

BUCKLAND NEWTON PARISH COUNCIL

Minutes of Meeting

Tuesday 10 July 2018 at 7.30 pm in the Parish Room

Present: Vice Chair Cllr Jane Collins (JC), Cllr R Godwin (RG), Cllr Chris Osmond (CO), Cllr John Baker (JB), Cllr Sam Sowerby (SS)

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
1	Period of Public Questions	
1	<p><u>Community Police Officer – PCSO Alison Donnison – Report sent.</u> Firstly, I apologise for not being so visible in the village. I have currently been providing cover in Sherborne and my colleague PCSO HART has been assisting with my workload on my regular beat.</p> <p>Crimes Reported: 19/06/2018 –Email scam where a Russian email address had been disguised as a regular contact’s email and a deposit was due to be sent to this contact. This has been reported directly to Action Fraud 0300 1232040. This was NOT local to BUCKLAND NEWTON but is something for everyone to be aware of.</p> <p>Other Concerns: I have had a report from Buckland Newton School with regard to the congestion around the school drop off and pick up times. Mrs Ralph has spoken to the parents involved and had requested that I patrol the area – due to operational requirements I have been unable to attend the area during these times.</p> <p>I attended the Buckland Newton Coffee morning and the biggest complaint raised was about speeding vehicles through the village. I have passed this information to the Road Safety Team.</p> <p>I have also received reports of cars without MOT and TAX being on the road – these have been forwarded to the No Excuse Team. I have also been advised of a vehicle driving without insurance; however the No Excuse Team was concerned how this information was obtained. Although there is a register for insured vehicles this should only be used to check your own individual vehicle or if you are involved in an accident with another vehicle and wanted to check their insurance details.</p>	
2	<p><u>C Cllr Jill Haynes & D Cllr Brian Haynes – report received.</u> Details of draft recommendations on the new electoral arrangements have been sent out. Cattistock and Frome St Quinton have been removed, but Hilton and Dewlish have been added. It is a very large rural area to cover.</p>	
2	<p>Apologies Chair Cllr Nicki Barker (NB) – on a course Vice Chair Cllr M Needham (MN) - working Cllr Andy Foot (AF) – KMC Corporate meeting Cllr Lin Townsend (LT) - unwell C Cllr Jill Haynes (JH) D Cllr Brian Haynes (BH)</p> <p>Accepted as valid by the Parish Council.</p>	
3	<p>Registers of Interest None</p>	
4	<p>Minutes of Last Meeting held Tuesday 12 June were Passed, Agreed and signed. <i>Proposed Cllr Osmond, Seconded Cllr Baker, AIF</i></p>	
5	<p>Matters Arising</p>	
1	<p>Offices – Stevens Walk – Cllr Haynes has continued to press for this issue to resolved. An email</p>	

	has been sent to the Chief Executive and the Chief Finance Office.	
6	Planning Matters	
1	WD/D/18/000722 4 STEVENS WALK, BUCKLAND NEWTON, DT2 7BQ Erection of single storey rear extension and new front porch. <i>Approval of Planning Permission</i>	
7	FINANCIAL MATTERS	
1	<u>Invoices Paid</u> DAPTC – Training – New Councillors £ 40.00 cheque 447 DAPTC – Training – GDPR £ 12.50 cheque 447 ROSPA – Play area safety check £ 84.00 cheque 446 Clerks Wages + Exps £ 336.55 cheque 449 DAPTC – Annual Membership £ 199.82 cheque 448 PlanMinster (Maintenance & Grass cutting) £ 40.00 cheque 445	
2	<u>Invoices to be approved</u> DAPTC – Training New External Auditor £ 15.00 The Dorset Locksmith (Apr/May) £ 60.00 The Dorset Locksmith (June) £ 60.00 Parish Clerk Wages + Exps £ 294.80 SSE £ 17.90 CLA Subscription £ 217.00 DD GDPR Session £ 10.00 Parish Clerk to make note that CLA subscription needs to be discussed in April, so that the DD can be cancelled in plenty of time if necessary.	SM
3	<u>Monies Received</u> HMRC VAT refund £ 418.41 ½ cost Training from Holwell PC - DAPTC £ 35.00 Interest £ 1.06	
4	<u>Reconciled Bank Accounts at 30 June 2018</u> Nat West Current 4633.99* Nat West Deposit (Balance of Sir William Aykroyd's legacy) 8609.66 Minus uncleared cheques Total 13243.65 Play area B/F + Income 1021.92 Less Net Expenses 70.00 Balance at 30.06.18 951.92 Actual Parish Council Funds in current account £ 4633.99 – 951.92 <u>3682.07</u> Expenditure was compared against budget for first quarter and all is inline. Awaiting an invoice for fencing that has been done at Hountwell Pump. <i>Financial Report Proposed Cllr Baker, Seconded Cllr Osmond, AIF</i>	
5	NatWest Bank has written to confirm that the changes to the bank mandate have been updated. Cllr Needham and Cllr Collins are now signatories.	
8	Highways	
1	Proposed temporary road closure – BT have applied to close the road at SPRING GROVE, BUCKLAND NEWTON from Duntish Garden to Thatched Cottage, a distance of approximately 400 metres. The closure has been requested to allow BT to provide new telegraph pole for new customer connection. These works are programmed to commence from 22nd August 2018 for 2	

	<p>days with an end date of the 23rd August 2018 between 09:30 and 15:30. The road closure is necessary for safety reasons, as the works will take place within the whole width of the carriageway.</p> <p>BT will publicise the road closure in a number of ways: they will place information boards on the road in this area to inform the travelling public of the works; they will carry out a letter drop to local residents directly affected by the works; and they will sign a vehicular diversion route using the local road network. <i>Information to be put in LVN.</i></p> <p>2 Girt bins have been purchased from Gritbins.net at £ 79.99 each.</p> <p>3 Highways have patched the road by the Gaggle of Geese. Parish Council are disappointed as they have requested on several occasions that the road needs to be resurfaced. Parish Council will continue to raise this as an issue.</p> <p>4 It has been noticed that boards advertising events are being put on verges and crossroads which sometimes hamper visibility. Cllr Baker to investigate regulations on this.</p> <p>5 Enquiry 1099618 - Job 14104651 – Pot hole in road by Culvert, below property Sunnyside – permanently repaired. Enquiry 1076004 – Landscombe Lane – parts are impassable due to depth of water – enquiry has now been dealt with. Enquiry No: 1101997 – Woolford Water - Loose manhole cover - near the planter and Buckland Newton sign – enquiry has been dealt with.</p>	<p>SM</p> <p>JB</p>
<p>9</p> <p>1</p> <p>2</p> <p>3</p> <p>4</p> <p>5</p> <p>6</p>	<p>Parish Matters</p> <p>Hountwell Pump Fencing has been done. Area and well is now safe. Awaiting invoice.</p> <p>Parish Field Nothing to report.</p> <p>Play Area Costs for fencing around the play area have been received. Parish Council were in agreement that this should be done. Other jobs arising from safety report are being looked at. It was decided that when a job had been completed a Cllr would double check and confirm that it had been done.</p> <p>The Pound Nothing to report.</p> <p>Parish Room/Parish Field Refurbishment</p> <ul style="list-style-type: none"> • LEADER – an expression of interest form has been completed and sent in. • Cllr Baker is working on the planning application. The Parish Council looked at samples of bricks and tiles and agreed on which should be used. Parish Council confirmed that they were happy for the planning application to be submitted. • Cllr Godwin awaiting amended quotes for trackway around Parish Field. • Grass outside of Parish room needs to be strimmed. • Lydden Meadow Trust have had their board meeting and have expressed that they would like to contribute to the cost of the trackway. • Parish Clerk has emailed details of the costs of the trackway to Mrs Ralph, so that she is able to pass on info to the school governors. <p>Gaggle of Geese Owners have asked whether the Parish Council can write a letter of support to accompany their application for a grant. Cllr Baker to speak to owners to discuss content required. <i>AIF</i></p>	<p>JB</p>
<p>10</p>	<p>Correspondence <u>Emails received</u></p> <ul style="list-style-type: none"> • Request To Complete NALC Short CIL Survey By End Play on 29/6, Pse. 	

	<ul style="list-style-type: none"> • Foster In Dorset – <i>replied with contact details for LVN</i> • LGR update - DAPTC Chairman makes statement to Shadow Dorset Council • Highways newsletter: Road maintenance across the county • IRONMAN 70.3 Weymouth Update – <i>fwd LVN and website. Parish Clerk to write to organizers asking that they make sure that all stewards/marshals are made aware that some residents may have special permission to cross the road and that they should be allowed to do so.</i> • DAPTC E-Newsletter 10 - June 2018 • PROPOSED TEMPORARY ROAD CLOSURE, SPRING GROVE, BUCKLAND NEWTON – <i>Info to be put in the LVN</i> • Local Football Facility Plans - Dorset - September 2018 • FW: New Resource - Coastal Designations Explained • FW: Consultation - Third Tranche of MCZs • UNITARY COUNCIL WARDS - BOUNDARY COMMISSION ANNOUNCES ITS PROPOSALS - COMMENTS MUST BE SUBMITTED BY 27 AUGUST – <i>Parish Clerk to confirm with Cllr Jill Haynes.</i> • New Blandford + Neighbourhood Plan (B+NP2) – Informal Consultations • FW: West Dorset, Weymouth & Portland Local Plan Preferred Options 	SM
11 1	<p>Other Matters/Items for Agenda of Next Meeting</p> <p>GDPR – Cllr Collins attended a GDPR training session organised by Blandford Town Council. Notes from the meeting will be emailed to Clerks.</p>	

Next Meeting - Tuesday 14 August 2018 – 7.30 pm, Parish Room
The meeting concluded at 9.00 pm

Signed: _____ Date: _____