their concerns over the amount of water running down the B3143. It was noted that works were carried out. Parish Clerk to contact Highways to find out what has been done.			SM
4	The A352 will be closed weekdays for 2 weeks between Middlemarsh and Longburton from 16 November, between the hours of 9am and 4 pm.			SM
5	Below Rew Head Farm, towards Brockhampton, the verge has been washed away leaving an 18" drop. Parish Clerk to report.			
6	A new drain is being put in near Jangel, Woodfords Water.			SM
<b>20/11-9</b>	<b>Parish Matters</b>			
1	<b>Parish Field and Boundary Fence.</b>			
	<ul style="list-style-type: none"> <li>Fencing – Two quotes have been received and are virtually identical in price. Other companies' have been contacted but have declined to quote. Buying from a catalogue and assembling yourself is more expensive. Cllrs agreed that the fence running alongside the main road was the most important part to do, for safety reasons. Cllrs to look at the companies galleries of completed work, before deciding which company to use.</li> <li>It was noted that grass clippings were left on the path, therefore the path needs to be sprayed asap to stop grass encroaching on the path.</li> <li>Sir William's Bench will be treated in the spring, once it has dried out.</li> </ul>			
2	<b>Play Area</b>			

3	<ul style="list-style-type: none"> <li>Rules of six are not being respected in the play area. The Head teacher will send an email out to all parents to remind them to use the play area safely. Cllr Baker to put a sign stating that if the rules are not adhered to, then the play area will be closed.</li> <li>The replacement cradle swing seats have arrived.</li> </ul>	SM
4	<p><b>Telephone Box</b></p> <ul style="list-style-type: none"> <li>A new door has been put on the Henley Telephone Box.</li> <li>Planning advised that the final decision as to whether the phone box is removed lies with BT. Parish Clerk has contacted BT, but all emails are bouncing back.</li> <li>Parish Clerk to put a note in the LVN asking parishioners how they would like the adopted telephone box by the Gaggle of Geese used.</li> </ul>	
5	<p><b>Parish Pavilion</b></p> <ul style="list-style-type: none"> <li>Still awaiting second quote for re-pointing.</li> <li>Parish Clerk to check whether there is another grant available for the second lockdown.</li> </ul>	
6	<p><b>Emergency Plan</b></p> <ul style="list-style-type: none"> <li>A good resume of events and help given was reported in the LVN.</li> </ul>	
7	The De-fib committee have reported that there has not been enough interest to buy a second de-fib for the village.	
8	The school children have produced beautifully painted pebbles that have been put on the war memorial.	
	Parish Clerk to write a thank you to the Parishioner who has put crosses and poppies in the planters.	
20/11-10	<p><b>To appoint a new Trustee to The United Charities of Buckland Newton</b></p> <p>After discussion it was agreed to ask Cllr Osmond to be a trustee.</p>	JC
20/11-11	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>SEE – instalment of new Smart Meter – when contacted Parish Clerk will advise that the Wi-Fi will not be sufficient for the meter to work.</li> </ul>	
20/11-12	<p><b>Other Matters/Items for Agenda of Next Meeting.</b></p> <p>None</p>	

No voice recording was made at this meeting.

**Next Meeting – Tuesday 8 December 2020**

The meeting concluded at 9.03 pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_