

BUCKLAND NEWTON PARISH COUNCIL

Minutes of Meeting

Tuesday 12 December 2017 at 7.30 pm in the Parish Room

Present: Chair Cllr Nicki Barker (NB), Vice Chair Cllr Jane Collins (JC), Vice Chair Cllr Mark Needham (MN), Cllr John Baker (JB), Cllr Lin Townsend (LT), Cllr Chris Osmond (CO)

Two parishioners

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
1	Period of Public Questions	
1	<p>C Cllr Jill Haynes - report sent: The Secretary of State gave a "minded to" decision in November on the county splitting into two unitary authorities. There is now a short period where he consults with government departments and where there can be representations on the subject and we are told that he will make a firm decision one way or the other by the first week in January. Christchurch borough are still not happy to be merged with Bournemouth and Poole and so have sent out a questionnaire to the public which has to be returned by the 14th December. They will then make a decision at their full council meeting. Regardless of whether this goes ahead or not there will need to be much closer working of all the councils. To that end there are now regular meetings of the leaders and Chief executives looking at change work streams and how we can merge services. I am on this board and it is an all-day meeting tomorrow. In particular we need to get up to speed with the kind of spend and risk areas for the councils. Tomorrow is all about health as this area takes up about half of the county's budget. We are still struggling to control the budgets for both Adult Social Care and for children. The reasons have not changed however there is now an additional factor. We have recently been told that public sector pay will rise by 2% next year and not the 1% predicted. There has been no additional money to councils to cover this so a very difficult situation on top of the £26M shortfall we already have to find. On the positive side the Dorset waste Partnership has come in about £900K under budget and is listed as the best performing in the U.K. Public Health is also about £1M under budget. It continues to have big year on year cuts and by 2020 we are unsure how this will be funded at all. It is a really important area in early help and prevention and somehow between the new council and Health there will need to be funding set aside to continue this good work.</p>	
2	D Cllr Brian Haynes - apologies sent - nothing to report.	
3	<p>Community Police Officer - PCSO Alison Donnison. - report sent</p> <ul style="list-style-type: none"> • No crimes reported for Buckland Newton, however there has been another commercial break in on Enterprise Park. • Police have launched Stay Safe #This Christmas campaign - details on the village website. • The car parked outside the school (an orange Ford, with a maroon front left wing. EK 05 BDX) is no longer there. The MOT has run out and attempts to contact the registered keeper has been unsuccessful. <p>SM to forward email re carcasses in layby to PCSO Alison Donnison to make her aware of the situation.</p>	SM
2	Apologies Cllr Andy Foot (AF) - work commitment C Cllr Jill Haynes - CC Business D Cllr B Haynes PCSO Alison Donnison	
3	Registers of Interest None	
4	Minutes of Last Meeting held Tuesday 14 November 2017 were Passed, Agreed and Signed.	
1	Proposed JC Seconded CO AIF	
2	Cllr Barker suggested that any important letters and documents should be kept in an appendix at the back of the minute book, so that they were stored and could be found easily for future reference.	

	<i>Proposed Cllr Nicki Barker, Seconded Cllr John Baker, AIF</i>		
5	Matters Arising		
1	Goal Posts - Nobody has come forward claiming the goal posts, so it was decided that they could be loaned out for no fee, but they must be returned to the Parish Room after use. SM to arrange a book so that they can be signed in and out.		SM
6	Co-option of Councillor		
1	Parishioners who were interested in becoming a Councillor had been asked to write, outlining what they could bring to the Parish Council. This correspondence had been circulated to Councillors before the meeting. After discussion and a vote it was decided that Mr Roy Godwin should be co-opted onto the Parish Council. SM to write to all.		SM
7	Planning Matters		
1	WD/D/17/002496 THE LODGE, DUNTISH PADDOCKS, FACTORY LANE, BUCKLAND NEWTON, DORCHESTER, DT2 7DR Erect essential agricultural workers' dwelling <i>Comments by 20 December 2017 - Any permanent dwelling should replace the temporary dwelling/building and should be tied to the agricultural enterprise on the land.</i>		
2	WD/D/17/002899 BROCKHAMPTON DAIRY FARM, BROCKHAMPTON, DT2 7DJ Change of use of an agricultural building to a residential dwelling. This is not a planning application, but comments can be logged. <i>Comments by 30 December 2017 - None</i>		
8	FINANCIAL MATTERS		
1	<u>Invoices Paid</u>		
	DAPTC - Clerks Seminar	- £ 60.00	cheque 422
	Renewal of Host for Neighbourhood Plan	- £ 86.27	cheque 424
	DCC - Allotment Rent	- £ 302.00	cheque 420
	Hire of Village Hall - Neighbourhood Plan	- £ 40.00	cheque 421
	Clerks Wages	- £ 327.90	cheque 423
2	<u>Invoices to be approved</u>		
	The Dorset Locksmith	- £ 96.00	
	Clerks Wages	- £ 284.15	
	<u>Monies Received</u>		
3	<u>Reconciled Bank Accounts at 30 November 2017</u>		
	Nat West Current	5675.81*	
	Nat West Deposit (Balance of Sir William Aykroyd's legacy)	8,024.79	
	Total	<u>13660.60</u>	
	Neighbourhood Pan B/F + Income	679.64	
	Less Net Expenses	174.60	
	Balance at 30.11.17	<u>505.04</u>	
	Play area B/F + Income	1091.92	
	Less Net Expenses	70.00	
	Balance at 30.11.17	<u>1021.92</u>	
	Actual Parish Council Funds in current account		
	£ 5675.81 - 505.04 - 1091.92	<u>4148.85</u>	
	2017/2018 Possible expenditure - Reinstating Hountwell Pump		
	<i>Financial report proposed by LT, seconded CO, AIF</i>		

4	<p><u>Budget Setting and Precept Setting for 2018/19</u> Figures had been circulated to Councillors before the meeting. At recent DAPTC training sessions Parish Councils have been advised to build reserves in preparation for cost/services being passed to Parish Councils from WDDC. After discussion it was agreed to raise the precept by £ 500.00 to £8,700. Proposed Cllr Barker, Seconded Cllr Osmond, AIF</p>	
5	<p><u>External Auditors</u> PKF Littlejohn LLP have been appointed as External Auditors for Dorset.</p>	
9	<p>Neighbourhood Plan 1 WDDC issued a statement on 7 December 2017 stating that at the meeting of the Full Council on 7 December 2017, the decision was taken to make the Buckland Newton Neighbourhood Plan (as modified in accordance with the Examiner's recommendations) part of the development plan for the Buckland Newton neighbourhood area. The decision statement will be put in the appendix in minute book.</p>	
10	<p>Highways 1 Cllr Baker has supplied a map to Parish Clerk so that a request can be put in to Highways for them to consider certain roads in Buckland Newton in their budget for resurfacing. 2 Road at Culvert below Sunnyside is very icy. This is a safety hazard. 3 SM to put a note in the LVN reminding parishioners that sand and bags are kept at the village hall. 4 There is a proposed road closure of B3146 Park Lane, Glanvilles Wootton for 35 meters. Tuesday 19 December between 9.30 am - 3.30 pm. 5 SM to write to Highways asking them to look at putting drainage in, as the road was very icy by Sticky Wicket. It was so bad you could not walk on it.</p>	SM SM SM
11	<p>Parish Matters 1 Hountwell Pump <ul style="list-style-type: none"> Councillors reviewed the draft tenancy agreement. Cllr Barker has been in contact with Mr & Mrs Higgs as a tenancy agreement is usually done for 7 years and then renewed. The PC are happy to give them a letter stating that the agreement would be for the period covering their residency at Hountwell. A history of Hountwell Pump is to be kept in a folder, with a summary in the appendix of the minute book. It was also suggested that a copy be put in the Dorset History Centre. 2 Parish Field/Play Area <ul style="list-style-type: none"> Mrs Caroline Durston is happy to continue checking the parish field and play area. SM to arrange a thank you. Cllr Osmond to walk the path to see how overgrown it has become and report back to next meeting. 3 Parish Pound Nothing to report. 4 Fingerposts Nothing new to report. 5 Parish Room The roof on the Parish Room needs replacing. Suggestions for the future of the Parish Room was to turn it into an affordable house or make it into more of a sports pavilion. Thoughts were that at the moment there was no real need for affordable housing but a sports pavilion would be beneficial to the parish and would enhance the parish field. Cllr Baker to put together some figures for replacing the roof. Cllr Baker to speak to Mr Stone to see if he could come up with some ideas of how to change it into a sports building. Grant money may be available for sports related projects. Oliver Letwin to be contacted to see if he could access any funding.</p>	SM CO JB NB

6	Allotments DCC will be increasing the rent of the allotments to £ 323.00 in March 2018.	
12	Correspondence <u>Emails received</u> <ul style="list-style-type: none"> • Supporting families with young children in Dorset • Proposed closure of B3146, Park Lane, Glanvilles Wootton • Highways news: Transport updates and latest video • Notification of external auditor appointments for the 2017-18 financial year • Opening Doors - Building for the Future • Fizz Lewis re fly tipping • Highways SharePoint Update: Dorset Highways Top 12 Performance (Q2 2017/18) • R Cuff, thank you note. • IMPORTANT - Preparing your council for the General Data Processing Regulations (GDPR) due to come into force in May 2018. • Future Dorset • Confirmation Of Tax Base 2018/19 • DAPTC Newsletter No. 2 including Subscription Charges for 2018/2019 <u>Post received</u> None	
13 1	Other Matters/Items for Agenda of Next Meeting None	

Next Meeting - Tuesday 9 January 2018 - 7.30 pm, Parish Room
The meeting concluded at 9.40 pm

Signed: _____

Date: _____