

**BUCKLAND NEWTON PARISH COUNCIL**  
**Minutes of Meeting**  
**Tuesday 10 September 2019 at 7.30 pm in the Parish Pavilion**

**Present:** Chair Cllr Nicki Barker, Vice Chair Cllr Mark Needham (MN), Vice Chair Cllr Jane Collins (JC), Cllr Andy Foot (AF), Cllr Lin Townsend (LT), Cllr R Godwin (RG)

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
1	<p><b>Period of Public Questions</b>  Cllr Barker welcomed everyone to the meeting.  Housekeeping - Fire Exits were indicated and a request for mobile phones to be switched off or turned to silent.</p> <p>1 <u>Community Police Officer</u> – PCSO 6500 Alison Donnison – No report received.</p> <p>2 <u>Dorset Councillor (Chalk Valley) Cllr Jill Haynes</u> – Cllr Haynes confirmed that there were no changes to social care proposed. Cllr Haynes will be in contact with the committee in Buckland Newton that is looking at care within the community.</p> <p>3 <u>Parishioner correspondence/Issues Raised</u> - None</p>	
2	<p><b>Apologies</b>  C Cllr J Haynes (JH) – another meeting  Cllr Chris Osmond (CO) – previous engagement  Cllr John Baker (JB) – unwell  Cllr Sam Sowerby (SS)</p> <p>Accepted as valid by the Parish Council.</p>	
3	<p><b>Registers of Interest</b>  None</p>	
4	<p><b>Minutes of Last Meeting held</b> Tuesday 13 August 2019 were Passed, Agreed and signed.  <i>Proposed Cllr Townsend, Seconded Cllr Collins, AIF</i></p>	
5	<p><b>Matters Arising</b></p> <p>1 Allotment Hedge – Cllr Foot has partially trimmed the hedge back. It will be cut again later in the Autumn once the greenery has died down.</p> <p>2 BT Internet connection in Parish Pavilion – Cllr Townsend has looked at quotes, but none were cheaper than BT, therefore it was agreed to contact BT and get an internet connection in place.</p> <p>3 Tree Risk Assessment – Quotes received were reviewed. It was agreed to ask Dorset Council to carry out the work as they had done the risk assessment and their quote was the cheapest.</p> <p>4 The really useful directory – The draft copy was brought to the meeting for Cllrs to proof read. It was decided to get 320 printed for distribution throughout the village, which left some spare for new people who move in. The Cllrs would like another quote to compare prices. The Parish Council expressed their thanks for all the hard work in updating the directory.</p>	
6	<p><b>Planning Matters</b></p> <p>1 <b>WD/D/19/001686 YEW TREE COTTAGE, WOOLFORDS WATER, BUCKLAND NEWTON, DORCHESTER, DT2 7DP</b>  Erection of a Conservatory  <i>Approval of Planning Permission</i></p>	

<b>7</b>	<b>FINANCIAL MATTERS</b>		
1	<u>Invoices Paid</u>		
	Clerks Wages & Exps	£ 298.48	BACS
	Buckland Newton Village Hall	£ 75.00	BACS
	Dorset Council - Tree risk assessment	£ 108.00	BACS
2	<u>Invoices to be approved</u>		
	Parish Clerks Wages & Exps	£ 303.98	
	Reimbursement Cllr Barker (Printing/Signs/Padlocks)	£ 108.52	
	PKF Littlejohn LLP	£ 360.00	
	PlanMinster – Maintenance & Grass cutting	£ 61.00	
3	<u>Monies Received</u>		
	None		
4			
	<b>Reconciled Bank Accounts at 4 September 2019</b>		
	Nat West Current	6,569.76	*
	Nat West Deposit (Balance of Sir William Aykroyd's legacy)	618.13	
	Project Fund	1,778.67	
	Minus previous cheques	-	
		<b>8,966.56</b>	
	* Play area B/F + Income	887.97	
	Less Expenses	88.75	
	<b>Balance at 4.9.19</b>	<b>799.22</b>	
	Actual Parish Council Funds in current a/c		
	6569.76 - 799.22	<b>5,770.54</b>	
5	External Audit – The External Audit has been completed, with no matters arising from the audit. Parish Clerk to display relevant documents on notice board and website.		SM
6	Adopt Nalc changes to Financial Regulations – Nalc have produced some changes to the current financial regulations which the Parish Clerk circulated before the meeting. The changes have been reviewed by the Cllrs and it was agreed to adopt them. <i>Proposed Cllr Collins, seconded Cllr Needham, AIF</i>		
7	The financial report was produced and circulated before the meeting. The figures were reviewed and all is running within budget. Bank Balances have been reconciled and checked.  <i>Financial Report Proposed Cllr Foot, Seconded Cllr Godwin, AIF</i>		
<b>8</b>	<b>Highways</b>		
1	Enquiry No: 1130199 - The drains above the shop on the left hand side are blocked - Highways Officer Notes: Job 14134434 - Permanently Repaired		
2	Ironman – Residents at Duntish Oaks did not want a check point set up outside their houses. Last year it was very noisy. Cllr Haynes contacted the Ironman organisers and the check point has now been changed to the lay-by at Henley.		
<b>9</b>	<b>Parish Matters</b>		
1	<b>Hountwell Pump</b>		

	Nothing to report.	
2	<p><b>Parish Field</b></p> <ul style="list-style-type: none"> <li>The surface of the all-weather track needs to be improved. In places there are still big scalplings showing. Cllr Godwin has received a few comments from parents regarding this matter. There was also a comment on the village Facebook page. Cllr Foot to feed back the comments to BNH Ltd. The final load of fines should be put on next week.</li> <li>It has been arranged for the grass at the edge of the track to be trimmed and for any weeds to be sprayed.</li> </ul>	AF
3	<p><b>Play Area</b></p> <ul style="list-style-type: none"> <li>Weekly assessment has been carried out. Nothing to report.</li> <li>Outstanding items from the inspection. - Cllr Foot has tightened the bolts.</li> </ul>	
4	<p><b>Parish Pound</b></p> <ul style="list-style-type: none"> <li>Tree risk assessment has been done. Parish Clerk to arrange for the work to be carried out in November.</li> </ul>	SM
5	<p><b>Telephone Box</b></p> <ul style="list-style-type: none"> <li>No information on the consultation has been received yet. The Gaggle of Geese and the shop are both willing to hold a petition. Cllr Needham to check the telephone box at Henley to see if any information has been put in the box.</li> </ul>	MN
6	<p><b>Parish Room/Parish Field Refurbishment</b></p> <ul style="list-style-type: none"> <li>The pathway around the Parish Pavilion will be finished before the opening.</li> <li>Cllr Barker has donated two benches, which are in place and have been secured by chains.</li> <li>New signs for the Pavilion have been made</li> <li>Cllr and Mr Collins have donated a framed photograph of the Red Arrows flying over the village.</li> <li>Preparations for the opening of the Parish Pavilion were discussed and jobs allocated. Cllr Barker is to do the official opening and has been doing some research on the history of the Parish Pavilion. Clean up of the Parish Pavilion to be done on Friday 20<sup>th</sup>. Tables and chairs etc to be collected from the village hall on Saturday 21<sup>st</sup> at 9.30 am.</li> </ul>	
10	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>Latest highways newsletter – August 2019</li> <li>Two new DAPTC events for Autumn 2019 - Councillors Seminar and Budgeting &amp; Finance</li> <li>Consultation on Extension to Dorset Council Dog Related Public Spaces Protection Orders</li> <li>Take the LEAD - Invitation to celebrate LEADER in Dorset and to look at the future for rural funding</li> <li>DAPTC letter to Dorset Council re tax base</li> <li>DAPTC E-Newsletter No. 18 - September 2019</li> <li>TEMPORARY TRAFFIC MANAGEMENT ORDER - IRONMAN WEYMOUTH 70.3 - Please note this will affect areas in Weymouth, West Dorset &amp; Purbeck - 22nd September 2019</li> </ul>	
11 1	<p><b>Other Matters/Items for Agenda of Next Meeting</b></p> <p>None</p>	
No voice recording was made at this meeting.		

**Next Meeting – Tuesday 8 October 2019 – 7.30 pm, Parish Pavilion**  
The meeting concluded at 9.15 pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_