

BUCKLAND NEWTON PARISH COUNCIL

Minutes of Meeting

Tuesday 14 August 2018 at 7.30 pm in the Parish Room

Present: Chair Cllr Nicki Barker (NB), Vice Chair Cllr Jane Collins (JC), Vice Chair Cllr Mark Needham (MN), Cllr Chris Osmond (CO), Cllr John Baker (JB), Cllr Andy Foot (AF), Cllr Lin Townsend (LT), Cllr Sam Sowerby (SS)

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
1	Period of Public Questions	
1	<u>Community Police Officer – PCSO Alison Donnison – Report sent.</u> Crimes reported; 14.8.18 – burglary to outbuilding Buckland Newton – theft of saddle 07.08.18 – criminal damage to car while on driveway – it would appear from scratches around the door handle that attempts had been made to gain entry to the vehicle. 13.7.18 – criminal damage to vehicle – smashed window.	
2	<u>C Cllr Jill Haynes</u> – no report	
3	<u>D Cllr Brian Haynes</u> – no report	
4	<u>Parishioner correspondence/Issues Raised</u> <ul style="list-style-type: none"> • Parish Clerk to respond to email regarding issues raised by a parishioner. • The Community speed watch team covering Alton Pancras, Buckland Newton and Duntish, have asked whether the PC would be willing to contribute to a new speed radar gun as the current one needs updating. Parish Clerk to find out some more information and report back. 	SM SM
2	Apologies Cllr R Godwin (RG) - holiday Accepted as valid by the Parish Council.	
3	Registers of Interest All Parish Councillors – Parish room refurbishment	
4	Minutes of Last Meeting held Tuesday 10 July were Passed, Agreed and signed. <i>Proposed Cllr Collins, Seconded Cllr Osmond, AIF</i>	
5	Matters Arising	
1	None	
6	Planning Matters	
1	WD/D/18/001301 KEEPERS COTTAGE, SPRING LANE, BUCKLAND NEWTON, DT2 7DD Demolition of rear conservatory and erection of a single storey rear extension and single storey side extension. <i>Comments by 20 August 2018 – Parish Council Support</i>	
	WD/D/18/001634 THE OFFICES, STEVENS WALK, BUCKLAND NEWTON, DT2 7BQ Change of use from office use (class B1(a)) to a dwelling house (class c3) <i>Comments by 18 August 2018 – Application has been removed from the website.</i>	
	WD/D/18/001477 1 KNAPPS HILL COTTAGE, BUCKLAND NEWTON, DT2 7DB Erection of a single storey annex. <i>Comments by 24 August 2018 – No comment to be made</i>	

	local residents directly affected by the works; and they will sign a vehicular diversion route using the local road network.	
2	Parish Clerk has chased grit bins. They should be delivered within the next couple of weeks. Parish Clerk to check who owns the verge near the church where the grit bin is proposed to be sited.	
3	Lay-by in Duntish (Duntish Oaks) – The layby is maintained by highways, but the land surrounding the carpark is private, therefore it is down to the landowner to trim.	
4	SID - The SID is not entirely straightforward as there are quite a few restrictions from Highways, as well as ongoing/up keep costs. The Parish Council concluded that it is an expense that cannot be funded by the Parish Council at this time, but the Parish Council would support any parishioner/s who wanted to pursue other avenues of funding.	
5	Parish Clerk to write to Mr Sherry, politely asking whether he could cut his hedge back (just above the shop on the right hand side) as it has become overgrown, forcing traffic to drive in the middle of the road.	SM
6	Lanscombe Lane – 12.7.18 email from highways stating that enquiry had been dealt with. Parish Clerk to go back to highways stating that it has not been dealt with in a satisfactory way. Cllr Foot happy to meet with highways and discuss problem and solution.	SM
7	Ironman – The Parish Council have received a response to their email from the race director apologising for the trouble experienced last year and outlining what was being done to rectify it happening again.	
9	Parish Matters	
1	Hountwell Pump Cllrs along with Buckland Newton Hire, dug down to explore the well. Unfortunately the well has collapsed inwards. It was decided to put a vertical porous pipe in to mark where the well is and surround the area with crushed concrete. This means that the well has been marked and made safe, allowing any access if required in the future. The well and surrounding area will be risk assessed on a regular basis.	
2	Parish Field <ul style="list-style-type: none"> The fete committee are making a contingency plan, in case it is too wet to hold the village fete on the Parish Field. The buddleia next to Cross House needs to be trimmed back. Parish Clerk to organize. 	SM
3	Play Area <ul style="list-style-type: none"> A start has been made to replace the fence around the play area, but a lot of the upright posts are rotten through, so it was decided that these should be priced as well. The metal ropes on the swing seat have become unraveled. Parish Clerk to find replacements. Zip wire – Parish Clerk to find out details of a new seat. Chippings were raked back into place on 9 July. 	SM
4	The Pound Nothing to report.	
5	Parish Room/Parish Field Refurbishment <ul style="list-style-type: none"> LEADER – The Parish Councils expression of interest has been endorsed and a sponsor has been assigned to help complete the next application. Cllrs have already met the sponsor who was very helpful. Cllr Barker prepared an action plan which was discussed and various jobs allocated. The final application deadline is 20 September 2018, so it is a tight time frame to get all the 	

	<p>information required.</p> <ul style="list-style-type: none"> • At least three quotes on a closed bid basis are required for the building work to the Parish Room. Parish Clerk to approach local builders to see whether they are able to quote within short period of time and then send plans and specs. • One more quote required for the all-weather track on the Parish field. • As the grant does not pay out until 6 weeks after the work is completed, a bridging loan of £ 60,000 will be required. Parish Clerk to investigate what options there are. • The planning application is in and listed on the planning site - WD/D/18/1623 • The Parish Council are planning to have a table at the fete, showing details of the plans and getting feedback/support from parishioners. <p><i>Actions to Parish Room/Parish Field Refurbishment – Proposed Cllr Foot, Seconded Cllr Collins, AIF</i></p>	
10	<p>GDPR</p> <ul style="list-style-type: none"> • Locked filing cabinet has now been purchased • Cllrs have completed a security compliance checklist 	
11	<p>Correspondence <u>Emails received</u></p> <ul style="list-style-type: none"> • Dorset Highways: Annual Performance Report 2017/18 • FW: New Blandford+ Neighbourhood Plan (B+NP2) – Consultation is now Live! • Dorset Council Shadow Cabinet - Member Briefing - 25 July 2018 • West Dorset, Weymouth & Portland Local Plan Preferred Options • CE Circular - Transfer of assets - DAPTC Chairman's statement to Shadow Overview & Scrutiny Committee • REMINDER - DAPTC AGM timetable and proposal process • Travel and transport newsletter • Dorset AONB Management Plan 2019-2024 consultation draft available for comment • Highways Working Together SharePoint Update • DAPTC E-Newsletter No. 11 - August 2018 • WEST DORSET, WEYMOUTH & PORTLAND LOCAL PLAN REVIEW (b) - TOWN & PARISH COUNCILS • TEMPORARY CLOSURE OF SPRING GROVE, BUCKLAND NEWTON 	
11 1	<p>Other Matters/Items for Agenda of Next Meeting</p> <p>Date of next meeting to be changed to Tuesday 4 September 2018.</p>	

Next Meeting - Tuesday 4 September 2018 – 7.30 pm, Parish Room
The meeting concluded at 10.20 pm

Signed: _____ Date: _____