

BUCKLAND NEWTON PARISH COUNCIL

Minutes of Meeting

Tuesday 11 December 2018 at 7.30 pm in the Parish Room

Present: Chair Cllr Nicki Barker (NB), Vice Chair Cllr Jane Collins (JC), Vice Chair Cllr Mark Needham (MN), Cllr R Godwin (RG), Cllr John Baker (JB), Cllr Chris Osmond (CO), Cllr Sam Sowerby (SS), Cllr Lin Townsend (LT)

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
1	Period of Public Questions	
1	<u>Bel's Court</u> – Two Parishioners from Bel's Court attended the meeting to raise their concerns over the proposed development of six houses behind them, after attending a viewing on Saturday 8 December. A letter was presented to the Parish Council stating their concerns and requesting help and guidance from the Parish Council. Clerk to circulate this letter to all Councillors. The Parishioners feel that they have been misled, as they were unaware that any building would take place behind them; searches carried out prior to buying had not shown any details. Cllr Baker talked about the Neighbourhood plan and explained that the Parish Council had already raised some issues with the planning department. The plans were looked at and discussed. Cllr Barker asked that Cllr Baker email his thoughts and ideas to the parishioners and that the parishioners should then come back to the Parish Council with their own thoughts and proposals.	SM
2	<u>WD/D/18/002758 – Greystone</u> – The proposed planning application was explained to the Parish Council.	
3	<u>Community Police Officer – PCSO Alison Donnison</u> – unable to attend this month.	
4	<u>C Cllr Jill Haynes</u> – apologies sent. C Cllr Haynes congratulated the Parish Council on being awarded the LEADER Grant.	
5	<u>D Cllr Brian Haynes</u> – apologies sent.	
6	<u>Parishioner correspondence/Issues Raised</u> - none	
2	Apologies Cllr Andy Foot (AF) - working C Cllr Jill Haynes (JH) - working D Cllr Brian Haynes (BH) - working Accepted as valid by the Parish Council.	
3	Registers of Interest Cllr Jane Collins – period of public questions Cllr John Baker – Parish Room	
4	Minutes of Last Meeting held Tuesday 13 November 2018 were Passed, Agreed and signed. <i>Proposed Cllr Baker, Seconded Cllr Osmond AIF</i>	
5	Matters Arising	
1	Internet in the Village Hall – The Post Office connection is exclusive to the Post Office. The village hall does not have the funds to pay for internet to be available. It was suggested that internet could be installed into the Parish Room as part of the renovation and improvement.	
2	Grit Bins – It has been confirmed that Bookham Lane and Church grit bins are strategic and that Cranes Meadow and Village Hall bins are community. All bins are filled at the start of winter, which is paid for by DCC. Refills of strategic are paid for by DCC and refills of community are paid for by the Parish Council.	
6	Planning Matters	
1	WD/D/18/002084 - MARLAYS, BOOKHAM LANE, BUCKLAND NEWTON, DT2 7DL	

	<p>Use of the dwelling without compliance with agricultural occupancy condition included in planning approval OA/21/083/M <i>Refusal of application</i></p> <p>WD/D/18/002679 – DUNTISH MILL FARM, FACTORY LANE, BUCKLAND NEWTON, DORCHESTER, DT2 7DR Erection of dwelling and extension to adjacent cottage 3. <i>Comments by 16 December 2018 – Parish Council support.</i></p> <p>WD/D/18/002499 – BEAULIEU WOOD FARM, BEAULIEU WOOD, BUCKLAND NEWTON, DT2 7DG Demolition of stone buildings and erection of an agricultural building. <i>Comments by 17 December 2018 – Parish Council support.</i></p> <p>WD/D/18/002758 – GREYSTONE, LOCKETTS LANE, BUCKLAND NEWTON, DT2 7BS Demolition of single storey kitchen extension and erection of replacement two storey extension partial conversion of garage. <i>Comments by 31 December 2018 – Parish Council support.</i></p>		
7	FINANCIAL MATTERS		
1	<u>Invoices Paid</u>		
	Website hosting – Community website	£ 107.88	Cheque 471
	Parish Clerk Wages + Exps	£ 293.24	Cheque 472
	Buckland Newton Village Hall – Post Office	£ 150.00	Cheque 470
	PlanMinster – Jobs around the village	£ 50.00	Cheque 469
	Mole Valley – materials play area fence	£ 76.74	Cheque 468
2	<u>Invoices to be approved</u>		
	The Dorset Locksmith	£ 48.00	
	Parish Clerk	£ 365.53	
	The Dorset Locksmith	£ 60.00	
3	<u>Monies Received</u>		
	None		
4	<u>Reconciled Bank Accounts at 30 November</u>		
	Nat West Current	4008.93*	
	Nat West Deposit (Balance of Sir William Aykroyd’s legacy)	8610.74	
	Minus uncleared cheques	257.88	
	Total	<u>12361.79</u>	
	Play area B/F + Income	1021.92	
	Less Net Expenses	70.00	
	Balance at 31.08.18	<u>951.92</u>	
	Actual Parish Council Funds in current account		
	£ 4008.93 – 951.92	<u>3057.01</u>	
	<i>Financial Report Proposed Cllr Godwin, Seconded Cllr Sowerby, AIF</i>		
5	<u>Setting of Budget and Precept</u> – Figures were prepared by the Clerk and circulated before the meeting. Cllrs discussed the figures and set amounts for the budget for 2019/2020. Main points discussed were:-		
6	<ul style="list-style-type: none"> The Clerk had on average worked an extra four hours per month and it was thought that hours would be similar in the coming year. Election costs have to be paid by the Parish Council and the next election potentially 		

SM

	<p>would be in May 2019. Clerk to speak to fellow Clerks to ascertain how much they think an election is going to cost them. A spreadsheet was sent out to give an idea of how much to budget for; it could be up to £ 1000.00.</p> <ul style="list-style-type: none"> Repairs and Maintenance – Parish Councils have been advised to budget for this as it is unknown what will be passed across after the merger into Unitary Council. Utilities – there will be an increase in electricity and water usage from the renovation of the Parish Room. <p>Parish Clerk to collate figures and forward them to Cllrs so that the precept could be set.</p>	SM SM
8	Highways	
1	There is a water leak on the verge opposite the garden of the Old Mill. Clerk to report to Wessex Water.	SM
2	Water on road by Fir Trees. Cllr Baker to take photos and send to Clerk so that it can be raised with Highways. It is very dangerous when cold and icy.	SM
3	Concerns about the traffic outside of the school has been raised. Drivers need to be more considerate re. speed and where they park. Clerk to speak to Community Police Officer.	SM
9	Parish Matters	
1	Hountwell Pump <ul style="list-style-type: none"> Cllr Baker has checked that the Land Registry has updated the maps and given a copy to the Clerk. Keys have been cut and given to Cllr Baker, Cllr Needham and Cllr Foot. 	
2	Parish Field <ul style="list-style-type: none"> Dog Fouling continues to be an issue. Clerk has contacted the dog warden. It was agreed to put another notice in the LVN. 	
3	Play Area <ul style="list-style-type: none"> Cllr Godwin has replaced the fence around the play area. Cllr Baker has repaired the Zip wire Buddy Swing – Cllr Baker advised prices of replacement ropes or replacement chains. After discussion it was decided that chain would be longer lasting. Cllr Baker to look at prices of plastic sleeves. 	JB
4	The Pound <ul style="list-style-type: none"> Nothing new to report 	
5	Parish Room/Parish Field Refurbishment Cllr Osmond thanked Cllr Barker for all her hard work in putting the bid together. <ul style="list-style-type: none"> LEADER application for grant funding to install a 0.5 km running track and upgrade the Parish Room into a small sports pavilion has been successful. £55,418 representing 80% of the total project cost (£69,273) will be paid to the Council on completion of the 2 projects. An Inception meeting with the LEADER project manager has been set for on the 20th December 2pm. Parish Clerk to set up another bank account called Project Fund, so that all monies to do with the project can go into that account. Awarding of contracts discussed (NOTE: Cllr Baker excluded re Declaration of Interest). Based on quotations used in the application and value of the LEADER funds actually granted, it was unanimous agreed that the contract for the Running Track should be awarded to Buckland Newton Hire and the contract for the Pavilion Conversion to N and J Baker Ltd. Formal discussions will be held with both in the New Year Deadline for LEADER Agreement signature is 11th January. Cllr Barker to read through agreement preparatory for signature by Parish Clerk. Signed agreement to be handed to LEADER project manager on the 20th December. MUGA – Unanimous agreement that this should considered after completion of the current project. 	RG SM

<p>10</p>	<p>Correspondence <u>Emails received</u></p> <ul style="list-style-type: none"> • FW: Falmouth Town Council Re-submitting Toilet Tax SCA Proposal To Government In 01/19 - Request To Complete / Promote Completion of Short Evidence Survey By Member Councils In Your Areas By 10/12/18, Pse. • A new logo for a new council • FW: The HMRC Scam Is Back In Dorset 16/11/2018 09:29:44 [244886] – <i>info has been put on website.</i> • The latest newsletter from Shaping Dorset Council • ROAD TRAFFIC REGULATION ACT 1984, URGENT TEMPORARY ROAD CLOSURE OF BOOKHAM LANE, BUCKLAND NEWTON – <i>Put in LVN</i> • FW: Let's talk libraries • A national park for Dorset - <i>to discuss at meeting – Cllr Barker to reply on behalf of the PC.</i> • Training Event - The Planning System from a Local Council perspective - 10am - 4pm Thursday 21st February 2019 at the Blandford School, Blandford Forum, Dorset. • ROAD TRAFFIC REGULATION ACT 1984, TEMPORARY ROAD CLOSURE OF BOOKHAM LANE, BUCKLAND NEWTON • Dorset Highways travel and transport newsletter • RE: The latest newsletter from Shaping Dorset Council • CIL Neighbourhood Proportion payment <p><u>Post received</u></p> <ul style="list-style-type: none"> • LEADER Grant information and agreement – <i>Cllr Barker to read and check details.</i> 	
<p>11 1</p>	<p>Other Matters/Items for Agenda of Next Meeting The Really Useful Directory needs updating. Cllr Collins to enquire about updating it and how much it cost last time.</p>	<p>JC</p>

Next Meeting - Tuesday 8 January 2018 – 7.30 pm, Parish Room
The meeting concluded at 10.20 pm

Signed: _____ Date: _____