

**BUCKLAND NEWTON PARISH COUNCIL**

**Minutes of Extraordinary Meeting**

**Monday 10 September 2018 at 9.00am in the Parish Room**

**Present:** Chair Cllr Nicki Barker (NB), Vice Chair Cllr Mark Needham (MN),  
Cllr Chris Osmond (CO), Cllr Andy Foot (AF), Cllr Lin Townsend (LT), Cllr John Baker (JB)

Clerk: Sarah Mitchell (SM)

<b>Item</b>	<b>Detail</b>	<b>Action</b>
<b>1</b>	To open 3 closed bids on alteration of the Parish Room into a sports Pavilion  To open 3 closed bids for creation of running/cycle track	
<b>2</b>	<b>Apologies</b> Cllr R Godwin (RG) – at work Cllr Sam Sowerby (JB)  Accepted as valid by the Parish Council.	
<b>3</b>	<b>Registers of Interest</b> John Baker. Director of company providing a quotation for Pavilion	
<b>4</b>	<b>Opening of 3 sealed quotations for Parish Room to Pavilion Conversion</b>  Quotation 1: David R White Building Services, Weymouth, Quote = £150,497.00 + VAT  Quote 2: N & J Baker Ltd, Buckland Newton. Quote = £47,813.00 + VAT  Quote 3: D.J. Chutter Ltd, Hermitage Quote = £84,289.00 + VAT	
<b>5</b>	Opening of 3 sealed bids for quotations for running/cycle track  Quotation 4: BNH Ltd, Buckland Newton Quote 3B = £22,500 + VAT  Quotation 5: Gregorys, Piddlehinton, Quote = £19,060 + VAT <span style="color: red;">(Revised 12 Sept £21,460 + VAT)</span>  Quotation 6: A R Foot Ltd, Bookham Quote = £26,475.00 + VAT	NB
<b>6</b>	<b>Checking that all Quotations fill specifications.</b>  Quotations 1, 2 and 3 fit specifications. Quotation 1 exceeds specifications in some areas Quotation 4 and 6 fit specifications. Quotation 5, Need to query whether Oolitic limestone finish is priced for whole track or just new track.	
<b>7</b>	<b>Decision</b>	
<b>1</b>	Cllr John Baker was asked to leave room during discussion of Quotes 1, 2 and 3.(Conflict of interest)	
<b>2</b>	Since decision is largely based on price and specifications are understood by N & J Baker Ltd, they become Parish Council preferred choice of contractor for Pavilion.  Cllr John Baker recalled to discuss quotations for running/cycle track. Depending on response to query on costing of oolitic topping, Gregorys Quote 5 would be the Parish Councillors preferred choice of contractor based on price.	

3	If there is a revision of price and Quotation 4 and 5 are close, BNH Ltd would be the preferred choice of contractor as they installed the existing footpath and are very familiar with ground conditions on the sports field.	NB
4	NB to go back to Gregorys and check quotation for topping applies to whole track and not just to new track.	
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**Next Meeting - Tuesday 9 October 2018 – 7.30 pm, Parish Room**  
The meeting concluded at 9.45am

Signed: \_\_\_\_\_ Date: \_\_\_\_\_